

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 4th June 2018 at The Coffee Tavern

| | | |
|---|--|---|
| PRESENT (PC = Parish Council) | Cllr. G. Wigley Cllr. M. Brewer Cllr. H. Chubb | Cllr. J. Conner Cllr. M. Phipps Cllr. P. Spicer |
| ALSO PRESENT | General Public x4 | |

Due to Cllr Cartwright's absence, vice-Chairman Cllr Wigley presided as Chairman over the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Cartwright, Cllr Simkins, Cllr Janes and Bedfordshire Police.

2. PARISH COUNCILLOR VACANCY

The position has been advertised accordingly; the Council have received a couple of enquiries and are in the process of contacting those interested to discuss the role further.

3. SPECIFIC DECLARATION OF INTEREST

- Cllr Spicer - Cricket Club Lease, item 10 (10.2)

4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(4.1) Public Footpath/rear of Church Lane – a large branch from a tree has fallen and blocking the kissing gate, requires removal. Clerk to look into and action accordingly.

5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 14/05/2018

It was proposed to unanimously to accept the Annual Meeting minutes for Eaton Bray Parish Council held on 14th May 2018, the Chairman signed the minutes. All agreed.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

(6.1) Village Sign Posts (08/01/18): Cllr Spicer and Cllr Simkins to look into options available for general maintenance/improvements of posts.

(6.2) River Ouzel/Mill End Close (04/06/18): IDB (River Ouzel) have carried out an assessment of the area and will be contacting the Council in due course with their proposals.

(6.3) Annual Parish Monitoring Forms (05/03/18): All Councillors to return outstanding forms to Clerk for processing.

(6.4) School Lane – boundary issues (09/04/18): Cllr Spicer to look at the area and give feedback to Council.

7. REPRESENTATIVES

(7.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

There was no representative from CBC in attendance.

The Council were disappointed at Cllr Janes non-attendance, two consecutive Council meetings, and feel it is important to have another point of contact when Cllr Janes is not available, who could attend the Council meeting on his behalf. All agreed. Clerk to action.

Clerk

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| EATON BRAY PARISH COUNCIL LOG <i>(item removed when matter resolved)</i> | | |
|---|---|---|
| EBPC reports to Central Bedfordshire Council | | |
| Date raised | Matter Raised/description | Response/Outcome |
| 03/03/2014 | Greenways & Knights Close / parking problems and damage to grass areas. | CBC has agreed on improvements to Greenways. Waiting for details. Cllr. Janes to follow this up. 07/09/15: Greenways - ongoing. 07/09/15: Knights Close – posts/bollards have been erected on the grass verges to stop damage to grass, parking matters still ongoing. 02/11/15: concerns that CBC does not have any plans to improve or change the parking. Cllr. Janes to investigate further. 07/12/15: Cllr. Janes asked to follow up. 04/01/16: See minutes page, 1636, item 3 (● 1) 01/02/16: See minutes page, 1641, item 3 (3.1) 09/01/17: no funding available, matter on hold. 06/03/17: residents to put together a petition to show need, forwarded to Cllr. Hegley at CBC. 04/09/17: Clerk has written to resident advising they organise a petition. 06/11/17: Clerk to chase up resident on petition. |

(7.2) Police Representative:

There was no representative from the police in attendance. The Council was disappointed at the continued non-attendance of a police representative attending meetings for a long period of time. It was proposed the Council write to the PCC regarding their concerns with the lack of police visibility within the parish and at Council meetings. All agreed. Clerk to action.

Clerk

8. PLANNING REPORT: May 2018

(8.1) Issues arising/update: No matters arising.

(8.2) No planning applications received prior to the Council meeting.

9. BUSINESS MATTERS

(9.1) Neighbourhood Plan (NP): Cllr Wigley updated the Council regarding the NP. Letters have gone out to all residents advising them of the 6 week consultation period, Friday 11th May to Friday 22nd June 2018 and the two open meetings at The Coffee Tavern for residents to view the plan/ask questions on, Saturday 19th May and Wednesday 6th June 2018. The Clerk will be processing responses and the Council proposed the Clerk claim additional work hours in which to carry out this administrative role. All agreed.

(9.2) Village Events/Enhancements:

(9.2.1) Soldier Silhouettes: Silent Soldier Silhouettes have been placed around the parish.

(9.2.2) Hanging Baskets – Matter ongoing.

(9.2.3) Tree Carvings – Cllr Spicer looking at other contractors who can carry out the proposed work at the agreed maximum spend of £1,000. All agreed.

(9.2.4) Market Stalls – looking into a village market (Market Square) later in the year.

(9.3) Land at Bower Lane/Community Orchard: Cllr Chubb to look into options for use of the land (scattering of ashes, memorial trees) and to present proposals to Council. All agreed.

Cllr.Chubb

(9.4) Mill End Close:

(9.4.1) Trees: The Council considered the quotations put to the Council and are awaiting a final quotation. It was proposed to agree to the Goodfellers quotation, should the final quotation come in higher. All agreed. Cllr Spicer to action accordingly.

Cllr.Spicer

(9.4.2) River Ouzel/Bank: See minutes page 1759, item 6 (6.2)

(9.4.3) Lease of Land: A request was made by the resident to add a second party to the Lease. All agreed. Clerk to action.

Clerk

(9.5) Village Handyperson/schedule of works – all agreed. Clerk to action.

Clerk

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- (9.5.1) to obtain a quote for annual inspections of the village gateways, sanding/painting if required.
- (9.5.2) to obtain a quote for annual inspect of the village wooden benches, sanding/staining if required.
- (9.6) St. Mary's Village Carnival, 7th July 2018: Clerk/Councillors to organise a meeting to look at rota/stall cover and banners for the stall. Cllr Wigley to check print requirements on banners and organise. All agreed. Clerk/
Councillors
- (9.7) Village cameras/CCTV:
- (9.7.1) CCTC: To look into the option of installing cameras at the entrance points to the village, to help identify suspect vehicles and record average speeds through parish. Cllr Spicer to obtain more details/costs, to be discussed further at PC Meeting in September. All agreed. Cllr Spicer/
PC Sept
- (9.7.2) Speed Cameras: To look into the option of speed cameras located in problem areas in the parish. Cllr Simkins to action. Matter for further discussion at PC Meeting in July. All agreed. Cllr.Simkins/
PC July
- (9.8) Tenders/Quotations: Quotations for high-pressure washing to the parish play equipment was presented to Council. Proposed to accept quotation from MWAgri Ltd, all agreed. Clerk to action. Clerk

10. REPORTS

(1) Chairman's Correspondence:

The following were read to Councillors:

- (1.1) Letter-Neighbourhood Plan – development in parish; recommended they speak to Cllr. Wigley at the NP open meeting on 6th June 2018. All agreed. Clerk to action. Clerk
- (1.2) Email-Lease of land; see minutes page 1760, item (9)(9.4)(9.4.3).
- (1.3) Email-Salvation Army/clothing banks; respond the parish currently has a clothing bank but will keep details on file should the space become available. All agreed.
- (1.4) Email-Solicitor/compulsory purchase; to look at putting a meeting together with the Solicitor prior to PC Meeting to consider options for the Council. Also to look into other options available. All agreed.
- (1.5) Email-Speeding in parish; read to council – recommended the Council look into the cost for purchasing wheelie bin stickers/speeding signs. All agreed. Clerk to action. Clerk
- (1.6) Email-overgrown grass at Wellhead, Tring Road; Clerk to report the overgrown to CBC requesting it be cut due to causing poor visibility to road users. All agreed. Clerk to action. Clerk
- (2) Clerk's Report:
- (2.1) Circulation/read file handed out to Councillors.
- (2.2) Cricket Club Lease: It has been proposed the Cricket Club register the Leased land with the Land Registry, with the Cricket Club covering the costs. All agreed.
- (2.3) Andrew Selous MP Visit, 29/05/2018; despite notices going on the parish website/facebook and parish notice board there were no attendees at the open meeting.
- (3) Coffee Tavern (CT)/Cottage:
No items to report.
- (4) Cemetery:
- (4.1) The hedging planted last year at the front of the cemetery is growing well and filling the gaps well.
- (4.2) Memorial benches: Cllr Brewer put together a record of benches currently in the parish and recommendations for additional benches, School Lane/The Rye Ground. The Clerk to put together a cost for the bench/installation and make a note in focus the costs so residents are aware of costs should they wish to install a memorial bench for a loved one. All agreed. Clerk to action. Clerk

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11. ACCOUNTS:

(11.1) To resolve to pay June 2018 accounts: Presented to Council – all agreed.

| MONTHLY PAYMENTS: MAY 2018 | |
|--|------------------|
| Contractor: Ground Maintenance | £1,344.90 |
| Contractor: Village Handyperson | £377.79 |
| Village Enhancements: parish bedding plants/planters | £241.36 |
| Village Enhancements: cemetery bedding plants/planters | £52.00 |
| Neighbourhood Plan: printing/pre-sub plan | £88.22 |
| Neighbourhood Plan: printing-leaflets/delivery | £147.37 |
| Neighbourhood Plan: printing costs | £251.93 |
| Salaries: Council staff | £813.81 |
| Pension: Council staff | £400.00 |
| HM Revenue & Customs (PAYE/NIC) | £29.63 |
| TOTAL Monthly Outgoings | £3,747.01 |

12. NEXT AGENDA

- Items for the next Council Meeting Agenda **MUST BE SUBMITTED** to the Clerk by **Sunday 24th June 2018**. Items submitted after this date will **not** be included in the July meeting.
 - St. Mary's Village Carnival
 - Speed Cameras

Councillors

The meeting closed at 9:21pm

Next meeting/s to be held:

- Monday 2nd July 2018, from 7:30pm in The Coffee Tavern (1st floor)
- Monday 3rd September 2018, from 7:30pm in The Coffee Tavern (1st floor)