

# EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

## Minutes of Meeting of Eaton Bray Parish Council

Held on 1<sup>st</sup> June 2015 at The Coffee Tavern

<b>PRESENT</b> (PC = Parish Council)	Cllr. L. Tribbick (Chairman) Cllr. J. Conner Cllr. M. Simkins	Cllr. P. Spicer Cllr. M. Tomkins Cllr. G. Wigley
<b>IN ATTENDANCE</b>	Heidi Head (Parish Clerk/RFO)	
<b>ALSO PRESENT</b>	General Public x10 Cllr. Ken Janes PCSO Jessica Bircher	

Due to Cllr. Windmill's absence, vice-Chairman Cllr. Tribbick presided as Chairman over the meeting.

### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Windmill.

### 2. SPECIFIC DECLARATION OF INTEREST

Cllr. Spicer declared an interest in Agenda item 8(3).

Cllr. Wigley declared an interest in Agenda item 8 (4).

There were no other declarations of interest at this point in the meeting.

### 3. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council (PC):

- Greenways parking: resident asked what was happening with the progress on the parking in Greenways; money for the improvements to the area have been granted, CBC are just waiting for the money to come through for the work to commence. Date to be confirmed.
- Mini Football Pitch/School Lane: concerns raised regarding the proposals – parking issues, Byelaws, noise/nuisance; including the time given for residents' to respond. The PC confirmed that they were extending the response time to the 30<sup>th</sup> June 2015 with a decision to be made in the July PC Meeting; deadline reminder will be placed on the EB Website and facebook pages.

### 4. SIGNING OF THE ANNUAL MINUTES FOR EATON BRAY PARISH COUNCIL, 11/05/15

- It was agreed unanimously to accept the minutes of the Annual Parish Meeting held on 11<sup>th</sup> May 2015, the Chairman signed the minutes.
- Amendments were made to the minutes of the Annual Meeting of Eaton Bray Parish Council: page 1600, item 7(1)(02/06/2014) - '11/05/25' replaced with ' 11/05/15'; page 1601, item (9)(7)(7.2) – 'has' to be removed. It was then agreed unanimously to accept the minutes of the Annual Meeting of Eaton Bray Parish Council held on 11<sup>th</sup> May 2015, the Chairman signed the minutes.

### 5. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

- (1) Additional inscription/war memorial (01/09/14); awaiting full details.
- (2) School Lane play equipment (02/03/15); awaiting additional contacts/quotes.
- (3) Clerk-pension details (02/03/15); awaiting further details.

### 6. REPRESENTATIVES

- (1) Central Beds Council (CBC): [www.centralbedfordshire.gov.uk](http://www.centralbedfordshire.gov.uk)

Cllr. Janes addressed the council.

- (1.1) Greenways/Knights Close: The PC asked Cllr. Janes if he could arrange for a copy of

Cllr. Janes

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the site plan for the improvements to these areas, in order for the PC to have a clear understanding of what has been proposed. Agreed.

(1.2) Parish Lighting: Cllr. Janes has been speaking with CBC re lighting. They confirm that the lights located in the area by The White Horse do not have any electricity and that it is the contractors who have the lighting contract who are responsible for this work. CBC has sent an order for the works to be completed. The PC asked Cllr. Janes to follow-up this with Brian Spurr as the matter has been going on for a long time. Agreed.

Cllr. Janes

(1.3) Grass Cutting: Cllr. Janes confirmed he is chasing up CBC regarding the quality of the cutting and that CBC are also in the process of contacting the local farmers requesting them to cut back their hedging along parish roads/pathways.

(1.4) 30mph Speed Sign: Previously, ex-Councillor Mustoe confirmed that CBC had agreed to the reposition on the 30mph speed sign in Bower Lane to further into Harling Road past the junction; due to safety concerns. To date this has not been done. The PC asked Cllr. Janes to look into this matter. Agreed.

Cllr. Janes

EATON BRAY PARISH COUNCIL LOG <i>(item removed when matter resolved)</i>		
EBPC reports to Central Bedfordshire Council		
Date raised	Matter Raised/description	Response/Outcome
03/03/2014	Greenways & Knights Close / parking problems and damage to grass areas.	CBC has agreed on improvements to Greenways. Waiting for details. Cllr. Janes to follow this up.
12/05/2014	Meeting with Cllr. Brian Spurr, Cllr. Simkins and Cllr. Tomkins regarding highway matters in the parish.	Awaiting report from Cllr. Spurr. 02/03/2015: Cllr. Tomkins/Simkins met with Cllr. Spurr (12 <sup>th</sup> March 2015) to go through further highways matters.
02/06/2014	Parish Street Lights / a number of street lights in the parish are faulty, not working. Reported to CBC.	Due to CBC updating lighting to LED lights, parish lights are not being repaired / matter ongoing. *Cllr. Marion Mustoe informed Clerk (04/03/15) that Eaton Bray lights are scheduled to be upgraded by the end of June 2015. Cllr. Janes to follow this up.
01/06/2015	30mps Speed Sign: Harling Road/ Bower Lane. CBC previously agreed to the sign being moved past the junction with Dunstable Road. Still waiting.	Cllr. Janes to follow this up.

(2) Bedfordshire Police (BP): [www.bedfordshire.police.uk](http://www.bedfordshire.police.uk)  
PCSO Jessica Bircher was in attendance.

REPORTED CRIME – YEAR TO DATE					
RECORDED CRIME			ASB INCIDENTS		
Crime Type	01/05/14 to 31/05/14	01/05/15 to 31/05/15	Anti-Social Behaviour	01/05/14 to 31/05/14	01/05/15 to 31/05/15
Violence against the Person	3	4	<b>Total</b>	2	13
Sexual Offences	0	0	Eaton Bray has had 13 reports of anti-		

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Robbery	0	1
Domestic Burglary	0	0
Burglary Other	0	0
Vehicle Crime	2	1
Other Theft	0	0
Criminal Damage	3	2
Drugs	0	0
Other Notifiable Offences	0	0
<b>Total</b>	<b>8</b>	<b>8</b>

social behaviour this month.

- (1) 8x reports regarding Off Road motor bikes riding around area.
- (2) 1x report of fireworks, not believed from Eaton Bray.
- (3) 3x reports of Abandon Vehicle
- (4) 1x report of kids walking over a garden on a daily basis. PCSO attended, advice given.

## 7. PLANNING REPORT; Planning Applications, May 2015

Application	Planning Location/Address	Proposed Development	Comment
CB/15/01748	2 Icknield Way Farm Cottages, LU6 2JY	Small extension to front of house to create hallway/WC	No Comment

## 8. BUSINESS MATTERS

### (1) The Rye Ground:

Car Park: A Special Motion was put to the council which was agreed and accepted. The two quotations for work to the car park were considered, it was proposed the council accept the lower quotation. All agreed. Clerk to action.

Clerk

(2) Working Groups/Patch of Parish: The council reviewed the current arrangements with regards to Councillor responsibility for parish areas. It was proposed that due to not having a full quota of Councillors, the current areas be sub-divided as a temporary measure until such time the council appoint more councillors. Agreed. Clerk to forward a copy of the proposed areas and a list of the councillor's working groups for agreement at the July PC Meeting. All agreed.

Clerk/  
PC July

(3) Cricket Club Lease: Waiting to hear back from the Solicitor regarding the slight amendments to the draft Lease. Proposed/seconded that the Lease be forwarded to Cricket Club. All agreed.

(4) Tennis Club: Waiting to hear back from the Tennis Club with first draft Lease.

(5) Developer Contributions: Waiting to hear back from Jill Fountain regarding submissions. The PC need to ask Cllr. Janes to find out how the remaining money for sites is being allocated. Agreed. Clerk to find out whether the allocated monies could be used for work relating to areas on the list, i.e. towards a tarmac extension of The Rye Ground car park to improve leisure facilities for ground users, how flexible is the funding, etc. Agreed. It was proposed the GP Working Group look into this further. All agreed.

Cllr. Janes/  
Clerk

(6) Football Pitches - The Rye/School Lane/Holmans Field:

(6.1) See Agenda item 3, page 1604, ●2.

(6.2) Agreements for The Rye and Holmans Field to be signed on behalf of PC and sent to EB Lions for signature. Agreed.

(6.3) The PC reminded EB Lions that the temporary goal posts at The Rye are still there; EB Lions confirmed these will be removed by 15<sup>th</sup> June 2015.

GP Working Group

(7) Highways Matters:

(5.1) HGV Limit: Despite numerous correspondence, the PC has still not heard from Bucks County Council. However, the application has been submitted for consultation with CBC.

(5.2) Speedwatch: Speedwatch are to be carrying out more sessions in the near future. However they do have some vacancies for volunteers to help with the speed checks. If interested please contact Cllr. Mark Tomkins, email [councillormarktomkins@gmail.com](mailto:councillormarktomkins@gmail.com) expressing your interest.

(8) Video statements on Social Media: It was recommended that the PC try and communicate

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more with local residents why the PC has done for the village, i.e. focus, website, facebook. However before statements on behalf of the PC are published, they must have approval by the PC. All agreed.

All Councillors

(9) Neighbourhood Plan: The application for Eaton Bray's Neighbourhood plan designation has gone out to consultation with CBC. The Clerk confirmed the date for the Neighbourhood Plan Working Group as 9<sup>th</sup> June 2015, 8:00pm at the Coffee Tavern.

GP Working Group

(10) Neighbourhood Enhancement, Engagement & Transformation (NEET): The PC look at the draft report put forward, it was proposed that costings be obtained for recommendations. To be reviewed at GP Working Group in more detail. Bring forward to July PC Meeting. Agreed.

(11) Recreation Ground/Play Equipment: Wicksteed report presented to council. PC recommended obtaining further advice regarding short-term maintenance and to consider funding requirements for long term costs. Cllr. Spicer to put forward details required for tender to clerk regarding replacement/refurbishment of play equipment legs. All agreed. Cllr. Tomkins to put together a fundraising letter, forward to Clerk for final approval at July PC Meeting. All agreed.

Cllr. Spicer/  
Clerk  
Cllr. Tomkins

(12) Employee Pension review: awaiting documentation.

(13) Edlesborough Clerk: PC to send a letter of condolence to Edlesborough PC. It was proposed that to honour the long service the Edlesborough Parish Clerk had put into the parish and surrounding areas that the Parish Council offers a donation of £50 to one of the recommended charities. All agreed.

Clerk

(14) Eaton Bray Parish Events: Bring forward to July PC Meeting.

(15) St. Mary's Village Carnival, Saturday 4<sup>th</sup> July 2015: due to unforeseen circumstances, it was proposed that the Parish Council cancel their stall at the carnival this year. All agreed.

## 9. REPORTS

(1) Chairman's Correspondence:

(1.1) Email from Cheeky Monkeys: bring forward to July PC Meeting. Agreed. Cllr. Tomkins to enquire regarding Village hall costs. All agreed.

PC July  
Cllr. Tomkins

(2) Clerk's Report:

(2.1) Read/circulation file handed out to all Councillors.

(2.2) The Clerk reminded Councillors that she requires their Declaration of Interests forms to be completed/returned to Clerk by July PC Meeting. Agreed.

All Councillors

(2.3) Email from Dave Streeton, Transport Officer; requesting additional details. Main issues are the reduction of bus service within the parish. Clerk to respond. Agreed.

Clerk

(2.4) The Clerk to confirm to Eaton Bray Academy a visit by Cllrs. Tribbick, Simkins, Spicer, Wigley to the school on Monday 15<sup>th</sup> June 2015 at 9:30am. Agreed.

Clerk

(3) Coffee Tavern/Cottage: No matters to report.

(5) Cemetery: A topple test of the memorial stones has been carried out, report to follow. Clerk to write to CBC Planning for clarification regarding planning rules/regulations for a new cemetery within the parish. Agreed.

(6) Finance: No matters to report.

(7) Working Groups: No matters to report.

10. **ACCOUNTS: TO RESOLVE TO PAY MAY 2015**; Presented to council - all agreed.

MONTHLY PAYMENTS: MAY 2015	
Ground Maintenance	£1,257.60
Utilities: British Gas	£84.19
Utilities: National Gas – disconnection/purge of pipework	£1,095.60
Salaries (Clerk & Handyman)	£1,143.10

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HM Revenue & Customs (PAYE/NIC)	£97.93
<b>TOTAL Monthly Outgoings</b>	<b>£3,678.42</b>

## 11. NEXT AGENDA

- Items for the next PC Meeting Agenda MUST BE SUBMITTED to the Clerk NO LATER THAN Thursday 25<sup>th</sup> June 2015. Please note items submitted after this date will not be included in July agenda and will be deferred to the PC Meeting scheduled in September.

The meeting closed at 10:15pm

### Next meeting/s to be held:

- Monday 6<sup>th</sup> July 2015; from 7:30pm at The Coffee Tavern (1<sup>st</sup> floor)
- Monday 7<sup>th</sup> September 2015; from 7:30pm at The Coffee Tavern (1<sup>st</sup> floor)

Clerk  
All Councillors