

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 5th November 2018 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (<i>Chairman</i>) Cllr. M. Brewer Cllr. H. Chubb Cllr. J. Conner	Cllr. M. Simkins Cllr. P. Spicer Cllr. G. Wigley
ALSO PRESENT	General Public: x5 Cllr. Ken Janes, PC Helen Pecorini	

1. APOLOGIES FOR ABSENCE

Cllr Max Phipps was not in attendance.

2. PARISH COUNCILLOR VACANCY

Clerk to continue advertising position: notice boards, website and facebook page.

3. SPECIFIC DECLARATION OF INTEREST

No Declarations of Interest were made at this point in the meeting.

4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(4.1) Bedfordshire Police: Lack of attendance at Council meetings. The Parish Council have communicated with the police regarding attendance and always forward a copy of the Council Agenda/Minutes to the police for information. The police confirmed that they would like to make an appearance at some Council meetings, however due to the nature of their job/availability are unable to confirm attendance until the actual day.

(4.2) Village Camera/CCTV: They believed a number of residents would find usefulness in CCTV cameras in the parish. It was confirmed that the Council are currently looking into CCTV options available and potential costs/benefits for the parish.

(4.3) Silent Soldiers/Poppies: Residents wished to thank the Parish Council for the Silent Soldiers and Poppies in the parish. The Council wished to also thank Cllr Mike Simkins for the implementation and organisation of these wonderful tributes.

(4.4) Planning Policy: Is it the Council's planning policy to not support any development within greenbelt? The Council, in line with the emerging Neighbourhood Plan, do not support development within the greenbelt. With regards to other planning applications the Council look at each application on a case by case basis and make a decision based on their findings/views. In the future, the Council would be looking at planning policies based on the Neighbourhood Plan, when viewing and commenting on applications.

5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 01/10/2018

An amendment was made to the following:

(5.1) Page 1773 (10) (1) (1.1) [bus] replaced with [bush].

It was then proposed to unanimously to accept the Minutes for Eaton Bray Parish Council held on 1st October 2018, the Chairman signed the minutes. All agreed.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

(6.1) Village Sign Posts (08/01/18): Matter ongoing. Action - Cllr Spicer/Cllr Simkins.

(6.2) River Ouzel/Mill End Close (04/06/18): Awaiting IDB assessment of the area. Action – Clerk.

(6.3) Annual Parish Monitoring Forms (05/03/18): All Councillors to return outstanding forms to Clerk for processing. Action – EB Councillors.

(6.4) Hanging Baskets (14/05/18): Matter ongoing. Action - Cllr Simkins.

(6.5) Brick entrance sign (02/07/18): Currently in talks with CBC on options/location available. Action – Cllr Simkins.

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(6.6) National Drinking Water Scheme (03/09/18): Matter to bring forward, 2019.

(6.7) Bedfordshire Flag/replacement at The Coffee Tavern (03/09/18): Flag to be purchased.
Action – Clerk.

7. REPRESENTATIVES

(7.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

Cllr Ken Janes was in attendance.

(7.1.1.) The FOI request by the Parish Council has been logged with CBC, expected response date 28th November 2018.

(7.2) Police Representative:

PC Helen Pecorini was in attendance.

(7.2.1) A list of crime stats for Eaton Bray, can be located via the following CBC link:

<https://onedrive.live.com/view.aspx?resid=D6887C725A89E06B!269&ithint=file%2cxlsx&app=Excel&authkey=!ACH4oLYDzsYjmVU>

(7.2.2) The Council believes a more visible police presence in the parish would be beneficial.

(7.2.3) Speedwatch Training: The Council asked if the police could put together some speedwatch training. The police will look into this and report back.

(7.2.4) Are there any available reports, to show crime reported and the outcome. The police will look at the database and forward any details to the Clerk on information they are able to share/release.

Police

Police

8. PLANNING REPORT: October 2018

(8.1) Issues arising/update:

(8.1.1) 21-25 Bower Lane – Lawful Development Application: The site was cleared, however no works were commenced. CBC is now looking into the matter further.

(8.2) Planning applications received:

OCTOBER 2018			
Application	Planning Location/ Development	Comment	
(1) CB/18/03797	Rye Nurseries, The Rye, Eaton Bray, LU6 2BQ/demolition of existing nursery buildings and erection of 5x dwellings.	Comment: Object (1) The Parish Council does not support developments within greenbelt. (2) Over-development of site. (3) Concerns with surface water run-off. (4) Concerns for wildlife at location. (5) Contaminates in soil. (6) Does not follow emerging Neighbourhood Plan – smaller homes.	
(2) CB/18/03850	Meadow View, Doolittle Lane, Totternhoe Road, LU6 1QX/replacement of pre-existing out building with single storey 4 bed dwelling, parking spaces, amenity space	Comment: Object (1) The Parish Council does not support developments within greenbelt. (2) Over-development of site over recent period.	
(3) CB/18/03997	Telephone Exchange, The Comp, Eaton Bray, LU6 2DH/removal of glass panels and replace with aluminium louvers.	No objections, subject to normal planning conditions.	
(4) CB/10/03958	Land adjacent to 66 Totternhoe Road, Eaton Bray/erection of one 4 bed dwelling and 2x five bed dwellings.	Comment: Object (1) Housing mix not compliant with emerging Neighbourhood Plan.	
(5) CB/18/03969	20 The Nurseries, Eaton Bray, LU6 2AX/garage conversion to office	No comment – application subject to normal planning conditions.	
(6) CB/TRE/18/00382	54 Wallace Drive, Eaton Bray, LU6 2DF/works to trees with TPO.	No comment - CBC tree specialist to make decision/subject to TPO planning conditions.	

9. BUSINESS MATTERS

(9.1) Neighbourhood Plan (NP): Cllr Wigley gave an update on the progress of the NP. Councillors have perused the draft plan/documentation and discussed the possible

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<p>inclusion of a Gypsy & Traveller policy/statement within the plan. It was proposed Cllr Wigley to obtain additional advice and for a special meeting to be arranged for all Councillors to look at this proposal in more detail (Wednesday 21st November). With the exception of the Gypsy & Traveller section, the Council were asked if they agreed in principal to the proposed NP. All agreed subject to a resolution regarding the proposed inclusion of a Gypsy & Traveller Policy/Statement within the plan. Final decision by the Council to be made at the Council meeting in December. All agreed.</p>	All Councillors
<p>(9.2) <u>Village Events/Enhancements:</u></p> <p>(9.2.1) Christmas Market: Saturday 15th December, 11am to 5pm, Market Square. Advertised in Focus and on Facebook.</p> <p>(9.2.2) Christmas Brass Band: Saturday 22nd December – timings as previous years. Advertised in Focus and on Facebook.</p> <p>(9.2.3) Christmas trees: Two large trees have been ordered – waiting delivery. The tree hole at Market Square has been dug in readiness for this season.</p>	PC/Dec
<p>(9.3) <u>Village cameras/CCTV:</u> Cllr Spicer forwarded details/costs to all Councillors for information. It was proposed to discuss the options/costs in more detail at the special meeting arranged for the 21st November next in readiness for recommendations at the Council meeting in December. All agreed. It was recommended that we invite the CCTV representative to the next meeting to make a presentation. All agreed. Cllr Spicer to action.</p>	All Councillors Cllr Spicer
<p>(9.4) <u>Road Safety/Speedwatch:</u> No matters to report.</p>	
<p>(9.5) <u>Remembrance Service, Sunday 11th November 2018 at St. Mary's Church, Eaton Bray.</u> Reminder to all Councillors of the service, with the road being closed from 10:45am to 11:15am.</p>	All Councillors
<p>(9.6) <u>Tenders/Quotations:</u> Waiting for updated quotations for work to trees at St. Mary's Church, Eaton Bray.</p>	
10. REPORTS	
<p>(1) <u>Chairman's Correspondence:</u></p> <p>(1.1) Email-Town & Parish Council Conference: read to Councillors.</p> <p>(1.2) Email: Margret Hawkes put herself forward as the new Allotment Warden. All Agreed. Clerk to respond.</p> <p>(1.3) Email-Cricket Club Lease: read to Councillors.</p>	Clerk
<p>(2) <u>Clerk's Report:</u></p> <p>(2.1) Circulation/read file handed out to Councillors.</p> <p>(2.2) The Clerk put forwarded the costs for the new Parish Laptop and projector. All agreed. Clerk to organise.</p> <p>(2.3) Greenways-damaged tree: tree to be cut back to see if it will re-grow. All agreed.</p> <p>(2.4) School Lane car park: poor quality/potholes – the Council to look into the option of a complete resurface to the car park. Costs to be put forward for 2019-2020 budget. All agreed.</p> <p>(2.5) Dog Bins: it was proposed, due to complaints raised, that a notice be put in Focus reminding all dog walkers to use the dog hygiene bins situated at the entrances to School Land recreation Ground (School Lane car park / Wallace Drive) and not placed in the general waste bins. All agreed.</p>	Clerk Clerk Clerk
<p>(3) <u>Coffee Tavern (CT)/Cottage:</u></p> <p>(3.1) The CT barrier was damaged/broken off, the replacement bar has been fitted.</p>	
<p>(4) <u>Cemetery:</u></p> <p>(4.1) Risk Assessment: draft assessment being put together, to be put to the Council at the meeting in December for approval.</p>	Cllr Conner/ Clerk

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11. ACCOUNTS:

(11.1) Completion of External Audit, y/e 31 March 2018: report returned and audit has been signed off. No issues found. It was recommended that for subsequent audits, the audit notice be displayed at The Coffee Tavern (as currently) and on the Parish Council website.

(11.2) Budget/Precept 2019-2020: A reminder to all Councillors to have any proposed spend presented to the Council at their meeting in December, with a Finance Meeting to be arranged for December prior to signing off budget/costs at the January 2019 meeting.

(11.3) To resolve to pay October 2018 accounts: Presented to Council – all agreed.

All Councillors

MONTHLY PAYMENTS: OCTOBER 2018	
Contractor: Ground Maintenance	£1,727.70
Contractor: Village Handyperson	£160.00
Village Enhancements: PVC/Events banner	£138.00
Tree Work : Mill End Close	£816.00
Neighbourhood Plan: Consultancy fees	£2,700.00
Council Equipment: Road closure signs	£145.02
Village Enhancements: display fixings	7.78
The Coffee Tavern: <i>monthly internet access/usage 3.co.uk</i>	£11.99
Salaries: <i>Council staff</i>	£1,127.27
Pension: <i>Council staff</i>	£20.14
HM Revenue & Customs (PAYE/NIC)	£82.31
TOTAL Monthly Outgoings	£ 6,936.21

12. NEXT AGENDA

(1) Items for the next Council Meeting Agenda MUST BE SUBMITTED to the Clerk by Friday 23rd November 2018. Items submitted after this date will not be included in the December meeting.

All Councillors

The meeting closed at 9:50pm

Next meeting/s to be held:

- Monday 3rd December 2018, from 7:30pm in The Coffee Tavern (1st floor)
- Monday 7th January 2019, from 7:30pm in The Coffee Tavern (1st floor)