

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 3rd April 2017 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (Chairman) Cllr. J. Conner	Cllr. Spicer Cllr. G. Wigley
IN ATTENDANCE	Heidi Head (Parish Clerk)	
ALSO PRESENT	General Public x6, Cllr. Ken Janes	

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Owens and Cllr Simkins.

2. PARISH COUNCILLOR VACANCY

No residents came forward for the position, Clerk to re-advertise. All agreed.

3. SPECIFIC DECLARATION OF INTEREST

- Item 9(2) - Cllr. Wigley.

4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

- Changes to bus route (73): Residents' raised concerns regarding the changes to bus routes for the village to Leighton Buzzard, reduction in timings and bus stop pickups: *the Parish Council agreed to write to CBC Transport highlighting the concerns of the residents, the large elderly population relying on this service and the reduction in bus stop pickups and ask CBC re-look at the service being offered; to ensure the needs of the elderly village residents are taken into account.*

5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 06/02/2017

An amendments were made to the following pages: 1696, 'Cllr. G. Wigley' removed from attendance and added to apologies for absence, item 7(1)(7.1.2) 'currently' replaced with 'current', 'they are' inserted between 'and ^ looking', 'forwarded' replaced with 'forward'. Page 1698, item 9(5), line added 'forwarded details to Cllr. Owens.' Page 1699, item 10(3) 'or' replaced with 'once'. It was then agreed unanimously to accept the minutes of the Meeting of Eaton Bray Parish Council held on 6th March 2017, the Chairman signed the minutes.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

(6.1) The Rye – fixed bollard (09/01/17): Cllr. Spicer to look into options available and to contact the Council's Ground Maintenance contractor regarding width check.

(6.2) The Coffee Tavern – barrier (06/03/17): Cllr. Spicer to obtain quotations for cost of installation of barrier and key fobs.

(6.3) Tree tender (06/03/17): Clerk to remove the work 'maintenance' from tender document and send out for tender/quotations.

(6.4) Internet access – The Coffee Tavern (06/03/17): Cllr. Spicer to look into costs for internet access, the Council agree in principle to installation of internet within The Coffee Tavern, dependant of costs, however agreed to an approx. spend of £250 year.

(6.5) Reduced speed limit – village roads (06/03/17): Cllr. Wigley to look into the process for implementation of speed limits in the parish and the options available.

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7. REPRESENTATIVES

(1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

Cllr. Janes was in attendance.

(7.1.1) Reduction in bus service; bus company reported to CBC lack of use, dial-a-ride available to villagers, the Council asked Cllr. Janes to look into the costs for using this service, also the numbers using the bus are they paid fares only or does it include all users, i.e. elderly/free bus pass?

Cllr.Janes

(7.1.2) Wallace Drive parking; concerns raised regarding the number of cars parking in dangerous locations, causing major problems for road users. The Council requested that CBC look into these concerns and what actions can be taken to the poorly parked cars. Agreed. In addition, Clerk to put notice on facebook/focus requesting road users take due care and attention when parking their cars. All agreed.

Cllr.Janes
Clerk

(7.1.3) Greenways; a reminder to all residents' to write to CBC (Cllr. Hegley) with their request for road/parking improvements. Cllr Janes has not received any update on this matter. As this matter was raised over two years' ago with CBC they asked Cllr Janes to raise the issue again as to when the works will be carried out and advise accordingly. All agreed.

Cllr.Janes

(7.1.4) Planning matter – Moor End: A property in Moor End (Willows Brook) carried out building work without applying for planning permission, a resident in Moor End Lane raised their concerns with CBC, Andrew Selous MP and the Parish Council. The Council raised concerns that this building work went ahead and object to this development due to no planning application being submitted prior to the work. It was noted that a retrospective planning application has since been submitted and approved. The Council asked Cllr Janes to investigate what grounds was planning permission given. Agreed.

Cllr.Janes

(7.1.5) Planning matter–The Rye: The Council raised concerns regarding a previous enforcement matter, where concerns were raised with CBC who at the time investigated and found there to be no planning concerns; however again there are concerns regarding the work carried out to this property and the Council requested that this matter be re-opened and investigated further. Cllr Janes to look into and action accordingly. Agreed.

Cllr.Janes

(7.1.6) Planning matter – The Comp: Concerns were raised regarding work carried out to a property in Wallace Drive (garden backs onto The Comp) where the boundary hedge has been removed and the resident's have built across the brook, which is not permissible. The Council ask that CBC investigate this matter further. Cllr Janes to action accordingly.

Cllr.Janes

EATON BRAY PARISH COUNCIL LOG		
<i>(item removed when matter resolved)</i>		
EBPC reports to Central Bedfordshire Council		
Date raised	Matter Raised/description	Response/Outcome
03/03/2014	Greenways & Knights Close / parking problems and damage to grass areas.	CBC has agreed on improvements to Greenways. Waiting for details. Cllr. Janes to follow this up. 07/09/15: Greenways - ongoing. 07/09/15: Knights Close – posts/bollards have been erected on the grass verges to stop damage to grass, parking matters still ongoing. 02/11/15: concerns that CBC does not have any plans to improve or change the parking. Cllr. Janes to investigate further. 07/12/15: Cllr. Janes asked to follow up. 04/01/16: See minutes page, 1636, item 3 (● 1) 01/02/16: See minutes page, 1641, item 3 (3.1) 09/01/17: no funding available, matter on hold. 06/03/17: residents to put together a petition to show need, forwarded to Cllr. Hegley at CBC.
09/01/2017	Electric supply/Market Square	Cllr. Janes to look into who is dealing with this at CBC as Cllr. Spicer has not received a response to date. 03/04/17: Clerk to contact CBC for a response.

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(8) PLANNING REPORT: February 2017

- (8.1) (8.1.1) Planning enforcement – 50 Wallace Drive, LU6 2DF; see page 1701, item 7(7.1.6)
 (8.1.2) Mill End Close/land – the Council has been approached regarding the purchase of a small piece of land adjacent to a property in Mill End Close. All Councillors to visit the location to look at the site. Matter to be discussed at May PC Meeting. All agreed.
 (8.1.3) Wind Turbine/Checkley Wood – the Council to write to the Committee Chairman and re-iterate the Council’s original concerns. All agreed.
- (8.2) Planning Applications received:

All Councillors
 Clerk

MARCH 2017		
Application	Planning Location/ Development	Comment
(1) CB/17/01305	5 Park Lane, LU6 2BB / extension to detached garage	No Comment. <i>Subject to normal planning conditions</i>
(2) CB/17/01100	7 Moor End Lane, LU6 2HW / single storey side & rear extension, double garage & games room	No Comment. <i>Subject to normal planning conditions</i>

(9) BUSINESS MATTERS

- (1) Neighbourhood Plan (NP): The March Focus report was read out to Councillors, Clerk to forward for insert in Focus magazine. All agreed. A letter has been forwarded to CBC for further clarification prior to the Council carrying out a Public Consultation, the Steering Group put the letter together, endorsed by the Parish Council and have requested a response from them within the timeline specified. Agreed.
- (2) Lease – Tennis Club: The Clerk to contact the Solicitor with regards to the agreed amendment to the wording in the Lease.
- (3) Events/Village Enhancements
 (3.1) Cllr. Simkins is currently in the process of organising for the fitting of hanging baskets/cameras in the parish.
- (4) Parish Trees: See page 1700, item 6(6.3).
- (5) Speedwatch: No matters to report.
- (6) Internet Access/Coffee Tavern: See page 1700, item 6(6.4).
- (7) Green Infrastructure fund: A match funding fund, it was proposed the Council re-look at this possible funding option when setting 2018-2019 budgets. Matter to be brought forward to December PC Meeting. The Council to write to Jo Hodgkins to thank them for their great ideas and to come back to the Council in the autumn for greater clarity for potential spend to aid in Council discussions. All agreed.
- (8) Quotations: No items to present to Council.

Clerk
 Clerk
 PC/December

(10) REPORTS

- (1) Chairman’s Correspondence:
 The following were read to Councillors:
- (1.1) Invitation-St. Mary’s Church – Licensing of Rvd. Joy Cousans, Vicar of Parish; it was proposed to offer the invitation to Cllr. Simkins. All agreed.
- (1.2) Email-CBC – Parking Strategy Consultation; read to Councillors. Link to be put on facebook. Agreed.
- (1.3) Email-local advertising concerns; read to Councillors.
- (1.4) Email-retrospective planning concerns – Willows Brook; see page 1701, item 7(7.1.4).
- (1.5) Email-Woodside road surface; read to Councillors.
- (1.6) Email-bus changes notice (73); see page 1700, item 4.
- (1.7) Email-CBC – speed tracker; read to Councillors; the Council to write back to CBC informing them that the information is not what was required, the Council would like the use of a traffic counter to monitor traffic movements through village pre and post opening of the new link road.
- (1.8) Email-grass verge, Wallace Drive; read to Councillors, the Council to write to CBC and

Cllr.Simkins
 Clerk
 Clerk

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ask they ensure the grass is put back to its original condition.

- (1.9) Email-resident – land in Mill End Close (adjacent to 2a Mill End Close); see page 1702, item 8(8.1.2).
- (1.10) Email-encroachment onto The Comp; see page 1701, item 7(7.1.6).
- (1.11) Letter-Ramsdens Solicitors – 21 School Lane, Eaton Bray; matter to be forwarded to Council’s Solicitors to action and respond accordingly. Agreed.
- (2) Clerk’s Report:
(2.1) Circulation/read file handed out to Councillors.
- (3) Coffee Tavern (CT)/Cottage:
(3.1)CT has passed its tenant inspections. As the CT is listed as a charity they will pay NIL in council tax.
- (4) Cemetery: No matters to report.
- (5) Finance:
(5.1.) Clerk to look into the possibility of getting a Council debit card for us by the Council Clerk for on-line Council purchases. All agreed.
(5.2) It was proposed that the CTT make annual payments (by year end 31 March) to the Council for the balancing loan paid by the Council towards works to the Coffee Tavern. CTT to confirm payments at PC May meeting. All agreed.
- (6) Working Groups: No matters to report.

Clerk

Clerk

CTT/Cllr.Conner

(11) ACCOUNTS: TO RESOLVE TO PAY MARCH 2017; Presented to council - all agreed.

MONTHLY PAYMENTS: MARCH 2017	
Contractor: Ground Maintenance	£1,344.90
Contractor: Village Handyperson	£160.00
Neighbourhood Plan: consultancy fees	£2,190.00
Village enhancements: bedding plants/planters	£110.23
Utilities: water rates/costs	£31.20
Non domestic rate bill 2017/2018 – Bower Lane Cemetery	£33.69
Salaries: Council staff	£853.48
HM Revenue & Customs (PAYE/NIC)	£39.73
TOTAL Monthly Outgoings	£4,763.23

(10)NEXT AGENDA

- Items for the next Council Meeting Agenda **MUST BE SUBMITTED** to the Clerk **NO LATER THAN Friday 28th April 2017**. Please note items submitted after this date will *not* be included in the May 2017 agenda and will be deferred to the Parish Council Meeting scheduled in June 2017.

All Councillors

The meeting closed at 9:45pm

Next meeting/s to be held:

- Monday 8th May 2016; from 7:00pm at The Coffee Tavern (1st floor) – Annual Parish Meeting & Annual Meeting of Eaton Bray Parish Council
- Monday 5th June 2017, from 7:30pm at The Coffee Tavern (1st floor)