

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 4th September 2017 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (Chairman) Cllr. M. Brewer Cllr. J. Conner	Cllr. P. Spicer Cllr. G. Wigley Cllr. R. Woods
ALSO PRESENT	General Public x3, Cllr. Ken Janes	

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Owens, Cllr Brewer, Cllr Simkins and Bedfordshire Police.

2. PARISH COUNCILLOR VACANCY

No residents came forward for the position. Clerk to re-advertise.

Clerk

3. SPECIFIC DECLARATION OF INTEREST

- Item 9(9.2) - Cllr Wigley.
- Item 8(8.2.5) – Cllr Spicer.

4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(4.1) Grass cutting; concerns raised regarding the quality of the grass cutting on CBC land. Council requested residents write to CBC with their concerns in addition to the Parish Council raising this matter with the relevant parties involved.

5. SIGNING OF THE ANNUAL MINUTES FOR EATON BRAY PARISH COUNCIL, 03/07/2017

It was proposed to unanimously to accept the minutes for Eaton Bray Parish Council held on 4th September 2017, the Chairman signed the minutes. All agreed.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

(6.1) Replacement Council laptop (05/06/17): awaiting Council debit card before ordering.

(6.2) Greenways parking (03/07/17): Residents to put together a petition to present to Cllr Carole Hegley regarding the need for parking.

7. REPRESENTATIVES

(7.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

(7.1.1) Greenways parking: proposed Clerk to contact Bernie to put forward recommendation from Parish Council, see council minutes page 1719, item 6(6.2). Clerk to action. All agreed.

Clerk

(7.1.2) Motorcross application was passed with restrictions, (i) bund to be erected for noise reduction (ii) regime put in place for noise monitoring. The Council raised concerns that the site owners continually breach their planning restrictions, how will CBC manage this site to ensure the running of the area is continually in line with the agreed planning guidelines set out. The Council requested Cllr Janes to look into the process that needs to be followed for escalating their concerns to CBC regarding breaches of planning regulations. All agreed. Cllr Janes to action.

Cllr.Janes

(7.1.3) The Council went through the agreed works arising from their meeting with CBC Highways. As to this meeting (04/09/2017) only once area has been completed. The Council wished to raise their concerns with Cllr Janes and proposed the Clerk contact Highways for an update. Cllr Cartwright to put together a work schedule note for reference. All agreed.

Clerk

Cllr.Cartwright

(7.1.4) The Council have still not heard back from CBC regarding the installation of an

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electrical supply at Market Square for Christmas lights. Cllr James was asked to forward the name/account holder for the lighting. All agreed.

(7.1.5) Concerns were raised by the Council to Cllr Janes regarding the lack of response by CBC to parish matters. It was proposed that the Council put together a letter to be forwarded to CBC raising their concerns. All Councillors to forward to the Clerk any matters they believe should be raised and a letter can then be put together. All agreed.

Cllr.James

Councillors/
Clerk

EATON BRAY PARISH COUNCIL LOG		
(item removed when matter resolved)		
EBPC reports to Central Bedfordshire Council		
Date raised	Matter Raised/description	Response/Outcome
03/03/2014	Greenways & Knights Close / parking problems and damage to grass areas.	CBC has agreed on improvements to Greenways. Waiting for details. Cllr. Janes to follow this up. 07/09/15: Greenways - ongoing. 07/09/15: Knights Close – posts/bollards have been erected on the grass verges to stop damage to grass, parking matters still ongoing. 02/11/15: concerns that CBC does not have any plans to improve or change the parking. Cllr. Janes to investigate further. 07/12/15: Cllr. Janes asked to follow up. 04/01/16: See minutes page, 1636, item 3 (• 1) 01/02/16: See minutes page, 1641, item 3 (3.1) 09/01/17: no funding available, matter on hold. 06/03/17: residents to put together a petition to show need, forwarded to Cllr. Hegley at CBC.

(7.2) Police Representative: There was no representative in attendance. Apologies were received for absence.

(8) PLANNING REPORT: July/August 2017

(8.1) Issues arising/update:

(8.1.1) Motorcross: see council minutes page 1719, item 7(7.1.2).

(8.2) Planning Applications received:

JULY/AUGUST 2017			
	Application	Planning Location/ Development	Comment
(1)	CB/TRE/17/00282	Works to trees with TPO; 16 Moor End	No comment - CBC tree specialist to make decision/subject to TPO planning conditions
(2)	CB/17/03252	Variation of condition 18 to planning permission CB/16/00954; 25 High Street	No Comment – subject to normal planning conditions
(3)	CB/17/03045	Erection of side conservatory; 18a Moor End	No Comment – subject to normal planning conditions
(4)	CB/17/03540	Side extension for garage/bedroom over/ revision to roof; Hollybrook, The Rye	No Comment – subject to normal planning conditions
(5)	CB/17/03743	Change of use of barn to dwelling; Doolittle Meadow Farm, Harling Road	No comment – subject to normal planning conditions/rules of permitted development on green belt
(6)	CB/17/03504	Retention of stable buildings and use of land for keeping or horses; Brodie Stables, The Rye	No objection to a certificate of lawful use; erection of stables provided for the keeping of horses, i.e. non-residential

(9) BUSINESS MATTERS

(9.1) Neighbourhood Plan (NP): Cllr Wigley read the NP report to the Council. Clerk to place in focus. All agreed. Cllr Wigley wanted to take the opportunity to thank the NP Steering group for all the work being done on the plan.

Clerk

(9.2) (9.2.1) Tennis Club Lease: The following was presented to the Council for a decision:

(i) proposed draft Lease; All agreed (ii) Side letter; it was proposed that it is aligned with the 10 year review/uplift on Lease. All agreed.

Clerk

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(9.2.2) Mill End Close: A proposal was presented to the Council regarding a hawthorn hedge and trees. It was proposed that the Council do not object to them being removed provided that after a new fence is erected a new hedge is planted by the resident. The work to be done outside nesting season to ensure no harm comes to any nesting birds/wildlife. All agreed. It was recommend the Council include the following clause within the Lease, *"the existing garden fence may be removed and a replacement 1.8m high close boarded timber fence built to not closer than 1.80 metres to the footpath. A new mixed species hedge (hawthorn and similar) planted. New planting should be a minimum 1.5m high plants positioned within 600mm of the new fence. The new fence adjacent to Mill End Cl. shall continue in a straight line with the existing garden fence."* All Agreed. Clerk to action.

Clerk

(9.3) (9.3.1) Parish Tree Tender: The Council went out to tender for the work to the trees in School Lane recreation ground, the Council were informed of the responses received. It was proposed to accept the quotation from Goodfellers. All agreed.

Clerk

(9.3.2) Landscape Buffer Tender: Tenders to be sent out. Clerk to action.

Clerk

(9.4) Watercourse Maintenance/River Ouzel: It was recommended representatives of the Council meeting with the Bedford Group of Internal Drainage Boards to look at the site and discuss the options before going a further with this action. All agreed. Clerk to action.

Clerk

(9.5) CBC Proposal – bus stops: The Council agreed to the proposal from CBC to install new bus stop signs in the parish. Clerk to action.

Clerk

(9.6) Highways matters/improvements: see council minutes, page 1719, item 7(7.1)(7.1.3).

(9.7) CBC Local Plan Consultation: Response sent to CBC was presented to the Council.

(9.8) Village Events/Enhancements:

(9.8.1) Christmas Fayre: Cllr Spicer to organise the advert for focus/facebook and forward to Clerk to action. All agreed.

Cllr.Spicer

(9.8.2) A proposed to purchase Christmas trees for the parish was presented to the Council. All agreed. Cllr Spicer to action.

Cllr.Spicer

(9.9) Quotation – The Rye Bollard; presented to Council. All agreed. Clerk to action.

Clerk

(10) REPORTS

(1) Chairman's Correspondence:

The following were read to Councillors:

(1.1) Email – Solicitor; land to rear of Cafe Masala: read to Councillors. Clerk to contact Solicitors for costs/process for compulsory purchase. Clerk to contact CBC to see if they are able to recommend any suitable legal advisers. In addition Clerk to look into the legal requirements with regards to cemetery/burial land. All agreed.

Clerk

Clerk

Clerk

(1.2) Invitation – PCC Conference, 20th September 2017: read to Councillors.

(1.3) Email – recommendation; garden contractor/war memorial flower beds: a recommended gardener was put to the council, Clerk to find out cost. All agreed.

Clerk

(1.4) Letter – resident/Wallace Drive, parking issues: Clerk to let the resident know that all the matters raised come under the jurisdiction of CBC, that the Council understand their frustration and have forwarded their concerns to CBC to look into. All agreed.

Clerk

(1.5) Email – response/CBC, bus routes: read to Councillors. Clerk to respond that the Council thank CBC for responding to their enquiry and that they note CBC's comment on costings, the Council await with interest the costing and the result of their investigations. All agreed.

Clerk

(1.6) Email – resident/highways improvements, CBC lack of response (Wellhead): read to Councillors. Clerk to contact CBC to request removal of signage, already previously reported by the Clerk.

Clerk

(2) Clerk's Report:

(2.1) Circulation/read file handed out to Councillors.

(2.2) The 'Give Way' sign at Honeywick Lane has been knocked down. Clerk to report.

Clerk

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(2.3) 7.5T costs: It was recommended Councillors drive around the parish to check that all signed has been fitted and report back to the Council meeting in October. The Council will then assess the outstanding payment to CBC. All agreed.

Councillors

(3) Coffee Tavern (CT)/Cottage:

(3.1) Alarm/lighting have been tested: all passed.

(3.2) Cottage Tenancy has been renewed.

(3.3) Some damage to barrier, a car has reversed and made a slight dent. It was proposed that a strength plate and stand be fitted to barrier for full support. Cllr Conner to action. Clerk to add barrier to Council insurance. All agreed.

Cllr.Conner
Clerk

(4) Cemetery: New watering cans have been purchased for the cemetery. Cllr Conner/Clerk to organise a suitable time to fit grave markers.

(11) **ACCOUNTS: TO RESOLVE TO PAY JULY/AUGUST 2017; Presented to council - all agreed.**

MONTHLY PAYMENTS: JULY 2017	
Contractor: Ground Maintenance	£4,239.30
Contractor: Village Handyperson	£202.00
Village Enhancements: bedding/planters	£164.62
Neighbourhood Plan costs: advertising costs	£218.40
Annual Subscription: CPRE	£36.00
Annual Drainage rates: Bucks & River Ouzel	£3.50
Salaries: Council staff	£1,062.38
HM Revenue & Customs (PAYE/NIC)	£118.99
TOTAL Monthly Outgoings	£6,045.19
MONTHLY PAYMENTS: AUGUST 2017	
Contractor: Ground Maintenance	£1,344.90
Contractor: Village Handyperson	£270.00
Neighbourhood Plan: banner	£180.99
Utilities: water supply – The Meads Allotments	£66.95
Salaries: Council staff	£798.72
HM Revenue & Customs (PAYE/NIC)	£38.22
TOTAL Monthly Outgoings	£2,699.78

(10) **NEXT AGENDA**

- Items for the next Council Meeting Agenda MUST BE SUBMITTED to the Clerk NO LATER THAN Saturday 23rd September 2017. Please note items submitted after this date will not be included in the October 2017 agenda and will be deferred to the Parish Council Meeting scheduled in November.
 - Extra trees, Christmas Fayre, River Ouzel, EB Village Hall representative

All Councillors

The meeting closed at 9:59pm

Next meeting/s to be held:

- Monday 2nd October 2017, from 7:30pm at The Coffee Tavern (1st floor)
- Monday 6th November 2017, from 7:30pm at The Coffee Tavern (1st floor)