

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 1st April 2019 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (<i>Chairman</i>) Cllr. M. Brewer Cllr. H. Chubb Cllr. J. Conner Cllr. T. Graf	Cllr. M. Phipps Cllr. M. Simkins Cllr. P. Spicer Cllr. G. Wigley
ALSO PRESENT	General Public: x6, PC Edward Ruston, Parish Clerk	

1. APOLOGIES FOR ABSENCE

Councillor Ken Janes was not in attendance.

2. SPECIFIC DECLARATION OF INTEREST

No Declarations of Interest were made at this point in the meeting.

3. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(3.1) Advertising in Parish – Beer Festival, 7th June to 8th June 2019: Requested advertising space/additional boards – 2 weeks prior to event/removal immediately afterwards. No objections. Agreed.

(3.2) Second Defibrillator: The Tennis Club are happy to have a Defib installed there.

(3.3) Churchyard mowing contractor: The Church are holding an event on 15th May next and would like to speak with the Ground Maintenance Contractor to organise additional work in the churchyard for this event. If the church writes to the clerk with a formal request, the contractor's details can then be forwarded accordingly.

4. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 04/02/2019

It was proposed to unanimously to accept the Minutes for Eaton Bray Parish Council held on 4th May 2019, the Chairman signed the minutes. All agreed.

5. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (*for information*)

(5.1) Village Sign Posts (08/01/18): Plastic coverings for poles - £30 +vat. Hold purchase looking at Heritage options. Action – Cllr Simkins.

(5.2) Brick entrance sign (02/07/18): Currently in talks with CBC on options/location available. Action – Cllr Simkins.

(5.3) Heritage Signage (03/12/18): Current looking into options available. Mattering ongoing. Action – Cllr Simkins.

(5.4) Post Holders (03/12/18): To look into placing post holders at agreed advertising locations in parish. Matter ongoing. Action – Cllr Simkins.

(5.5) Large Framed Map of Parish (07/01/19): Large framed map to be displayed in the main meeting room in The Coffee Tavern. Action – Cllrs Conner/Simkins/Wigley.

(5.6) School Lane Car Park/recycling bins (04/02/19): Bottle banks/recycling bins to be temporarily moved from car park to allow for maintenance works. Action – Cllr Spicer.

6. REPRESENTATIVES

(6.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

A representative from CBC was not in attendance.

(6.2) Police Representative:

PC Edward Ruston was in attendance. PC Ruston believed the Parish Council Meeting is an ideal forum to raise matters with Bedfordshire Police or resident/public can contact him, via email Edward.Ruston@Bedfordshire.pnn.Police.uk with general concerns. The Parish

Reference/Action

PC=Parish Council

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Council/Clerk also holds contact details for Bedfordshire Police and can forward any correspondence to them with issues in the parish to Bedfordshire Police to investigate. The local Police are looking at carrying out some Police surgeries to give people to opportunity to speak to local police direct (bi-monthly). The Clerk will be informed of any upcoming dates to advertise locally. There is also a Police facebook page with gives a link for the public to report suspicious incidents, not emergency. Clerk to put details of social media reporting in Focus. Agreed.

Clerk

Clerk

7. PLANNING REPORT: March/April 2019

(7.1) Issues arising/update:

(7.1.1) Clerk obtained details regarding funding – forwarded to Cllrs for information.

(7.1.2) Bower Lane development – overriding objection. All agreed.

(1) The Parish Council does not support developments within greenbelt.

The proposed development is within the Green Belt. Green Belt boundaries should only be altered where exceptional circumstances are fully evidenced and justified, the case for its removal has not been proved.

(2) The proposal will contribute to excessive light pollution in the area.

(3) Traffic: concerns with the large increase in traffic on parish roads.

The proposal will result in a detrimental increase in traffic along one of the main traffic routes through the village.

(4) Local Amenities will be unable to support such a large-scale development:

(5) Eaton Bray Parish Council would not be willing to take on the additional liability for this site: Orchard/Pond.

(7.2) Planning applications received prior to Parish Council Meeting:

(7.2.1) CB/19/00549 - Damson Orchard (3 Church Lane), Eaton Bray

Object: Development within Conservation area, conservation areas must be protected.
The proposed development pays insufficient attention to preserving or enhancing the character within the Conservation Area. All Agreed.

(7.2.2) CB/19/00598 - Land at Dyers Road, Eaton Bray

Object: The proposed development is within the Green Belt. Green Belt boundaries should only be altered where exceptional circumstances are fully evidenced and justified, the case for its removal has not been proved. Conversion of small stable to large property, not supported on green belt land. Development adjacent to bridle way. All Agreed.

(7.2.3) CB/19/00646 - Brodie Stables, The Rye, Eaton Bray

Object: The proposed development is within the Green Belt. Green Belt boundaries should only be altered where exceptional circumstances are fully evidenced and justified, the case for its removal has not been proved. areas must be protected. All Agreed.

(7.2.4) CB/19/00687 – 1 Church Lane, Eaton Bray

Object: Development within Conservation area, conservation areas must be protected.

The proposed development pays insufficient attention to preserving or enhancing the character within the Conservation Area. All Agreed.

8. BUSINESS MATTERS

(8.1) (8.1.1) Neighbourhood Plan (NP):

Submitted to CBC in 2018, the consultation finished on 29th March 2019 – we are awaiting results/feedback. CBC Inspectors have been approached to review whole submission.

(8.1.2) CBC Local Plan

The plan is going through the Planning Inspectorate (responsible for overseeing CBC Local Plan). Local Plan hearings commencing in May 2019, anyone wishing to speak at hearings must let Planning Inspectorate know by 9th April, but on a subject that has already been raised with local inspector. The Local Plan consultation will go from May 2019 through to July 2019. How does this affect Eaton Bray? The Parish Council (PC) made representations to CBC on their Local Plan – therefore if PC wishes to make representations to the Planning

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Inspector, they will need to inform CBC of such. Cllr Wigley has contacted the PC NP Consultants regarding representation for the PC, awaiting reply/cost. The Parish Council were asked if they were in favour of supporting the following:

- (1) The PC's position on development within greenbelt. All agreed.
- (2) To speak with the NP consultant and look at costs for taking on representation. It was proposed that the PC allocate a budget for representation, £10K, if the quote comes within that amount PC to proceed. Proposed, seconded, all agreed.

It was proposed that Cllr Wigley respond on behalf of the PC confirming attendance/sending a representative at CBC Planning Inspectorate. Proposed, seconded, all agreed.

Cllr Wigley

(8.2) Village Events/Enhancements:

(8.2.1) Village Market, Saturday 11th May 2019

Posters have been displayed on village notice boards/focus/facebook. The Village Market Group (VMG) have been getting contacts/market stall holders interested in having a stall for the event. The Parish Council was asked if they approved the selling of village allotment plants/produce at the Village Markets. Proposed, seconded, all agreed.

(8.2.2) Parish Bollards: Matter on hold

(8.2.3) Allotment Notice Board: It was decided there was not a current need, matter on hold.

(8.2.4) Litter Pick Day, Saturday 16th March 2019

Forty-five bags of rubbish plus additional piles of household rubbish were collected, with CBC collecting (for free) all bags/rubbish from agreed collection point. The PC would like to thank event organizer Roy Michel who worked with the PC/Cllr Brewer and a big well done to all who attended and helped with the litter pick. . Looking at doing an autumn event. Clerk to put report/feedback in Focus. All Agreed

Clerk/Focus

(8.3) Village Matters:

(8.3.1) Advertising in Parish: Due to repeated flouting of parish rules from businesses/individuals displaying unauthorised advertising in the parish, the following amendments to the current advertising police were proposed:

“Unauthorised parties will be asked to remove all their advertising within 5 days of request, after which time the Parish Council will have these items removed/stored and arrangements will need to be made with the Parish Clerk for collection and the council will seek recovery of the associated removal costs incurred (£30). Should items not be collected from the Parish Clerk within 5 days of removal the council will organise disposal of such and seek recovery of associated disposal costs (£10).” Proposed, seconded, all agreed.

Clerk

(8.3.2) Bower Lane Land: Options were presented to the Parish Council. It was proposed to use the Bund option, to include the front boundary. Proposed, seconded, agreed. Clerk to action.

Clerk

(8.3.3) Parish Defibrillator: see minute page 1793, item 3(3.2).

(8.4) Village CCTC: Meeting confirmed with WWCC TV (Bedfordshire Council supplier for CCTV) on Thursday 4th April 2019 at 4pm/The Coffee Tavern.

(8.5) Road Safety/Speedwatch: Cllr Phipps confirmed he has forwarded details to the Speedwatch Support Centre, currently awaiting response. A4 Poster – Clerk to get notice printed at printers to go on notice boards / focus. All agreed. Cllr Phipps and Clerk to action. Cllr Phipps is looking into the possibility of signage furniture for the parish, currently consulting CBC/police for options/recommendations.

Cllr Phipps/
Clerk

(8.6) Watercourse Maintenance: Awaiting investigation report before any further action taken.

(8.7) Tenders/Quotations/Works:

(8.1.1) Ground Maintenance Contract 2020-2023 – the contract is due for renewal 1st March 2010, the Clerk will forward a copy of the current Contract to all Councillors for information and amendment, if required. All agreed.

Clerk

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- (8.1.2) Bower Lane land – see minutes page 1795 8(8.3)(8.3.2)
- (8.1.3) The Rye hedge – quotations presented to PC, agreed mature plants at a cost of £90 +vat. All agreed. Clerk
- (8.1.4) St Mary’s boundary trees – recommendation by Goodfellers put to PC due to planning application approval. All agreed to proposal. Clerk to action. Clerk

9. REPORTS

(1) Chairman’s Correspondence:

- (1.1) Report - Litter Pick Day; read to Councillors/see minutes page 1795, item 8(8.2)(8.2.4).
- (1.2) Letter – Kids Out; read to Councillors. Details to go in Focus. All agreed. Focus
- (1.3) CBC/Highways – PC recommendations for bollards, The Comp/Wallace Drive: The Parish Council discussed the options available and proposed the following recommendation: *‘Taking out the centre post will solve the main complaint, but visually and practically there will still be enough of a barrier to prevent, or at least very seriously discourage, motorbikes. Leaving the Orchards barrier as it is.’* All Agreed. Clerk to action. Clerk
- (1.4) Application for Advertising in Parish: Beer Festival, June 2019; see minutes page 1793, item 3(3.1).
- (1.5) Research/Questionnaire – Grass Pitches; read to Councillors.
- (1.6) NALC Council Awards; read to Councillors.
- (1.7) Email/Resident – School Lane/High Street junction safety; read to Councillors. The PC would be in favour of having a zebra crossing. The PC to revisit options, however in the meantime parents/school should look at putting together a petition for a zebra crossing, as an evidence-based process – previously advised by CBC as the best way forward. Cllr Simkins to look into further. All agreed. Cllr Simkins
- (1.8) Email/Resident – War Memorial Dedication/100 Years, July 1921-July 2021; Cllr Simkins to meet/discuss. All agreed. Cllr Simkins
- (1.9) Defibrillator Contribution – Tennis Club; have offered £150 towards a second Defib in the parish.
- (1.10) St. Mary’s Church – commemorative tree; proposal put to PC, all agreed. Recommend checking proposed location with Ground Maintenance Contractor prior to planting. All agreed. Clerk to inform Church. Clerk/Church
- (1.11) Solicitors – Deed of Adherence/Coffee Tavern; proposed PC approve Trustees to complete individual forms and hold on file.
- (1.12) LB Police Event/May 2019 – awaiting confirmation of date, once received, Councillors to confirm availability. All agreed. Clerk/Councillors
- (2) Clerk’s Report:
- (2.1) Circulation/read file handed out to Councillors.
- (2.2) A reminder to all Councillors that the Ground Maintenance Contract is due for renewal next year, March 2020 to March 2023. The current Contract will be forwarded to all Councillors for updating ready for going out to Tender. All agreed. Clerk
- (2.3) Waterboard (Affinity); works completed at Three Corners, the contractors must ensure that the area is returned to its original standard and the PC are happy for put forward a quote to the waterboard for correcting damage should their contractor work not be suitable. All agreed.
- (2.4) Internal Audit: Clerk confirmed the date of the Internal Audit for y/e accounts as Thursday 9th May 2019.
- (2.5) Finance Working Group Meeting; to go through the y/e accounts – Thursday 9th May 2019 at 7:30pm. All agreed. Finance WG
- (3) Coffee Tavern (CT)/Cottage: No matters to report.
- (4) Cemetery: No matters to report.

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10. ACCOUNTS:

(10.1) To resolve to pay March 2019 accounts: Presented to Council – all agreed.

MONTHLY PAYMENTS: MARCH 2019	
Contractor: Ground Maintenance	£1,475.40
Contractor: Village Handyperson	£160.00
Village Enhancements: Eaton Bray Bloomers	£30.00
Village Enhancements: Christmas Trees. 2018	£480.00
Non-Domestic Rate Bill: Bower Lane Cemetery	£41.97
Utilities: Water Supply – burial ground	£31.10
Village Enhancements: OS Parish Map/Eaton Bray	£16.99
The Coffee Tavern: <i>monthly internet access/usage 3.co.uk</i>	£11.99
Salaries: <i>Council staff</i>	£814.26
Pension: <i>Council staff</i>	£16.12
HM Revenue & Customs (PAYE/NIC)	£26.75
TOTAL Monthly Outgoings	£3,104.58

11. NEXT AGENDA

- (1) Items for the next Council Meeting Agenda MUST BE SUBMITTED to the Clerk by Friday 3rd May 2019. Items submitted after this date will not be included in the May meeting.
- (2) (2.1) Car park/recycling bins (2.2) Wheely bin stickers/costs (2.3) GM Contract 2020-2023

Councillors

PC Agenda/May

The meeting closed at 22:30hrs

Next meeting/s to be held:

- Annual Parish Meeting: Monday 13th May 2019, from 7:00pm in The Coffee Tavern (1st floor)
- Annual Meeting of Eaton Bray Parish Council: Monday 13th May 2019, from 7:30pm in The Coffee Tavern (1st Floor)
- Monday 3rd June 2019, from 7:30pm in The Coffee Tavern (1st floor)