

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 3rd December 2018 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (<i>Chairman</i>) Cllr. H. Chubb Cllr. J. Conner Cllr. M. Phipps	Cllr. M. Simkins Cllr. P. Spicer Cllr. G. Wigley
ALSO PRESENT	General Public: x7	

1. APOLOGIES FOR ABSENCE

Apologies for absence received from Councillor Brewer.

2. PARISH COUNCILLOR VACANCY

No applications received. Clerk to continue advertising position: notice boards, website and facebook page.

3. SPECIFIC DECLARATION OF INTEREST

No Declarations of Interest were made at this point in the meeting.

4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(4.1) Eaton Park Development: residents received the letter from CBC on Saturday 30th November 2018 informing them of an outline planning application with deadline for responses Friday 28th December 2018. The Council confirmed receipt of the same letter on the 30th November. Residents asked what the Council's policy was regarding this development, confirming that in line with the emerging Neighbourhood Plan the Council does not support development on green belt land.

5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 05/114/2018

It was proposed to unanimously to accept the Minutes for Eaton Bray Parish Council held on 5th November 2018, the Chairman signed the minutes. All agreed.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (*for information*)

(6.1) Village Sign Posts (08/01/18): Matter ongoing. Action - Cllr Spicer/Cllr Simkins.

(6.2) River Ouzel/Mill End Close (04/06/18): Awaiting IDB assessment of the area. Action – Clerk.

(6.3) Annual Parish Monitoring Forms (05/03/18): All Councillors to return outstanding forms to Clerk for processing. Action – EB Councillors.

(6.4) Hanging Baskets (14/05/18): Matter ongoing. Action - Cllr Simkins.

(6.5) Brick entrance sign (02/07/18): Currently in talks with CBC on options/location available. Action – Cllr Simkins.

7. REPRESENTATIVES

(7.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

Cllr Ken Janes was not in attendance.

(7.2) Police Representative:

A representative from Bedfordshire Police was not in attendance.

8. PLANNING REPORT: November 2018

(8.1) Issues arising/update:

(8.1.1) Land adjacent to Eaton Park: Outline planning application CB/18/04348/OUT it was proposed to object to this application on the following grounds. All agreed.

(1) Greenbelt: the application has not proved VSC (very special circumstances) for building on greenbelt land and is therefore inappropriate development within Green Belt.

Clerk

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- (2) The site lies very close to a Floodplain area and this development would have an adverse affect on nearby properties.
- (3) Do not believe the current drainage system will cope with run off or cope with the increased sewage that will result from such a large development.
- (4) Large increase of traffic exiting one junction through Eaton Park which will cause noise and disruption to all houses in Eaton Park.
- (5) Poor transport links; Eaton Bray is served very poorly by local bus companies which will give rise to nearly all new residents relying on cars in preference to public transport.
- (6) Destroying heritage aspect of village.
- (7) Neighbourhood Plan: Feedback received from the recent consultation with residents on the plan shows from the responses received that 88% of local residents are against development within greenbelt.
- (8) Neighbourhood Plan: The emerging Neighbourhood Plan supports small (2 or 3 bedroom) houses or starter homes and expressly does NOT support larger executive houses or development within the Green Belt.
- (9) Neighbourhood Plan: The emerging Neighbourhood Plan calls for supported new homes to be sustainable; there is little or no reference to sustainable construction in this Application.

(8.2) Planning applications received:

Councillor Spicer declared an interest in two planning applications, CB/18/04361 & CB/18/04362.

NOVEMBER 2018			
	Application	Planning Location/ Development	Comment
(1)	CB/18/03973	43 Church Lane, Eaton Bray, LU6 2DJ / single story rear extension.	No objections, subject to normal planning conditions.
(2)	CB/TRE/18/00456	The Vicarage, 11 High Street, Eaton Bray, LU6 2DN / works to trees subject to TPO.	No comment - CBC tree specialist to make decision/subject to TPO planning conditions.
(3)	CB/18/04361	Doolittle Meadow Barn, Harling Road, Eaton Bray / change of use from agricultural building to B8 storage.	No comment. Agree x5, Abstain x1
(4)	CB/18/04362	Doolittle Meadow Barn, Harling Road, Eaton Bray / change of use of agricultural building to dwelling house.	Object: The Parish Council does not support developments within greenbelt.

9. BUSINESS MATTERS

(9.1) **Neighbourhood Plan (NP):** Cllr Wigley gave an update on the progress of the NP and it was confirmed that due to the Council hiring a Consultant for the NP process, a Health check for the plan is not required. The proposed inclusion of a Gypsy & Traveller Statement within the plan was presented and agreed by the Council. It was then proposed the Council approve the NP as it now stands. All agreed.

(9.2) Village Events/Enhancements:

(9.2.1) Christmas Market: Saturday 15th December, 11am to 5pm, Market Square.

Advertised in Focus and on Facebook.

Currently the Council has six market stalls for the day.

(9.2.2) Christmas Brass Band: Saturday 22nd December – timings as previous years.

Advertised in Focus and on Facebook.

Councillor Simkins asked for helper on the carol night – Councillor Chubb and Councillor Cartwright offered to help.

(9.2.3) The Council wished to thank Councillor Spicer and Councillor Simkins on the Christmas Wreaths and trees, and the poppies and soldier silhouettes.

(9.2.4) Heritage signage for the village: Councillor Simkins awaiting feedback. Matter ongoing.

(9.3) **Village cameras/CCTV:** The proposed were reviewed by the Council and it was agreed for Councillors to obtain feedback from other Parish Council on their experience with CCTV in their areas, with data to be presented to the Council for reference. Councillor Spicer to organise an information gathering meeting in January to go through all the data/feedback collated. Matter to be brought forward to the meeting in January 2019. All agreed.

Councillors

Councillors
Cllr Spicer

PC/Jan'19

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- (9.4) Road Safety/Speedwatch: Councillor Phipps had spoken with CBC Highways regarding a Highways plan and awaiting more details regarding training. Councillor Phipps to put a plan of action together for the implementation of the Speedwatch team. The Clerk to put a notice in Focus/Facebook for Speedwatch volunteers and contact Totternhoe Parish Council regarding the Parish Council's Speedwatch camera which was agreed to be shared between the parishes. All agreed. Cllr Phipps
Clerk
- (9.5) Village Matters:
(9.5.1) Council Policy on advertising: it was proposed the current wording be amended to include the following clause. All agreed. Clerk
"Advertising or Fly Posting is not permitted on any green spaces, lamp posts or any other public areas in the Parish of Eaton Bray. By exception, e.g. for established annual community events such as the Carnival, Beer Festival, Christmas Carols and other events of participation by the whole community - a request may be made to the Parish Council using the attached form. Applications will be considered on a case by case basis. [Unauthorised parties will be asked to remove all their advertising within 24 hours after which time the Parish Council will have these items removed and seek recovery of the associated removal costs incurred]."
- (9.5.2) It was proposed that post holders be fitted at the four agreed locations for advertising boards, to ensure any future advertising can only be erected at these points. Councillors Simkins and Spicer to meet with Malcolm (MWAgri Ltd) to agreed suitable locations. All agreed. Cllr Simkins/
Spicer
- (9.5.3) It was suggested that the Council seek the delegated authority from CBC to undertake the same removal of advertising/notices from areas in the parish that are CBC controlled. All agreed. Clerk
- (9.6) Tenders/Quotations:
(9.6.1) School Lane car park: Councillor Wigley has forwarded a draft Tender specification to the Clerk to formally go out to tender for car park re-tarmac and line marking. Clerk to action. All agreed. Clerk
- (9.6.2) Trees in St. Mary's Church, Eaton Bray: Clerk awaiting final quotations to present to Council.
- (9.6.3) Parish LED lights: Costs presented to Council, it was agreed to purchase a set of lights for evening parish events. Clerk to action. Clerk
- (9.6.4) Bin speed reduction stickers: Costs were presented to the Council; it was agreed at this time not to proceed with the purchase of such.
- 10. REPORTS**
- (1) Chairman's Correspondence:
(1.1) Email - CBC RMF Application 2018/2019 – read to Council. It was proposed that the Council should apply for funding and Councillors were asked to put forward their proposals for spend, i.e. raised kerb in High Street, zebra crossing. Matter to be discussed/agreed at meeting in January 2019. All agreed. Councillors
PC/Jan'19
- (1.2) Email – CBC Bus Shelter improvements, The Meads – CBC asked if the Council would write to the residents adjacent to The Meads bus shelter asking them to cut back trees/bushes resting on the shelter, failure to do so will result in CBC cutting it back. The Council have asked for more clarity regarding costs, i.e. CBC cover cost of refurbishment of shelter or potentially expected costs to Council. All agreed. Clerk
Clerk
- (2) Clerk's Report:
(2.1) Circulation/read file handed out to Councillors.
(2.2) Annual Monitoring Forms – reminder to Councillors to return completed forms. Councillors
(2.3) Mill End Close/Watercourse Maintenance: response from IDB read to Councillors, Clerk to email expressing concern about stability of the land and should anything occur any costs incurred, the Council would look to the IDB for recompense. All agreed. Clerk
- (3) Coffee Tavern (CT)/Cottage:
(3.1) The current users of the Coffee Tavern have extended their contact with the CTT.

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(4) Cemetery:

(4.1) Risk Assessment: The Risk Assessment for Bower Lane Cemetery were presented to the Parish Council and recommended for adoption by Eaton Bray Parish Council. It was agreed unanimously to accept the Risk Assessment for 2018. The Chairman signed the final document.

11. ACCOUNTS:

(11.1) Budget/Precept 2019-2020: It was proposed to hold a Finance Working Group on Tuesday 18th December 2018 to go through the 2019/2020 budget/precept, to present recommendations to Council in January 2019. All agreed.

(11.3) To resolve to pay November 2018 accounts: Presented to Council – all agreed.

FWG

MONTHLY PAYMENTS: NOVEMBER 2018	
Contractor: Ground Maintenance	£1,559.40
Contractor: Village Handyperson	£409.00
War Memorial Ground Maintenance	£255.00
Neighbourhood Plan : sign holder	£6.49
Donation : The Royal British Legion – poppy wreath x2	£100.00
Village Enhancements: Christmas Celebrations – Toddington Town Band	£100.00
Village Enhancements: Christmas Celebrations – fixings for wreaths	42.27
Village Enhancements: Planters/plants	£249.82
Village Enhancements: Christmas Tree Lights	£68.00
Village Enhancements: Christmas lights/cable ties	67.00
The Coffee Tavern: <i>monthly internet access/usage 3.co.uk</i>	£11.99
Salaries: Council staff	£808.20
Pension: Council staff	£16.44
HM Revenue & Customs (PAYE/NIC)	£31.08
TOTAL Monthly Outgoings	£ 3,724.69

12. NEXT AGENDA

(1) Items for the next Council Meeting Agenda MUST BE SUBMITTED to the Clerk by Friday 28th December 2018. Items submitted after this date will not be included in the January meeting.

Councillors

The meeting closed at 9:38pm

Next meeting/s to be held:

- Monday 7th January 2019, from 7:30pm in The Coffee Tavern (1st floor)
- Monday 4th February 2019, from 7:30pm in The Coffee Tavern (1st floor)