

# EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

## Minutes of Meeting of Eaton Bray Parish Council

Held on 5<sup>th</sup> March 2018 at The Coffee Tavern

<b>PRESENT</b> (PC = Parish Council)	Cllr. N. Cartwright Cllr. M. Brewer Cllr. H. Chubb Cllr. J. Conner	Cllr. M. Phipps Cllr. P. Spicer Cllr. G. Wigley
<b>ALSO PRESENT</b>	General Public x4, Cllr. Ken Janes (CBC)	

### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Simkins, Cllr Woods and Bedfordshire Police.

### 2. SPECIFIC DECLARATION OF INTEREST

- Item 8(8.2)(8.2.1) - Cllr Wigley
- Item 8(8.2)(8.2.2) - Cllr Spicer

### 3. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(3.1) School Lane trees: concerns were raised regarding the proposals by the Council to make a seating area in the small section at the bottom of the park, concerned with noise at the bottom of their gardens. The Council clarified their position regarding the recent work carried out in this section of the recreation ground. In relation to benches, the Council took on board the concerns raised with regards to seating and the effects of such, however confirmed that they would proceed with the completion of phase 1 - which includes two of the trees being carved, however would reassess phase 2 – additional carvings/seating.

(3.2) Rubbish/dumping: concerns were raised with the amount of fly tipping in the parish and requiring clearance. The Council confirmed that fly tipping on public land needs to be reported to CBC for clearance, otherwise the land owners are responsible for the clearance. It was proposed the Clerk contact CBC Waste Management about these issues raised and to confirm the procedures in place for reporting/complaints.

### 4. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 08/01/2018

It was proposed to unanimously to accept the minutes for Eaton Bray Parish Council held on 5<sup>th</sup> February 2018, the Chairman signed the minutes. All agreed.

### 5. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

(5.1) 20mph speed restrictions (06/11/17): Clerk to forward a copy of the Traffic Monitoring report to show why Council is looking at speed restrictions in parish. Also to enquire whether CBC is able to carry out a traffic survey, with the details obtained in the report from the police report and costs for such. Email sent, awaiting reply from CBC.

(5.2) Traffic Monitoring (06/11/17): Council to put together a working group to consider any other areas within parish in which to carry out traffic monitoring and to assess the data.

(5.3) Hedging/Trees – Holmans bridge (06/11/17): No final decision made. Matter on hold.

(5.4) Bower Lane land (06/11/17): Council still looking into options available on this plot.

(5.5) A Nations Tribute/MW1 (04/12/17): Council to look into options for the celebrations. Cllr Simkins to look into further. Clerk to inform society of Council's interest. Matter on-going.

(5.6) Village Sign Posts (08/01/18): Cllr Spicer and Cllr Simkins to look into options available for general maintenance/improvements of posts.

### 6. REPRESENTATIVES

(6.1) Central Beds Council (CBC): [www.centralbedfordshire.gov.uk](http://www.centralbedfordshire.gov.uk)

(6.1.1) Motorcross: CBC has visited the site and the owners are starting the work on the

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roadway by the end of the Month, the permission for the wash way/bund was grated last year. CBC has set in place a programme of works, (i) roadway (ii) washway – to be completed prior to bunds being installed. Again clarification was requested by the Council regarding the actual works being carried out, as CBC confirmed that the works should have commenced before 2<sup>nd</sup> February 2018 and therefore as this did not happen, the planning permission has lapsed as the work was not started in the agreed timeline. The Council were informed this was not correct. It was therefore proposed the Council write again to CBC requesting more clarification on this matter – Is the information supplied by Cllr Janes correct? Will the owners have to submit another planning application? Confirmation on what hours of use/opening will the Motorcross is able to operate. All agreed. Cllr Brewer to put together a letter for CBC.

Cllr Brewer

(6.1.2) Eaton Park: Cllr Janes has not heard back yet on this planning matter (as of 05/03/18), will update accordingly.

(6.1.3) Bin Changes: Out for consultation, deadline 20<sup>th</sup> April 2018.

(6.1.3) Local Plan Consultation: currently going through the consultation process.

EATON BRAY PARISH COUNCIL LOG <i>(item removed when matter resolved)</i>		
EBPC reports to Central Bedfordshire Council		
Date raised	Matter Raised/description	Response/Outcome
03/03/2014	Greenways & Knights Close / parking problems and damage to grass areas.	CBC has agreed on improvements to Greenways. Waiting for details. Cllr. Janes to follow this up. 07/09/15: Greenways - ongoing. 07/09/15: Knights Close – posts/bollards have been erected on the grass verges to stop damage to grass, parking matters still ongoing. 02/11/15: concerns that CBC does not have any plans to improve or change the parking. Cllr. Janes to investigate further. 07/12/15: Cllr. Janes asked to follow up. 04/01/16: See minutes page, 1636, item 3 (● 1) 01/02/16: See minutes page, 1641, item 3 (3.1) 09/01/17: no funding available, matter on hold. 06/03/17: residents to put together a petition to show need, forwarded to Cllr. Hegley at CBC. 04/09/17: Clerk has written to resident advising they organise a petition. 06/11/17: Clerk to chase up resident on petition.
08/01/18	Motorcross	08/01/18: Cllr Janes informed the Council that the track cannot be used until the bund/sound fence buffer is completed, and a Sound Management Plan is produced. Cllr Brewer enquired as to whether the use of the track will therefore revert back to the old planning restrictions/usage, summer period, however Cllr Janes informed the Council that this was not so. Cllr Brewer to contact CBC for more clarification of this matter 05/02/18: Cllr Janes feedback at PC Meeting 08/1/18 was incorrect, see minutes page 1738, item 7(7.1)(7.1.1) for correction.

## (6.2) Police Representative:

There was no police representative in attendance.

## (7) PLANNING REPORT: February 2018

### (7.1) Issues arising/update:

(7.1.1) Motorcross: see Minutes page 1743, item 6(6.1.1).

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(7.1.2)

FEBRUARY 2018		
Application	Planning Location/ Development	Comment
(1) CB/17/05625	Broadmead Farm, 37 The Rye, LU6 2BQ / change of use from agricultural to residential & construction of garage	No comment – subject to normal planning conditions.
(2) CB/18/00620	12 Park Lane, LU6 2BB / two storey extension to side of property	No comment – subject to normal planning conditions.

## (8) BUSINESS MATTERS

(8.1) Neighbourhood Plan (NP): The NPSG are working on the final details for draft to be submitted. Awaiting advice from CBC on the next procedures.

(8.2) (8.2.1) Tennis Club Lease: The Council has received confirmation from the Solicitors on the completion of the Lease and Side-letter.

(8.2.2) Cricket Club Lease: Cllr Spicer was reminded to speak to the club to confirm the Lease/paperwork from Solicitor has been received by the Cricket Club for final signature.

Cllr Spicer

(8.2.3) Mill End Close:

(1) 2a Mill End Close: The official site plan was handed to Cllr. Wigley to official mark the agreed section of leased Land. Once completed plan to be returned to Clerk and forwarded to the Solicitors accordingly. Agreed. A request was made for a non-permanent structure (shed/greenhouse) to be sited on this new section of land. Permission was given by the Council. Clerk to action.

Cllr Wigley  
Clerk

(2) River Ouzel: Clerk to contact the river authority for confirmation of when work to the damaged section of river bank will begin, requesting proposed timelines and costs for all the work. All agreed.

Clerk

(3) Tree/green open space: Cllr Spicer visited the property and agreed the tree has become very large and requires being reduced. It was proposed the whole area, including this tree, be assessed to ascertain what work is needed and obtain a quotation for the work to present to Council. All agreed. Clerk to forward a copy of the Landscape Buffer to Cllr Spicer for information. Agreed.

Clerk  
Cllr Spicer

(8.3) Travellers/Strategy: CBC has amalgamated their traveller's strategy with the Local Plan. Proposals put forward for Billington are still ongoing, no decision has been made.

(8.4) Car Parking Scheme/Totternhoe Parish Council: Cllr Brewer agreed to look into this matter further. Clerk to forward copies of any communication with Totternhoe Parish Council relating to this matter to Cllr Brewer for information. All agreed.

Cllr Brewer  
Clerk

(8.5) Working Groups/Patch of Parish: All proposed amendments were approved. Clerk to forward a copy of the Annual report to all Councillors for completion and return at the Council meeting in April. All agreed.

Clerk  
All Councillors

(8.6) Defibrillator/phone box: The Council were happy with the proposed contract, however wanted the following details clarified, (i) cost of defibrillator to buy (ii) electric supply & cost of instillation of defibrillator (iii) who is responsible for any damage, i.e. glass, to the phone box (iv) organise for the Village Handyperson to clean the phone box. All agreed. Clerk to action.

Clerk

(8.7) Land at Bower Lane: A proposal was put to the Council, as an option for this land, to create a village Community Orchard. The Council to look into the cost of maintenance for such. Cllr Chubb to put together wording for an article to go in Focus/website, and forward to Clerk to action accordingly. All agreed.

Cllr Chubb

(8.8) Grant applications: The Council are looking into possible grant applications/funding which can be put towards future village projects.

(8.9) Village events/enhancements

(8.9.1) Market Square/electric supply: Payment has been made to CBC for the work to install an electric supply to this area, awaiting confirmation of completion of work.

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(8.9.2) Market Square/Christmas tree: Cllr Spicer proposed to organise for a permanent hole to be installed at Market Square to allow for the safe erection of a Christmas tree, the same installation as Three Corners. All agreed.

Cllr Spicer

(8.6) Tenders/Quotations: No quotations were presented to the Council for consideration.

## (9) REPORTS

### (1) Chairman's Correspondence:

The following were read to Councillors:

(1.1) Email: Eaton Bray Academy – concerns with problem parking at the school. It was proposed the Council write to their contact at Bedfordshire Police with these concerns and also to remind the school to contact the police direct with any problem/illegal parking being carried out. All agreed.

Clerk

(1.2) Email: 2a Mill End Close/siting of a non-permanent structure on leased land. See minutes page 1744, item 8(8.2)(8.2.3)(1).

(1.3) Email: Resident – planning application/local plan concerns. Read to Councillors. Cllr Wigley to respond to email/resident. Agreed.

Cllr Wigley

(1.4) Email: Residents – works to trees at School Lane recreation Ground. See minutes page 1742, item 3(3.1). Clerk to respond accordingly.

Clerk

(1.5) CBC Consultation - changes to bin collections. Council to respond accordingly, (i) restricting bin collections with increase fly tipping within the area (ii) would like more clarity regarding items that can be recycled, currently system very confusing (iii) charging for garden waste will increase incidents of fly tipping. All agreed.

Council/Clerk

### (2) Clerk's Report:

(2.1) Circulation/read file handed out to Councillors.

(2.2) Honeywick Bus Shelter: awaiting response from Totternhoe Parish Council.

(2.3) St. Mary's Garage Sale: Council have no objection to the event being carried out, points raised, (i) to ensure that the Village Hall are also aware of this event and the potential use of the car park for vehicles (ii) the organisers try to encourage those coming to the garage sales to walk (if local) rather than drive. All agreed.

(2.4) 7.5T final payment: Councillors to check when out and about, that all signs have been installed. If all works completed then final payment can be released, however if any are still outstanding the money is not to be released. All agreed.

Councillors

### (3) Coffee Tavern (CT)/Cottage:

(3.1) Internet Access at the Coffee Tavern has been connected and is now working.

(3.2) Alarm System check and Extinguisher checks has been carried out, all passed.

(3.3) Cottage: two door handles and broken floorboards have been repaired.

### (4) Cemetery: No matters to report.

## (10) ACCOUNTS:

(10.1) To resolve to pay February 2018 accounts: Presented to Council – all agreed.

MONTHLY PAYMENTS: FEBRUARY 2018	
Contractor: Ground Maintenance	£1,344.90
Contractor: Village Handyperson	£259.00
Village equipment: new refuse bin/sacks – The Rye ground	£345.91
Village equipment: replacement baby swing seats – The Rye ground	£325.50
Utilities: water supply/use – The Meads Allotments	£77.02
Village equipment: cemetery plot markers	£4.00
Neighbourhood Plan: Printing costs	£40.74
CBC Waste collections: School Lane recreation ground bins	£124.80
Tree work: School Lane recreation ground – pathway clearance	£168.00

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Salaries: Council staff	£816.64
HM Revenue & Customs (PAYE/NIC)	£38.02
<b>TOTAL Monthly Outgoings</b>	<b>£3,544.53</b>

## (11) NEXT AGENDA

- Items for the next Council Meeting Agenda MUST BE SUBMITTED to the Clerk *Thursday 29<sup>th</sup> March 2018*. Items submitted after this date will not be included in the April meeting.

Councillors

The meeting closed at 9:34pm

### Next meeting/s to be held:

- Monday 9<sup>th</sup> April 2018, from 7:30pm in The Coffee Tavern (1<sup>st</sup> floor)
- Annual Parish Meeting & Annual Meeting of Eaton Bray Parish Council:  
Monday 14<sup>th</sup> May 2018, from 7:00pm in The Coffee Taverns (1<sup>st</sup> floor)