

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 3rd September 2018 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (<i>Chairman</i>) Cllr. M. Brewer Cllr. H. Chubb	Cllr. J. Conner Cllr. P. Spicer Cllr. G. Wigley
ALSO PRESENT	General Public: x3	

1. APOLOGIES FOR ABSENCE

Apologies for absence was received from Cllr Mike Simkins, not in attendance were Cllr Max Phipps and Cllr Ken Janes.

2. PARISH COUNCILLOR VACANCY

Notices to be placed on parish notice boards, website and facebook page.

3. SPECIFIC DECLARATION OF INTEREST

- No declarations of interest were made at this point in the meeting.

4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(4.1) Japanese Knotweed: there is some growing in the ditch at The Comp and the entrance. The Clerk to inform the River Ouzel authority and request they action accordingly.

5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 02/07/18

It was proposed to unanimously to accept the Minutes for Eaton Bray Parish Council held on 2nd July 2018, the Chairman signed the minutes. All agreed.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (*for information*)

(6.1) Village Sign Posts (08/01/18): Cllr Spicer and Cllr Simkins to look into options available for general maintenance/improvements of posts.

(6.2) River Ouzel/Mill End Close (04/06/18): IDB (River Ouzel) have carried out an assessment of the area and will be contacting the Council in due course with their proposals.

(6.3) Annual Parish Monitoring Forms (05/03/18): All Councillors to return outstanding forms to Clerk for processing.

(6.4) Hanging Baskets (14/05/18): Matter ongoing/Cllr Simkins.

(6.5) Brick entrance sign (02/07/18): To look into the option of having a brick entrance sign erected at the entrance to the village – Harling Road round-about/left hand side. Cllr Simkins looking into costs.

7. REPRESENTATIVES

(7.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk
Cllr Ken Janes was not in attendance.

(7.2) Police Representative:

There was no representative from the police in attendance.

8. PLANNING REPORT: July/August 2018

(8.1) Issues arising/update: Projector for Parish Council – due to changes in how the Council will receive planning applications it was proposed that the Council purchase a projector/screen to allow planning applications to be displayed at Council meeting ensuring all those in attendance (Councillors/General Public) are able to view the applications in detail. All agreed.

Clerk

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(8.2) Planning applications received:

JULY 2018		
Application	Planning Location/ Development	Comment
(1) CB/18/02314	Brodie Stables, The Rye / Retention of existing timber building as a dwelling house	Comment: do not support application due to inappropriate development within the Green Belt
(2) CB/18/020908	1 Wivelsfield / Single storey front extension	No Comment, subject to normal planning conditions.
(3) CB/18/02523	2a Market Square / Single storey front extension	No Comment, subject to normal planning condition.
AUGUST 2018		
Application	Planning Location/ Development	Comment
(1) CB/18/02897	Land at Park Farm, Northall Road – erection of 12 affordable homes	Comment: do not support application/development within green belt.

9. BUSINESS MATTERS

- (9.1) Neighbourhood Plan (NP): Report read to the Parish Council, to be placed in Focus and EB Website. Clerk
- (9.2) Village Events/Enhancements:
- (9.2.1) Christmas Market: Saturday 15th December, 11am to 5pm, Market Square Request for stall holders to go on Facebook/Website/Focus. All agreed. Cllr Spicer/ Clerk
- (9.2.2) Christmas trees: budget for purchase approved May 2018.
- (9.2.3) Village information day: Cllr Brewer to set up a doodle poll and find best date when majority of Councillors are available. All Councillors to consider matters to be discussed/raised at this information day. All agreed. Cllr Brewer
- (9.2.4) Christmas Brass Band: Clerk to check with Cllr Simkins date/booking and once confirmed details to go in Focus/Facebook/Website. All agreed. Cllr Simkins/ Clerk
- (9.3) National Drinking Water Scheme: The Parish Council agreed in principle to this scheme, Cllr Spicer to obtain costs/details of this scheme. All agreed. Cllr Spicer
- (9.4) Village cameras/CCTV: Matter ongoing. Cllr Spicer looking into the options available. Cllr Spicer
- (9.5) Tenders/Quotations: Quotations/proposals were presented to the Council for a decision:
- (9.5.1) School Lane Recreation Ground: quotation presented to the Parish Council to extend current Ground Maintenance agreed work/costs to include the section in School Lane for general maintenance/tidying. All agreed. Clerk
- (9.5.2) School Lane Recreation Ground – dog bin: Clerk to check Council supplies, however is there are no spares in store Clerk to order a replacement bin. All agreed. Clerk
- (9.5.3) School Lane Recreation Ground: replacement deep water sign required and post to other sign to be made good. All agreed. Clerk to action. Clerk
- (9.5.4) School Lane playground fence: Clerk to obtain assessment/quotation for work to stabilise loose section of the metal fencing. All agreed. Clerk

10. REPORTS

- (1) Chairman's Correspondence:
- (1.1) Email/EB Bloomers; due to the closure of EB Nurseries a request was made to the Council from EB Bloomers for a new supplier, it was proposed the Council approve a new local supplier with payment of items to go through the Council as currently. All agreed. Clerk
- (1.2) Email-resident-advertising/new housing signs; (1) advertising – mobile sign/not permanent (2) The Orchards sign (Three Corners) – no approval given by the Council, causing confusion with regards to The Orchards in Eaton Bray, Clerk to contact Carey Homes and ask them to remove these signs from this location/parish land. All agreed. Clerk
- (1.3) Email-resident/7.5T limit; there are signs in Billington, conform to requirements set with CBC when 7.5T was implemented. Clerk to respond. Clerk

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- (1.4) Letter-Totternhoe Parish Council; Ward Councillor support – read to Councillors, Clerk to send a list of attendance at Eaton Bray Council Meetings and confirm support from Cllr Carole Hegley. All agreed. Clerk
- (1.5) Email-Bedfordshire Day; the flag at the Coffee Tavern needs to be replaced, all agreed. Clerk to forward the email to EB Academy and The White Horse Public House as they may be interested in supporting this event. All agreed. Cllr Simkins/
Clerk
- (1.6) Letter-Magpas; read to Councillors, proposed a donation of £100. All agreed. Clerk
- (1.7) Email-resident/no waiting-Wallace Drive; the Council responded to the consultation at the time and stand by their decision. Clerk to respond. All agreed. Clerk
- (2) Clerk's Report:
- (2.1) Circulation/read file handed out to Councillors.
- (2.2) Ward Councillor Contact: in the event of illness/holiday (Cllr Janes) the contact at CBC is Cllr Carole Hegley.
- (2.3) Request by the Clerk to purchase road closure signs, to be used for Council/village events. All agreed. Clerk
- (2.4) Request by the Clerk to purchase a new laptop due to issues with the current Council computer. All agreed. Clerk
- (3) Coffee Tavern (CT)/Cottage:
- (3.1) Fire Alarm/light inspections has been carried out; all approved.
- (3.2) A new cooker has been purchased for the kitchen.
- (4) Cemetery:
- (4.1) Risk Assessment: Cllr Conner/Clerk to carry out the yearly Risk Assessment of Bower Lane Cemetery. Approved. Cllr Conner/
Clerk
- 11. ACCOUNTS:**
- (11.1) To resolve to pay July/August 2018 accounts: Presented to Council – all agreed.

MONTHLY PAYMENTS: JULY 2018	
Contractor: Ground Maintenance	£1,344.90
Contractor: Village Handyperson	£805.98
Village Enhancements: Bedding plants	£44.90
Drainage Rates: Bucks/River Ouzel 2018-2019	£3.50
Salaries: Council staff	£1,076.28
Pension: Council staff	£20.10
HM Revenue & Customs (PAYE/NIC)	£70.42
TOTAL Monthly Outgoings	£3,366.08

MONTHLY PAYMENTS: AUGUST 2018	
Contractor: Ground Maintenance	£1,344.90
Contractor: Village Handyperson	£390.00
Play Equipment: School Lane	£734.84
Utilities: Water Supply – The Meads Allotments	£72.88
Salaries: Council staff	£822.71
Pension: Council staff	£16.12
HM Revenue & Customs (PAYE/NIC)	£26.75
TOTAL Monthly Outgoings	£3,408.20

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12. NEXT AGENDA

(1) Items for the next Council Meeting Agenda MUST BE SUBMITTED to the Clerk by Friday 21st September 2018. Items submitted after this date will not be included in the October meeting.

- (1.1) *Recreation Ground/play area*
- (1.2) *Village Notice Boards*
- (1.3) *Village information day*
- (1.4) *Remembrance Service; road closure*

The meeting closed at 9:15pm

All Councillors

Next meeting/s to be held:

- Monday 1st October 2018, from 7:30pm in The Coffee Tavern (1st floor)
- Monday 5th November 2018, from 7:30pm in The Coffee Tavern (1st floor)