

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 2nd September 2019 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (<i>Chairman</i>) Cllr. M. Brewer Cllr. H. Chubb	Cllr. M. Phipps Cllr. M. Tomkins Cllr. G. Wigley
ALSO PRESENT	General Public: x9, Cllr Philip Spicer, Parish Clerk,	

Reference/Action

KEY
CBC=Central Beds Council
NP=Neighbourhood Plan
SG=Speedwatch Group
GPWG=General Purpose Working Group
PC=Parish Council
EBPC=Eaton Bray Parish Council

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mike Simkins and Cllr Joan Conner

2. SPECIFIC DECLARATION OF INTEREST

No Declarations of Interest were made at this point in the meeting.

3. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

- (3.1) Barrier – The Comp/Wallace Drive, wanted an update on the matter. CBC are looking into options available, currently considering a staggered barrier which would allow better access whilst ensuring safety to users.
- (3.2) NP Leaflet – people are confused regarding the referendum, reminded the Parish Council of the importance of advertising the information evening on 5th September using social media, notice boards, banners, etc.
- (3.3) Trees in St. Mary's Church – planning application for work to the trees has been approved, Clerk to chase tree contractor to find out when the approved works will be carried out. All agreed.
- (3.4) Flower Troughs / The Orchards – there has been some damage to the wooden troughs and requirement replacement/repair. Clerk to contact EB Bloomers. All agreed.

4. PARISH COUNCILLOR VACANCY

- (4.1) The Parish Council were pleased to co-opt Adam Richardson onto Eaton Bray Parish Council. The Council welcomed Councillor Richardson to the table.
- (4.2) Parish Councillors Social Media Video: due to the Parish Council having full quote it was agreed that the video was not currently required, however it should be kept as a useful recruitment/information tool.

5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 03/06/2019

It was proposed to unanimously to accept the minutes for Eaton Bray Parish Council held on 1st July 2019, all agreed. The Chairman signed the minutes.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (*for information*)

- (6.1) Brick entrance sign (02/07/18): Awaiting design ideas from the contractors and an understanding of the costs. *Action – Cllr Simkins.*
- (6.2) Zebra Crossing-School Lane/High Street Junction (13/05/19). Waiting a call back from CBC. *Action – Cllr Simkins.*
- (6.3) Match Funding (01/07/19): Cllr Simkins is looking into the most suitable options available from CBC. The Parish Council need to start thinking about suitable areas for funding to put forward. Item to be brought forward to October meeting. All agreed.
- (6.4) Harling Road roundabout (01/07/19): Cllr Spicer still looking into the matter.
- (6.5) Speed check (01/07/19): Harling road had a check carried out recently, it was proposed the Clerk contact CBC to request a copy of the data. Suggested locations for a speed check to be put forward to the Clerk who can then forward the request to CBC. The

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Parish Council approved an additional £300 spend towards

- (6.6) High Street resurfacing (01/07/19): Cllr Spicer still waiting to hear back from CBC regarding the schedules for resurfacing of roads. The white lines on the roads which have been completed will be repainted once the new road surface settles.

7. REPRESENTATIVES

- (7.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

Cllr Philip Spicer was in attendance.

(7.1.1) The Comp/Wallace Drive: bollard/gate – see minutes page 1813, item (3)(3.1). CBC have proposed two staggered gates, the new railings are being fabricated and once ready will be installed.

- (7.2) Police Representative:

(7.2.1) There was no representative from Bedfordshire Police in attendance.

8. PLANNING REPORT: July/August 2019

- (8.1) **Issues arising/update:**

(8.1.1) Community Facility Contributions/S106: Cllr Brewer spoke with CBC, this request is now part of the planning process and does not mean an application will be approved. S106 is the payment a developer would have to pay towards any impact on the parish. The lady from CBC who contacted the Parish Council oversaw village hall/facilities, the Parish Council believed the village hall/Coffee Tavern were well funded and would rather look at other areas in the parish for financial support. CBC said that they would forward our information onto the correct department for that area of funding. The Parish Council reiterated that they did not support Eaton Park planning application, however as part of the planning process would put forward ideas for S106 requests.

(8.1.2) Appeal – Brodie Stables: Hearing on 18th September 2019. It was proposed that a member of the Parish Council attend, and to confirm previous recommendations for refusal as per the NP planning comments/information sent previously to CBC. All agreed. Cllr Tomkins, Cllr Wigley and Cllr Richardson to confirm to the Clerk attendance.

- (8.2) **Planning applications received prior to Parish Council Meeting:**

No planning applications were received for perusal/decision.

9. BUSINESS MATTERS

- (9.1) (9.1.1) Neighbourhood Plan (NP)

The information meeting is on 5th September 2019 at The Coffee Tavern, notices for the meeting have gone on the parish website/Facebook/notice boards and a banner displayed at The Coffee Tavern. The referendum is on Thursday 3rd October 2019, notices have been displayed accordingly.

- (9.1.2) Local Plan (LP)

CBC have carried out the hearings, the inspectors required additional informal which has been produced. They are some modifications to be made to the plan, which is due to come out later this year with the option to comment by the Parish Council on any changes early 2020.

- (9.2) (9.2.1) Problem Parking: The Parish Council still feel that the painting of double yellow lines at the junction with Church Lane/High Street to stop cars parking directly at the junction is a suitable proposal. The Parish Council to look into this again with CBC. All agreed.

(9.2.2) Road Safety/Mirror: CBC informed the Parish Council that a mirror would not be able to be displayed on the light/lamp post opposite Church Lane to allow for better visibility at such a dangerous junction. The Parish Council would be able to display a mirror on private land, it was recommended the Parish Council contact the vicar and put forward the idea of putting a post on the inside of the vicarage wall, on their land, with a mirror attached. This would then benefit road users entering/exiting Church Lane. All agreed. The Parish Council asked

Councillors

Cllr Wigley/
Cllr Tomkins/
Cllr Richardson

Clerk

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- Cllr Spicer if he would go back to CBC to ask them to look into this further, in order to allow a safe access point to a dangerous junction. Agreed. Cllr Spicer
- (9.2.3) Speedwatch: Application for clearance is being processed, currently we only have 4 people trained and ideally would like more people. It was recommended that Cllr Tomkins, Cllr Phipps and Cllr Richardson put together a Speedwatch Working Party. All agreed. Cllr Phipps/
Cllr Tomkins/
Cllr Richardson
- (9.3) Asset of Community Value
The Parish Council's initial application was rejected due to more details being needed. For a building/venue to be listed as an Asset of Community Value and the owners wish to sell the asset, they would have to inform the Parish Council to give the community the option to purchase at market price/6-month period. However, the seller does not have to sell to the community and may choose another buyer. To have a building registered you must prove how it is used as a community asset. Cllr Brewer to speak to Tom Dunnell, Landlord of The White Horse, inviting him to the Parish Council meeting in October and to explain to him the application process and details required. All agreed. Cllr Brewer
- (9.4) CBC Leisure Strategy: No matters raised.
- (9.5) Barrier – The Comp/Wallace Drive: see minutes page 1813, item (3)(3.1) and page 1814 (7)(7.1.1).
- (9.6) Village Enhance/Events
(9.6.1) Litter Picking: looking at carrying out another event on 26th October 2019. Cllr Brewer to draft an article and forward to Clerk for focus/Facebook. All agreed. Cllr Brewer/
Clerk
- (9.7) School Lane
(9.7.1) Skatepark: Awaiting proposed design/plan, Parish Council to look into costs.
(9.7.2) Holman's Field Bridge: The Parish Council were informed that there were some damaged planks on the bridge, as soon as the council were informed of this the bridge was mended.
- (9.8) Tenders/Quotations:
(9.8.1) Churchyard/dead tree: quotations presented to the Parish Council. All agreed.
- ## 10. REPORTS
- (1) Chairman's Correspondence:
(1.1) CBC / Chairman's Civic Service, 15th March 2019; read to Councillors.
(1.2) CBC / Street Lighting Review; read to Councillors. Comment to include, 'yes, road safety mirrors. All agreed. Clerk
(1.3) Email / resident: Street party, VE Day May 2020 – not the Parish Council's jurisdiction, recommend they speak to CBC regarding a road closure. Otherwise another location could be Market Square which is Parish Council land and the council would be happy to support an event as this, subject to a full risk assessment and relevant insurances (food being served) being carried out by event organisers. All agreed. Clerk
(1.4) Email / resident: Community Book Box – the Parish Council like the idea but do not believe The Coffee Tavern porch suitable, too tight, however the council will look into other locations and come back with those ideas. All agreed. With regards to the proposal for additional trees in the parish, the Parish Council does have a program to replace trees however are very mindful of the costs for maintenance and suitable locations. Agreed. Clerk
(1.5) Email / resident: Climate change/trees - the Parish Council does have a program to replace trees however are very mindful of the costs for maintenance and suitable locations. Agreed. Clerk
(1.6) Letter / Magpas: The Parish Council agreed to a donation of £100, in line with previous donations. All agreed. Clerk
(1.7) Rubbish/The Rye –fly tipping at The Rye, whose responsibility is it to clear as there are concerns that hazardous rubbish is being dumped here.

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(2) Clerk's Report:

(2.1) Circulation/read file handed out to Councillors.

(2.2) It was proposed the Parish Council set up a redirection for business mail due to the change in address for the parish office. All agreed. Clerk to action.

(2.3) The Parish Council were saddened to hear of the death of Cllr Conner's husband and wanted to express their sympathy at this sad time. All agreed. Clerk to action.

(3) Coffee Tavern (CT)/Cottage: Report read to the Parish Council.

(4) Cemetery: No matters to report.

Clerk

Clerk

11. ACCOUNTS:

(11.1) To resolve to pay August 2019 accounts: Presented to Council – all agreed.

MONTHLY PAYMENTS: AUGUST 2019	
Contractor: Ground maintenance	£2,375.40
Contractor: Village Handyperson	387.00
Neighbourhood Plan: Banner	£60.00
Neighbourhood Plan: Leaflets/distribution	£111.69
Utilities: Water/The Meads Allotments	£69.48
Membership fee: CPRE 2019/20	£50.00
The Coffee Tavern: <i>monthly internet access/usage 3.co.uk</i>	£20.22
Salaries: <i>Council staff</i>	£757.24
Pension: <i>Council staff</i>	£24.18
HM Revenue & Customs (PAYE/NIC)	£22.31
TOTAL Monthly Outgoings	£3,877.52

12. NEXT AGENDA

(1) Items for the September Council Meeting Agenda MUST BE SUBMITTED to the Clerk by Sunday 29th September 2019. Items submitted after this date will not be included in the October meeting.

(2) *CT-Deed of Affirmation * Skatepark *IDB/Watercourse

Councillors

The meeting closed at 21:43hrs

Next meeting/s to be held – The Coffee Tavern (1st Floor)

- Monday 7th October 2019, from 7:30pm
- Monday 4th November 2019, from 7:30pm
- Monday 2nd December 2019, from 7:30pm