

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 7th January 2019 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (<i>Chairman</i>) Cllr. M. Brewer Cllr. J. Conner Cllr. M. Phipps	Cllr. M. Simkins Cllr. P. Spicer Cllr. G. Wigley
ALSO PRESENT	General Public: x7	

1. APOLOGIES FOR ABSENCE

Apologies for absence received from Councillor Chubb.

2. PARISH COUNCILLOR VACANCY

A resident expressed an interest in joining the Parish Council and attended the meeting to look at proceedings prior to making a final decision.

3. SPECIFIC DECLARATION OF INTEREST

No Declarations of Interest were made at this point in the meeting.

4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(4.1) Christmas Market/Parish Events: Margret Hawkes put herself forward as an official volunteer to help with the organisation of future events within the parish. It was recommended that volunteers work alongside the Parish Clerk and the Parish Councillor (who is leading the specific event). All agreed.

For information

5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 03/12/2018

Amendments were made to minutes page 1776 - Item (8) additional minute reference added "(8.3) Cllr Wigley to prepare schedule from NP to measure all applications against. All agreed." Item (9)(9.2.4) action added "Cllr Simkins". It was then proposed to unanimously to accept the Minutes for Eaton Bray Parish Council held on 3rd December 2018, the Chairman signed the minutes. All agreed.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

(6.1) Village Sign Posts (08/01/18): Matter ongoing. Action - Cllr Spicer/Cllr Simkins.

(6.2) River Ouzel/Mill End Close (04/06/18): IDB assessed area, awaiting decision. Action - Clerk.

(6.3) Annual Parish Monitoring Forms (05/03/18): Councillors to return outstanding forms. Clerk to forward map/patch of parish to Councillors. Action - Clerk/EB Councillors.

(6.4) Brick entrance sign (02/07/18): Currently in talks with CBC on options/location available. Action - Cllr Simkins.

(6.5) Heritage Signage (03/12/18): Current looking into options available. Matter ongoing. Action - Cllr Simkins.

(6.6) Speedwatch (03/12/18): A schedule/plan of action to be put together. Action - Cllr Phipps.

(6.7) CBC/Advertising (03/12/18): Awaiting details from CBC regarding request for PC to act as a delegated authority to remove advertising from CBC land/posts etc. Action - Clerk/Cllr Simkins.

(6.8) Post Holders (03/12/18): To look into placing post holders at agreed advertising locations in parish. Matter ongoing. Action - Cllr Spicer/Cllr Simkins.

7. REPRESENTATIVES

(7.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

(7.1.1) Eaton Park - The deadline for responses to the outline planning application was extended to 10th January 2019.

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(7.1.2) Question put to Cllr Janes - Is there a list held with CBC regarding Youth funding? Cllr Janes to investigate.

Cllr Janes

(7.1.3) Question put to Cllr Janes - Do CBC have an obligation to inform the Parish council when carrying out works within the parish? Cllr Janes to investigate.

Cllr Janes

(7.1.4) Planning application for The Rye has been put in – however the councillors requested the address be checked as they believe it to be wrong. Cllr Janes to investigate.

Cllr Janes

(7.2) **Police Representative:**

A representative from Bedfordshire Police was not in attendance.

8. PLANNING REPORT: December 2018

(8.1) Issues arising/update:

(8.1.1) Councillors were made aware of a Planning Application going in for The Rye – details to be viewed on the CBC website. Clerk to request an extension for reply. All agreed.

Clerk

<http://www.centralbedfordshire.gov.uk/PLANTECH/DCWebPages/acolnetcgi.gov?ACTION=UNWRAP&RIPNAME=Root.PgeResultDetail&TheSystemkey=611980>

(8.2) Planning applications received:

DECEMBER 2018		
Application	Planning Location/ Development	Comment
(1) CB/18/04303	Poultry Hs, Dyers Lane, LU6 2JU – demolition of existing building/erection of 5xbed dwelling.	Decision: Object <ul style="list-style-type: none"> The Parish Council does not support developments within greenbelt. Green Belt boundaries should only be altered where exceptional circumstances are fully evidenced and justified, the case for its removal has not been proved.
(2) CB/18/04379	23 Moor End, LU6 2HN – 2xstorey rear extension & detached garage/annex	Decision: No Objection <ul style="list-style-type: none"> Application subject to normal planning conditions.
(3) CB/18/03797	Rye Nurseries, The Rye, LU6 2BQ – resubmission/amendments to planning application, reduction of 5 dwellings to 4 dwellings.	Decision: Object <ul style="list-style-type: none"> The Parish Council does not support developments within greenbelt. Green Belt boundaries should only be altered where exceptional circumstances are fully evidenced and justified, the case for its removal has not been proved. Over-development of site. Concerns with surface water run-off. Concerns for wildlife at location. Contaminates in soil. Does not follow emerging Neighbourhood Plan – smaller homes. The Parish Council do welcome the reduction in the number of properties from 5 to 4 dwellings.

Clerk

9. BUSINESS MATTERS

(9.1) **Neighbourhood Plan (NP):** Cllr Wigley gave an update on the progress of the NP. The draft NP has now been forward to CBC – which is due to be presented to the CBC Officers in the new year. We are awaiting their response.

(9.2) **Village Events/Enhancements:**

(9.2.1) **Christmas Brass Band:** Friday 21st December – Cllr Simkins was very pleased with the number of people attending, a collection for the children’s charity Kids Out was carried out during the event and Cllr Simkins would like to thank everyone who kindly donated; the amount raised to be confirmed.

(9.2.2) **Additional tree lights-Christmas 2019:** It was put to the council to purchase/erect additional tree lights for Three Corners, all agreed.

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- (9.2.3) Heritage Bollard: The proposed location at Three Corners where cars mount the grass when turning into the slip road from Bower Lane to Moor end. Cost presented to Council. All agreed. Cllr Simkins/Clerk to action. *Cllr Simkins/Clerk*
- (9.2.4) Hanging Basket: Clerk to order sample basket. All agreed. Cllr Simkins has spoken with a local florist for costings/maintenance. Awaiting details/proposals. *Clerk*
- (9.2.5) Heritage street lights: Cllr Simkins still in liaison with CBC. *Cllr Simkins*
- (9.2.6) Brick Village Entrance Sign: Clerk to contact Totternhoe Parish Council to find out who installed their brick entrance signs and design/build costs. All agreed. *Clerk*
- (9.3) Village cameras/CCTV: Councillors are in the process of obtaining feedback from other Parish Councils on their experience with CCTV in their areas. Cllr Spicer to organise a meeting with Councillors and a CCTV representative to look at the CCTV images/uses/suitability. All agreed. *Cllr Spicer/
Councillors*
- (9.4) Road Safety/Speedwatch: See minutes page 1779, item 6(6.6). Cllr Phipps put forward the suggestion of looking into the purchase of road furniture to help increase awareness of pedestrians/children in the parish (stature/bollard). It was proposed that Cllr Phipps to look into this further and to understand the legalities of using the road furniture, i.e. CBC Highways policy, reporting back to the Council with further details. All agreed. *Cllr Phipps*
- (9.5) RMF Funding: The Council put forward two suggestions for match funding:
- (1) The Rye Junction – option of making it a one-way system; Cllrs Cartwright/Wigley to look at this location and draw a suggestion plan/design for this junction and forward completed application form to Clerk for submission. All agreed. *Cllrs Cartwright/
Wigley/Clerk*
- (2) Corner/bend High Street/Church Lane, opposite The Coffee Tavern – option of raising the kerb to stop road users being able to easily mount the pavement; Cllrs Cartwright/Wigley to look at this location and forward completed application form to Clerk for submission. All agreed. *Cllrs Cartwright/
Wigley/Clerk*
- (9.6) Tenders/Quotations:
- (9.6.1) School Lane car park: Clerk to chase Contractors for tenders. All agreed. *Clerk*
- (9.6.2) Trees in St. Mary's Church, Eaton Bray: Clerk awaiting final quotations to present to Council. Clerk to chase Contractors. *Clerk*

10. REPORTS

- (1) Chairman's Correspondence:
- (1.1) Request for donation – Kids Out Charity: It was agreed to donate to this charity for £50. Clerk to organise. *Clerk*
- (1.2) Edlesborough Parish Council – surgery parking: Cllrs Cartwright/Wigley/Spicer agreed to check their availability and confirm attendance to Clerk, who will then inform Edlesborough Parish Council accordingly. All agreed. *Cllrs Cartwright/
Wigley/Spicer*
- (1.3) Email/resident – litter picking day: Read to Councillors. The Council fully supports such initiative and are happy to purchase relevant equipment/kits. Cllr Brewer to look into further, contact resident of the Council's decision and supply the Clerk with a suitable date for this event to advertise accordingly. All agreed. *Cllr Brewer
Clerk*
- (1.4) Email/resident – bollards/gates at The Comp/Wallace Drive: Read to Councillors. Clerk to check responsibility for these bollards/gates with CBC. All agreed. Councillors to visit the site and assess the barriers, reporting back to the Council with their findings. The Council wished to note that the reason for these barriers is to stop the unauthorised access of motorised vehicles, i.e. motorbikes, which has caused issues a few years ago and with these gates/bollards installed creates an effective barrier to these vehicles. *Clerk
Councillors*
- (1.5) Bedfordshire Police/LB Community Policing Team, 25th January 2019: Read to Councillors. Cllr Phipps expressed an interest in attending, however, would need vehicle support to enable him to attend event. The Council confirmed they were happy to cover costs of transport to and from event, Cllr Spicer said he would check if he would be able to help with transport. All agreed. Cllr Phipps/Spicer to action. *Cllrs Phipps/
Spicer*

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- (1.6) Email – CBC/proposed developments & requirements for parish: Read to Council. Council to respond accordingly, as CBC are aware the Council are opposed to developments within the parish (Eaton Park), however if there is a requirement for provisions then the Council would request an enhancement to existing play facilities. All agreed. Clerk
- (1.7) Consultation – Chilterns Conservation Board/underground proposal for overhead wires: The Council fully supports this consultation, they like the idea of underground cables however wished those involved in this project to be mindful of potential road closures when work being carried out. All agreed. Clerk
- (1.8) Invitation to Chairman, Buckingham Garden Party: It was proposed to put forward Cllr Neil Cartwright, all agreed.
- (1.9) Consultation – CBC/Budget: Read to Councillors.
- (2) Clerk's Report:
- (2.1) Circulation/read file handed out to Councillors.
- (2.2) Parish Laptop/Projector have been delivered, Clerk to organise installation of office files/apps.
- (3) Coffee Tavern (CT)/Cottage:
- (3.1) It was proposed that a large framed map of the parish (A2/A3) be installed/displayed in the large meeting room at The Coffee Tavern. All agreed. Cllrs Conner/Simkins/Wigley to action. Cllrs Conner/
Simkins/Wigley
- (3.2) There had been a problem with the barrier, the motor overheating, MWAgri looked at the problem and appeared to solve the issue however the motor does still appear to be getting hot. Clerk to speak to MWAgri again for further investigation. All agreed. Clerk
- (3.3) It was proposed that the Council store needs to be tidied up, many items stored could be thrown away. Clerk to contact Bob (EB Bloomers) who uses the facility and the Village Handyperson to meet up to discuss options further. All agreed. Clerk
- (4) Cemetery: No Matters arising.

11. ACCOUNTS:

- (11.1) Budget/Precept 2019-2020: The Finance Working Group met up to go through the Council accounts/accruals/spend and presented their findings to full Council. The council looked at the spend for 2018-2019 and proposed spend for the 2019-2020 financial year; it was proposed/seconded/all agreed on the proposed budget and increase in the council's precept from £93,407 to £97,645 - an increase of 4.8%. All agreed. Decision unanimous. Clerk
- (11.3) To resolve to pay December 2018 accounts: Presented to Council – all agreed.

MONTHLY PAYMENTS: DECEMBER 2018	
Contractor: Ground Maintenance	£1,367.40
Contractor: Village Handyperson	£300.00
Village Enhancements: replacement bracket	£5.59
Affiliation fees: BATPC 2019-2010	£565.00
Village Enhancements: Twin Head Site Light	£49.99
Parish Office/equipment: Laptop / Projector	£1,583.09
Parish Office/equipment: Laptop bag / cooling stand	£45.03
The Coffee Tavern: monthly internet access/usage 3.co.uk	£11.99
Donation: Kids Out charity	£50.00
Salaries: Council staff	£1,620.29
Pension: Council staff	£36.70
HM Revenue & Customs (PAYE/NIC)	£461.56
TOTAL Monthly Outgoings	£6,096.64

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12. NEXT AGENDA

- (1) Items for the next Council Meeting Agenda MUST BE SUBMITTED to the Clerk by Saturday 26th January 2019. Items submitted after this date will not be included in the February meeting.

Councillors

The meeting closed at 9:37pm

Next meeting/s to be held:

- Monday 4th February 2019, from 7:30pm in The Coffee Tavern (1st floor)
- Monday 4th March 2019, from 7:30pm in The Coffee Tavern (1st floor)