

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 4th February 2019 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (<i>Chairman</i>) Cllr. J. Conner Cllr. H. Chubb	Cllr. M. Phipps Cllr. P. Spicer
ALSO PRESENT	General Public: x6; Cllr. Ken Janes	

1. APOLOGIES FOR ABSENCE

Apologies for absence received from Councillor Brewer, Councillor Simkins and Councillor Wigley.

2. PARISH COUNCILLOR VACANCY

The Parish Council were pleased to co-opt Tony Graf onto Eaton Bray Parish Council. The Council welcomed Councillor Graf to the table.

3. SPECIFIC DECLARATION OF INTEREST

No Declarations of Interest were made at this point in the meeting.

4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(4.1) CBC Local Plan/EB Neighbourhood Plan: The Council have not received any further updates on CBC's local plan. The EB Neighbourhood Plan was submitted to CBC in December to be reviewed and we are awaiting a response.

5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 07/01/2019

It was proposed to unanimously to accept the Minutes for Eaton Bray Parish Council held on 7th January 2019, the Chairman signed the minutes. All agreed.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (*for information*)

(6.1) Village Sign Posts (08/01/18): Matter ongoing. *Action - Cllr Spicer/Cllr Simkins.*

(6.2) Brick entrance sign (02/07/18): Currently in talks with CBC on options/location available. *Action - Cllr Simkins.*

(6.3) Heritage Signage (03/12/18): Current looking into options available. *Matter ongoing. Action - Cllr Simkins.*

(6.4) Post Holders (03/12/18): To look into placing post holders at agreed advertising locations in parish. *Matter ongoing. Action - Cllr Spicer/Cllr Simkins.*

(6.5) Litter Pick Day (07/01/18): Confirmed date for the Litter Pick Day is Saturday 16th March. Cllr Brewer is the PC contact for the event together with the volunteers who have put themselves forward to organise the event. *Action - Cllr Brewer, Clerk, Volunteers*

(6.6) Large Framed Map of Parish (07/01/19): Large framed map to be displayed in the main meeting room in The Coffee Tavern. *Action - Cllrs Conner/Simkins/Wigley.*

7. REPRESENTATIVES

(7.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

(7.1.1) At the meeting in January two questions were put to Cllr Janes:

(i) Is there a list held with CBC regarding Youth funding? Cllr Janes confirmed that CBC are putting a list together which will be forwarded to the Clerk for information.

(ii) CBC have an obligation to inform the Parish council when carrying out works within the parish? No. Works are carried out by CBC on a departmental basis, i.e. Highways, landscaping, etc., and are under no obligation to inform the Parish Council.

(7.1.2) Cllr Janes confirmed that CBC have approved the Parish Council removing

Cllr Janes

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unauthorised advertising from CBC land. An email will be forwarded to the Clerk as confirmation/approval.

(7.1.3) Cllr Janes confirmed that planning notices at Eaton Bray were displayed in December 2018. He is awaiting CBC's final decision however believes that CBC are supportive of this application.

Cllr Janes

(7.1.4) Cllr Janes confirmed The Rye/wall is still in the planning stages, the Parish Council would like to know the final decision of CBC – the Parish Council fully believe that the demolished listed wall should be rebuilt.

Cllr Janes

(7.2) Police Representative:

A representative from Bedfordshire Police was not in attendance.

8. PLANNING REPORT: December 2018

(8.1) Issues arising/update: No updates were present to Council.

(8.2) Planning applications received:

JANUARY 2019		
Application	Planning Location/ Development	Comment
(1) CB/18/04486	Land adjacent to Old Ley Farm, The Rye, Eaton Bray – listed building/installation of new traditional timber gateway and repairs to existing brick wall.	Object: → Listed building/wall should be reinstated. → See * below
(2) CB/18/04790	38 Church Lane, Eaton Bray – single storey side/rear extension	No comment/subject to normal planning conditions.
(3) CB/18/04502	34 Totternhoe road, Eaton Bray – demolition of existing standalone rear garage/store and creation of new single storey rear extension	No comment/subject to normal planning conditions.
(4) CB/19/00165	27 The Comp, Eaton Bray – two storey rear extension	No comment/subject to normal planning conditions.

***Planning Application CB/18/04486**

Objection to Planning Application CB/18/04669 as follows:

1. Old Ley Farm is a grade 2 listed building and is protected, the garden or boundary wall forms part of that house and by its association is protected in a similar manner. Hence demolition of the wall or part of the wall should not be allowed.

This was confirmed in the recent appeal by the previous landowner APP/P0240/W/16/3147213 when the inspector said (paragraph 27 of the decision) “Whilst, the wall to the front of the site is not specifically mentioned in the listing, it nevertheless provides a good example of a traditional frontage boundary enclosure contributing to local character. The proposal would involve the demolition...”

2. The garden wall was demolished by the current owner's contractor on 19/09/2018. It was not a collapsed wall as stated by the applicant in their Design and Access Statement. A few years ago, a traffic accident damaged the wall which unfortunately was not properly repaired by the previous owner. Also, the applicant refers to the existing wall as ‘dilapidated brick walling’ which is incorrect, the wall is not dilapidated, it is a good example of a traditional garden wall.

3. One of the emerging Neighbourhood Plan's Objectives states “To protect and enhance the special heritage assets and vernacular of the village and its rural character”, this obviously includes all listed buildings and Local Heritage Assets. The proposal to form a gated access by destroying part of the garden wall boundary to a listed farmhouse is against the Neighbourhood Plan.

4. Part of the applicant's argument for the new access is that he bought a parcel of land with no access to The Rye. To gain access is no reason to demolish a local heritage building or part. The applicant should find another access route.

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5. The listed garden wall should be reinstated back to its original condition with bricks saved from the demolition. Any new bricks should be as near identical to the existing as possible whilst under the supervision of the Heritage Officer from CBC. Drawing 18154(D)04 Proposed Plan states – existing wall to be reinstated with reclaimed bricks where possible. The CBC enforcement team should insist on no shortcuts and reinstatement with as near to identical bricks as possible.

9. BUSINESS MATTERS

- (9.1) Neighbourhood Plan (NP): The draft NP was forwarded to CBC in December 2018 – we are awaiting their response.
- (9.2) Village Events/Enhancements:
- (9.2.1) Parish Defibrillator:
- (i) Defib training: Cllr Chubb has been looking into training/costs, currently training (to include CPR) is coming in at around £1,000. Cllr Chubb
 - (ii) Second Defib location: Knights close phone box? Clerk to forward phone box contract to Councillors for information. Agreed. Clerk
 - (iii) Defib sponsor: Clerk to contact Tennis Club/Cricket Club to see if they would be interested in sponsoring a new Defib in the parish – final location to be agreed. Clerk
 - (iv) Defib Sign/Coffee Tavern: Cllr Conner/Clerk to organise for a sign to be placed in the currently Defib location to make residents aware of this facility. All agreed. Cllr Conner/
Clerk
- (9.2.2) Litter Pick Day: Saturday 16th March 2019.
- (i) Clerk to advertise even in focus/Facebook/website. All agreed. Clerk
 - (ii) Clerk to order Hi-Viz vests & safety gloves. Approx. 16 in different sizes. All agreed. Clerk
 - (iii) Cllr Brewer/Volunteers – confirmed that CBC are happy to loan out litter pick sticks, blue bags. If the event is finished by 1pm that day CBC will collect the rubbish that day, if the event finishes later in the day CBC will collect the rubbish the following day. It was proposed a morning event. All agreed. Cllr Brewer/
Volunteer
 - (iv) It was proposed that the Council fund/support this event, i.e., any requirements/purchases. All agreed.
 - (v) A map of the parish will be required to organise litter pick locations. Cllr Wigley to supply map. Cllr Wigley
 - (vi) Proposed meet up location: Village Hall car park, Cllr Brewer/Volunteers to check. Agreed. Cllr Brewer/
Volunteer
- (9.3) Village cameras/CCTV: Cllr Spicer organising a meeting (for all Councillors to attend) with the CCTV suppliers, to look at the equipment and how it would work for the parish. All agreed. Cllr Spicer/
Councillors
- (9.4) Road Safety/Speedwatch: The matter is proceeding. Cllr Phipps has put together a Speedwatch report on proposals and next step. Clerk to investigate old files to check for any previously interested residents and forwarded their details to Cllr Phipps. All agreed. Cllr Phipps is waiting to hear back from the police for additional support/ideas.
- (9.5) Edlesborough Surgery/Car park: There has been several parking issues at Edlesborough Surgery due to the number of people using the facility. Edlesborough Parish Council (EPC) looked into the possibility of using the amenity land adjacent to the surgery, owned by Aylesbury Vale District Council, who currently have not supported this option and therefore EPC are looking into other options available to them and one is an extension of the current car park – which would extend the number of spaces from 18 to around 28 spaces. EPC are looking for additional funding to support this project, from other sources, i.e. the Surgery, EPC and Eaton Bray Parish Council (EBPC) due to a large number of residents from Eaton Bray using the facility. The Parish Council also pointed out that surely the dentist and pharmacy should be contributing to the cost. The temporary car park, currently being leased from a land owner for the builders, would be a potentially expensive option and there would be issues regarding change of use of land. It was recommended to consider the following:
- (i) To look at the line of communication between Bucks/Beds/NHS for potential funding

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– to hold back on a decision until more information is obtained on what funding, if any, is available. Cllr Spicer to investigate this further. All agreed.

(ii) The option of moving some patients to Pitstone to reduce the numbers at Edlesborough surgery.

(9.6) Tenders/Quotations:

(9.6.1) School Lane car park: Quotations were presented to the Parish Council, all options considered, it was proposed to accept the quotations from Edwards Surfacing. All agreed.

Clerk

(9.6.2) Trees in St. Mary's Church, Eaton Bray: Quotations presented to the Parish Council, due to some responses not being received by the Parish Council meeting it was proposed to accept the quotation from Goodfellers. All agreed.

Clerk

(9.6.2) Advanced road closure sign: costs presented to Council, it was proposed to purchase two large metal/folding signs. All agreed. Clerk to action

Clerk

10. REPORTS

(1) Chairman's Correspondence:

(1.1) Invitation to CBC Chairman's Civic Service, Saturday 10th March 2019; read to Councillors.

(1.2) Email/resident – Bollards/gates at The Comp/Wallace Drive: CBC response read to Councillors, Clerk to inform resident of response. All agreed.

Clerk

(1.3) Email – CBC Asst of Community Value/The White Horse; read to Councillors. Clerk awaiting forms from CBC to complete. Cllr Cartwright/Clerk to complete forms and return. All agreed.

Cllr Cartwright/
Clerk

(1.4) Email/resident – Bus Shelter/The Meads; read to Councillors. Clerk to forward response to CBC. All agreed.

Clerk

(1.5) Email/CBC – Unauthorised Advertising on CBC land; read to Councillors.

(2) Clerk's Report:

(2.1) Circulation/read file handed out to Councillors.

(3) Coffee Tavern (CT)/Cottage:

(3.1) Alarm checks have been carried out, all signed off.

(3.2) Deed of Adherence: previously organised by the Parish Council twelve years ago. It was recommended the deed requires updating, with the Chairman and Vice-Chairman being on the deed. All agreed.

Cllr Conner

(4) Cemetery: Additional burial land – the Council looked at their financial position and it was proposed to increase their offer to the owner of the building/land at Café Masala from £15K to £25K. The Councillors wished to inform the current owner that it is their understanding that there would be issues with planning on this site for development due to the building/land being within greenbelt. All agreed. Clerk to action.

Clerk

11. ACCOUNTS:

(11.1) To resolve to pay January 2019 accounts: Presented to Council – all agreed.

MONTHLY PAYMENTS: JANUARY 2019	
Contractor: Ground Maintenance	£1,427.40
Contractor: Village Handyperson	£160.00
Village Enhancements: Heritage Bollard/Three Corners	£263.47
Village Enhancements: Ex-large hanging basket/flowers	£56.95
Village Enhancements: Bedfordshire Flag/Union Flag	£20.98
Fixtures, Fittings & Equipment: CCTV security notices	£4.78
Fixtures, Fittings & Equipment: Flammable Storage/document cabinet	£170.28
Fixtures, Fittings & Equipment: Projector – extension lead/risers	£34.98
Stationery: EBPC security/equipment labels	£7.99

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Fixtures, Fittings & Equipment: Metal desktop/document holder	£14.55
The Coffee Tavern: <i>monthly internet access/usage 3.co.uk</i>	£11.99
Salaries: <i>Council staff</i>	£809.18
Pension: <i>Council staff</i>	£16.12
HM Revenue & Customs (PAYE/NIC)	£26.75
TOTAL Monthly Outgoings	£3,025.42

12. NEXT AGENDA

- (1) Items for the next Council Meeting Agenda MUST BE SUBMITTED to the Clerk by Saturday 23rd February 2019. Items submitted after this date will not be included in the March meeting.
- (2) (2.1) Watercourse Maintenance/Mill End close (2.2) Bollards (2.3) CCTV

All Councillors
Agenda Item

The meeting closed at 9:41pm

Next meeting/s to be held:

- Monday 4th March 2019, from 7:30pm in The Coffee Tavern (1st floor)
- Monday 1st April 2019, from 7:30pm in The Coffee Tavern (1st floor)