

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 2nd October 2017 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (Chairman) Cllr. M. Brewer Cllr. J. Conner	Cllr. M. Simkins Cllr. G. Wigley Cllr. R. Woods
ALSO PRESENT	General Public x4	

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Spicer and Cllr Ken Janes.

2. PARISH COUNCILLOR VACANCY

No residents came forward for the position.

Clerk informed the Council that she has been contacted by some interested residents, Clerk to invite/organise attendance at the Council meeting in November.

3. SPECIFIC DECLARATION OF INTEREST

- Item 9(9.2)(9.2.1) - Cllr Wigley.

4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

No matters arising.

5. SIGNING OF THE ANNUAL MINUTES FOR EATON BRAY PARISH COUNCIL, 04/09/17

Amendments were made to the minutes: Page 1719, item 7(7.1)((7.1.2) 'breech' replaced with 'breach'; Page 1720, item 7(7.1)(7.1.4) 'Cllr. James' replaced with 'Cllr. Janes'; Page 1721, item 9(9.4) 'a' to be removed.

It was proposed to unanimously to accept the minutes for Eaton Bray Parish Council held on 4th September 2017, the Chairman signed the minutes. All agreed.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

(6.1) Motorcross Planning Application (04/09/17): the Council asked Cllr Janes to look into issues relating to planning restrictions, what process needs to be followed when escalating concerns/breaches to CBC. Awaiting feedback.

(6.3) Tender: Landscape Buffer (04/09/17): Cllr Cartwright and Cllr Wigley to look at draft Tender forwarded by Clerk, once wording approved Clerk to send out to Contractors.

7. REPRESENTATIVES

(7.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

Cllr. Janes was not in attendance.

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

EATON BRAY PARISH COUNCIL LOG (item removed when matter resolved)		
EBPC reports to Central Bedfordshire Council		
Date raised	Matter Raised/description	Response/Outcome
03/03/2014	Greenways & Knights Close / parking problems and damage to grass areas.	CBC has agreed on improvements to Greenways. Waiting for details. Cllr. Janes to follow this up. 07/09/15: Greenways - ongoing. 07/09/15: Knights Close – posts/bollards have been erected on the grass verges to stop damage to grass, parking matters still ongoing. 02/11/15: concerns that CBC does not have any plans to improve or change the parking. Cllr. Janes to investigate further. 07/12/15: Cllr. Janes asked to follow up. 04/01/16: See minutes page, 1636, item 3 (• 1) 01/02/16: See minutes page, 1641, item 3 (3.1) 09/01/17: no funding available, matter on hold. 06/03/17: residents to put together a petition to show need, forwarded to Cllr. Hegley at CBC. 04/09/17: Clerk has written to resident advising they organise a petition.
04/09/17	Electric Supply Market Square, Eaton Bray	04/09/17: Cllr. Janes to forward name/portfolio holder details for CBC lighting.

(7.2) Police Representative:

There was no representative in attendance. Clerk to write to police asking when they will be able to attend a Council meeting. Agreed.

Clerk

(8) PLANNING REPORT: September 2017

(8.1) Issues arising/update:

(8.1.1) Motorcross: Planning Application update - On 16th August 2017 the Development Management Committee of CBC heard the planning application for the motocross site in Stanbridge. The application was to change the operating hours to 5 continuous hours on Wednesdays, Fridays and Saturdays with no change to the operating hours 10am until 2pm on Sundays. This was a temporary application which would be in effect only until the end of September 2017. The planning application was approved. In the previous minutes it was mistakenly reported that it was approved with restrictions. No restrictions were attached.

(8.2) Planning Applications received:

SEPTEMBER 2017		
Application	Planning Location/ Development	Comment
(1) CB/17/03992	Land to rear of Charming Shadows, Springfield Road, LU6 2JY / erection of detached house & garage	Recommended refusal – The construction proposed is within the green belt and therefore is an inappropriate development within the green belt.
(2) CB/17/01784	Motorcycle Track, Stanbridge Road, Gt. Billington, LU7 2JH / raising of existing bund as required by condition 7/planning permission CB/14/03678	The PC has no objection to this application providing that the Environmental Protection Officer is satisfied that this will provide sufficient protection against noise.

(9) BUSINESS MATTERS

(9.1) Neighbourhood Plan (NP): Cllr Wigley read the NP report to the Council. The second public meeting has now taken place and the NPSG will go through the feedback from both meetings and the recent questionnaires sent out to all residents, once put together will be published accordingly. The NPSG has applied for the additional grant which has been approved and payment forwarded. The NPSG are hoping to get a draft Neighbourhood plan out in the New Year.

NPSG

(9.2) (9.2.1) Tennis Club Lease: The Clerk forwarded the Council's recommendations and

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

requested the Council's Solicitors to action accordingly. Cllr Wigley to speak to Tennis Club Solicitor for feedback.

Cllr.Wigley

(9.2.2) Mill End Close: The Clerk has contacted the Council's Solicitor regarding costs for setting up the Lease, once received will forward to the resident for information.

Clerk

(9.3) (9.3.1) Landscape Buffer Tender: Cllr Wigley and Cllr Cartwright to check wording on draft Tender, once approved Clerk to send out. All agreed.

Cllr.Wigley/
Cllr.Cartwright

(9.4) Watercourse Maintenance/River Ouzel: The Clerk reminded Councillors of the meeting with the drainage board, on 4th October at 10:30am. Clerk to send out a reminder to all Councillors. Agreed.

Clerk

(9.5) Eaton Bray Village Hall Representative: Due to the resignation of Cllr Owens, the position of the Council Village Hall Representative has become vacant, it was proposed that Cllr Woods be the point of contact. All agreed. Clerk to action accordingly.

Clerk

(9.6) Village Events/Enhancements:

(9.6.1) Christmas Fayre: Advert has gone out in Focus, interested market stall holders to contact the Parish Clerk with their details. Councillors to also ask around, approach potential stall holders interested in setting up at the Christmas Market. All agreed.

Councillors

(9.6.2) Christmas tree lights: see minutes page 1720, item 7(7.1).

(9.6.3) Flower boxes: proposed trial installation at three corners. Cllr Simkins to action.

Cllr.Simkins

(9.6.4) Christmas band: Booked for Friday 22nd December 2017, timings as in previous years. Clerk to amend notice to include, 'subject to weather conditions'. All agreed. Clerk to action.

Clerk

(9.6.5) Trafalgar Day Flag: it was proposed to purchase an additional flag for display. All agreed. Cllr Simkins to action.

Cllr.Simkins

(9.7) Quotation :

(9.7.1) War Memorial: Clerk meeting with contractor regarding work/costs.

Clerk

(9.7.2) Coffee Tavern barrier: It was suggested the Council look into a hinged stand for the barrier to give more support. Clerk to contact contractor for advice/quote. Agreed.

Clerk

(10) REPORTS

(1) Chairman's Correspondence:

The following were read to Councillors:

(1.1) Email – enquiry, use of land in Bower Lane: read to Councillors. It was suggested the Council mark out the Council's section of the land, Clerk to forward a copy of the title deed plan for reference to Cllr Cartwright. The Council would need to look into suitability and any objections from residents. Council to inform the Church that we have been approached as to the use of the land for grazing.

Clerk

Clerk

(1.2) Email – CBC bus route 43 review: read to Councillors. Clerk to report in Focus/Facebook that in conjunction with parishioners and the Council to maintain the bus route a review has taken place and changes put forward.

Clerk

(1.3) Consultation – Traveller/Gypsy Sites, Billington: read to Councillors.

(1.4) Problem parking – EB Lions/football: read to Councillors. Clerk to write to the football club informing them of the issues raised, the Council appreciate the club's effort to date to try and reduce any impact from cars/parking at The Rye, however the Council ask that they inform all those attending matches must not park/obstruct public footpaths. All agreed.

Clerk

(1.5) Email – resident/speeding concerns in parish; read to Councillors.

(2) Clerk's Report:

(2.1) Circulation/read file handed out to Councillors.

(2.2) The external audit for year ending 31 March 2017 has been approved and signed off.

(2.3) Consultation update - yellow/no waiting signs at the junction of Wallace Drive/High Street. Response from CBC ... "There were seven responses to the consultation ... Whilst there were no specific objections to the proposed restrictions, there is sufficient of a lobby for their extension to warrant a report to our Traffic Management Meeting on 31 October.

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

A notification to attend this meeting will be issued to all respondents around the middle of the month."

(3) **Coffee Tavern (CT)/Cottage:**

(3.1) The CT is experiencing problems with people using the bins for own rubbish/refuse. It was suggested that bin locks are fitted to stop this problem. Clerk to look into. All agreed.

Clerk

(3.2) Damp: the cottage was experiencing some problems, this has now been resolved.

(4) **Cemetery:**

(4.1) The Clerk made an enquiry regarding the Council's legal duty for offering burial land for residents/parish. Feedback received, *"The Parish Council has the power to provide a burial ground, but this power is not a legal duty. A question for the parish council ... if it does not supply the burial ground, who else would?"*. It was proposed the Clerk put a notice in focus/facebook to ascertain resident's opinion/views on the Council spending money to purchase additional burial land. The Clerk also to try and find out how in the past the Council has purchased/obtained burial land. All agreed. Clerk to action.

Clerk

Clerk

(4.2) Cemetery markers; being fitted to show burial rows. Cllr Conner to contact Village Contractor regarding memorial supports. All agreed.

Cllr.Conner

(11) **ACCOUNTS: TO RESOLVE TO PAY SEPTEMBER 2017;** Presented to council - all agreed.

MONTHLY PAYMENTS: SEPTEMBER 2017	
Contractor: Ground Maintenance	£1,344.90
Contractor: Village Handyperson	£500.00
Neighbourhood Plan: leaflets/questionnaires & delivery	£280.41
External Audit fees: Council audit, year ending 31 March 2017	£360.00
Equipment repair/installation: fixed bollards/The Rye	£710.00
Membership renewal 2017-18: ICO Data Protection / SLCC	£224.00
Donation: The Royal British Legion – poppy wreath x2	£100.00
7.5T weight restrictions/release of 50% held in reserve	£2,000.00
Salaries: Council staff	£823.08
HM Revenue & Customs (PAYE/NIC)	£38.71
TOTAL Monthly Outgoings	£6,381.10

(12) **NEXT AGENDA**

- Items for the next Council Meeting Agenda **MUST BE SUBMITTED** to the Clerk **NO LATER THAN Friday 27th October 2017**. Please note items submitted after this date will not be included in the November agenda and will be deferred to the Parish Council Meeting scheduled in December.
 - 20mph Speed Limit

Councillors

The meeting closed at 9:25pm

Next meeting/s to be held:

- Monday 6th November 2017, from 7:30pm at The Coffee Tavern (1st floor)
- Monday 4th December 2017, from 7:30pm at The Coffee Tavern (1st floor)