

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 9th April 2018 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright Cllr. M. Brewer Cllr. H. Chubb Cllr. J. Conner	Cllr. M. Phipps Cllr. M. Simkins Cllr. G. Wigley
ALSO PRESENT	General Public x4, Cllr. Ken Janes (CBC)	

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Spicer, Cllr Woods and Bedfordshire Police.

2. SPECIFIC DECLARATION OF INTEREST

- No matters to report.

3. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(3.1) Parking Concerns: Moor End/Moor End Lane – cars being parked at this junction and blocking visibility/obstruction to road users. The Council reminded residents that highways matters do not come under the jurisdiction of the Parish Council and that they should report problem/illegal parking to CBC Highways/Bedfordshire Police.

(3.2) Optimis Consulting: Acting on behalf of a development who are looking at a potential building site off Bower Lane/Harling Road, with a potential of around 120 dwellings (including affordable homes) and to include an orchard area to the rear of properties in Mill End Close. The Council is currently going through their Neighbourhood Plan and this area is within greenbelt land. The Council believed a consultation organised by Optimis Consulting should be carried out, making residents aware of this potential development application. The Council thanked the Consulting company for attending the meeting and requested a copy of their notes from this meeting to be forwarded to the Clerk for record purposes.

4. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 08/01/2018

It was proposed to unanimously to accept the minutes for Eaton Bray Parish Council held on 5th March 2018, the Chairman signed the minutes. All agreed.

5. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

(5.1) 20mph speed restrictions (06/11/17): Clerk to forward a copy of the Traffic Monitoring report to show why Council is looking at speed restrictions in parish. Also to enquire whether CBC is able to carry out a traffic survey, with the details obtained in the report from the police report and costs for such. Email sent, awaiting reply from CBC.

(5.2) Hedging/Trees – Holmans bridge (06/11/17): No final decision made. Matter on hold.

(5.3) A Nations Tribute/MW1 (04/12/17): Council to look into options for the celebrations. Cllr Simkins to look into further. Clerk to inform society of Council's interest. Matter on-going.

(5.4) Village Sign Posts (08/01/18): Cllr Spicer and Cllr Simkins to look into options available for general maintenance/improvements of posts.

(5.5) River Ouzel/Mill End Close (05/03/18): Clerk to chase IDB (River Ouzel) to find out dates/time for initial works to bank in Mill End Close.

(5.6) Greenways (03/03/18): Cllr Brewer contacted CBC regarding the parking issues; plans were drawn up for this location however CBC was not happy with the proposals/rejected. New plans has been re-drawn and awaiting a decision. The Council to formerly write to CBC regarding the long delay in actioning this matter and contact resident regarding the petition for improvements to this area.

(5.7) Annual Parish Monitoring Forms (05/03/18): All Councillors to return outstanding forms to

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Clerk for processing.

(5.6) Electric Supply/Market Square (05/02/18): Clerk to chase up CBC to find out date for works to be completed.

6. REPRESENTATIVES

(6.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

(6.1.1) Motorcross: Cllr Brewer confirmed that CBC was contacted regarding the Motorcross Planning Application, a response was received and a report of the details was presented to the Council/attached to minutes. Cllr Janes informed the Council that he has spoken with David Hale, CBC Planning, who confirmed that the owners of the track are installing the new road/entrance, to allow for access for construction vehicles, and are to be starting on the bund now the weather has improved.

Attachment 1

EATON BRAY PARISH COUNCIL LOG <i>(item removed when matter resolved)</i>		
EBPC reports to Central Bedfordshire Council		
Date raised	Matter Raised/description	Response/Outcome
03/03/2014	Greenways & Knights Close / parking problems and damage to grass areas.	CBC has agreed on improvements to Greenways. Waiting for details. Cllr. Janes to follow this up. 07/09/15: Greenways - ongoing. 07/09/15: Knights Close – posts/bollards have been erected on the grass verges to stop damage to grass, parking matters still ongoing. 02/11/15: concerns that CBC does not have any plans to improve or change the parking. Cllr. Janes to investigate further. 07/12/15: Cllr. Janes asked to follow up. 04/01/16: See minutes page, 1636, item 3 (• 1) 01/02/16: See minutes page, 1641, item 3 (3.1) 09/01/17: no funding available, matter on hold. 06/03/17: residents to put together a petition to show need, forwarded to Cllr. Hegley at CBC. 04/09/17: Clerk has written to resident advising they organise a petition. 06/11/17: Clerk to chase up resident on petition.
08/01/18	Motorcross	08/01/18: Cllr Janes informed the Council that the track cannot be used until the bund/sound fence buffer is completed, and a Sound Management Plan is produced. Cllr Brewer enquired as to whether the use of the track will therefore revert back to the old planning restrictions/usage, summer period, however Cllr Janes informed the Council that this was not so. Cllr Brewer to contact CBC for more clarification of this matter 05/02/18: Cllr Janes feedback at PC Meeting 08/1/18 was incorrect, see minutes page 1738, item 7(7.1)(7.1.1) for correction.

(6.2) Police Representative:

There was no police representative in attendance.

The Crime Report for March 2018 was presented to Council for information.

(7) **PLANNING REPORT:** March 2018

(7.1) Issues arising/update:

(7.1.1) Motorcross: see Minutes page 1748, item 6(6.1)(6.1.1).

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(7.1.2)

MARCH 2018		
Application	Planning Location/ Development	Comment
(1) CB/18/00437	New Cloud Farm, The Rye, LU6 2BQ / New agricultural building	No comment – subject to normal planning conditions.

(8) BUSINESS MATTERS

(8.1) Neighbourhood Plan (NP): The NPSG is nearing completion ready for consultation. A letter is to be sent out to all residents. The Council to organise for residents to come and view the plans. The Parish Council would like to take this opportunity to thank Cllr. Wigley and all those involved in the NP, for the work they have put in. All agreed.

(8.2) Covenant/35 High Street, Eaton Bray: It was proposed the Council should not enter into any changes/do anything with regards to the covenant. All Agreed. Clerk to action.

Clerk

(8.3) Village Events/Enhancements:

(8.3.1) Soldier Silhouettes – the Council to look at purchasing these statues to be placed within various locations within the parish for this Centenary Year. All agreed.

Cllr Simkins

(8.3.2) Lamp Post/Poppies – to organise for large poppies to be fitted to lamp posts in the parish for the Centenary Year. All agreed. Cllr. Simkins to look into costs.

Cllr Simkins

(8.4) Defibrillator/Knights Close phone box: Clerk to look into the cost of a suitable defibrillation for this location, to present to Council once received. The Council are happy to take over the responsibility of the phone box once the contact with BT commences.

Clerk

(8.4) Land at Bower Lane/Community Orchard: It was proposed to find out residents views regarding this project. All agreed. Cllr. Chubb/Clerk to action accordingly.

Cllr Chubb/Clerk

(8.6) Mill End Close:

(8.6.1) Trees: Matter ongoing

(8.6.2) River Ouzel/Bank: Matter ongoing

(8.7) Tenders/Quotations: No quotations were presented to the Council for consideration.

(9) REPORTS

(1) Chairman's Correspondence:

The following were read to Councillors:

(1.1) Letter-Beacons of the Past, Chilterns Landscape: Read to Councillors, no action.

(1.2) Email-land for horses: Read to Councillors, no action.

(1.3) Email-Citizens Advice/Leighton Linslade: Read to Councillors, no action.

(1.4) Email-Motorhome/School Lane: The Council to write to the owner of the property (not the person renting) to advise them to speak to the police about issues regarding this motorhome, making the letting agents also aware, and to contact CBC Highways/Police if they continue to experience problems – the PC having no jurisdiction in this matter. With regards to the use of the car park, even on a temporary basis, it was agreed this is not acceptable as this space is for recreation ground users only (with the approval for school parents – drop off/pick up) and therefore the owner of the motorhome needs to look into more suitable options for storing their vehicle.

Clerk

(1.5) Email-rat problem/School Lane Recreation Ground: This section of land comes under general maintenance and if work is to be carried out to the boundary line it would be appropriate for the Council to contact those residents adjoining this boundary for their opinion prior to any work. It was proposed Cllr. Spicer also visit this location to assess the area and give feedback to Council. All agreed.

Cllr Spicer

(1.6) Email-Giblin Signs/Beer Festival: The Council to advertising within the parish as long as the notice boards adhere to the Parish Council guidelines. All agreed. Clerk to action.

Clerk

(2) Clerk's Report:

(2.1) Circulation/read file handed out to Councillors.

(2.2) Honeywick Bus Shelter: Totterhoe Parish Council are happy for the proposed

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improvements to the bus shelters. Clerk to organise for the Village Handyperson to carry out the work. All agreed.

Clerk

(2.3) CT Internet: The Clerk presented the current usage to Council; no usage to date.

(2.4) The Clerk reminded all Councillors that the Annual Parish Meeting and Annual Meeting of Eaton Bray Parish Council are on Monday 14th May 2018 from 7:00pm.

All Councillors

(2.5) Solicitor/compulsory purchase: Clerk to write back confirming Council are happy to an initial meeting and to ask for initial costs. All agreed.

Clerk

(2.6) Cemetery land: A notice went into Focus/Facebook asking for residents comment on the purchase of additional burial land, current responses = For x6 / Against x1.

(2.7) 7.5T final payment: Two road signs are still missing, Clerk to write to CBC asking for these signs to be organised and once completed final payment will be forthcoming. All agreed.

Clerk

(2.8) Cllr. Wood has now missed six consecutive Council meetings, without sending apologies for absence, and in accordance with Local Government Guidelines (LGA 1972 s 85) a Councillor will cease to hold office if they fail to attend any council meeting for a period of six consecutive months *without sending apologies which are accepted by the Parish Council*. It was proposed the Clerk contact Cllr. Woods asking if he still wishes to hold office, giving reasons for non-attendance, or for him to confirm that he no longer wishes to serve. Depending on response to the Clerk's communication, a final decision will be made by the Council at their meeting in May. All agreed.

Clerk

PC May

(3) Coffee Tavern (CT)/Cottage:

(3.1) New fire alarms fitter to comply with new regulations.

(3.2) A request was made to the CT Trustees for the use of the Coffee Tavern on a permanent basis as a business. It was agreed that this would not be suitable, as the Coffee Tavern must be available to other users. Cllr. Conner to action accordingly. All agreed.

Cllr Conner

(4) Cemetery: No matters to report.

(10) **ACCOUNTS:**

(10.1) To resolve to pay March 2018 accounts: Presented to Council – all agreed.

MONTHLY PAYMENTS: FEBRUARY 2018	
Contractor: Ground Maintenance	£1,344.90
Contractor: Village Handyperson	£205.00
Utilities: water supply/use – Burial Ground, Bower Lane	£31.20
CBC Non Domestic Rate Bill 2018-2019 / Burial Ground, Bower Lane	£37.30
CBC Refuse bags	£78.00
Neighbourhood Plan: printing/stationery costs	£303.90
Salaries: Council staff	£860.42
HM Revenue & Customs (PAYE/NIC)	£38.91
TOTAL Monthly Outgoings	£2,899.63

(11) **NEXT AGENDA**

- Items for the next Council Meeting Agenda **MUST BE SUBMITTED** to the Clerk *Friday 4th May 2018*. Items submitted after this date will **not** be included in the May meeting.

All Councillors

The meeting closed at 9:25pm

Next meeting/s to be held:

- Annual Parish Meeting & Annual Meeting of Eaton Bray Parish Council: Monday 14th May 2018, from 7:00pm in The Coffee Taverns (1st floor)
- Monday 4th June 2018, from 7:30pm in The Coffee Tavern (1st floor)