

# EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 - Email: [clerk@ebpc.co.uk](mailto:clerk@ebpc.co.uk) - Website: [www.ebpc.co.uk](http://www.ebpc.co.uk)

## Minutes of Meeting of Eaton Bray Parish Council

Held on 5<sup>th</sup> January 2015 at The Coffee Tavern

<b>PRESENT</b> (PC = Parish Council)	Cllr. R. Windmill ( <i>Chairman</i> ) Cllr. L. Tribbick ( <i>vice-Chairman</i> ) Cllr. J. Conner Cllr. M. Costello	Cllr. M. Simkins Cllr. P. Spicer Cllr. M. Tomkins Cllr. G. Wigley
<b>IN ATTENDANCE</b>	Heidi Head ( <i>Parish Clerk/RFO</i> )	
<b>ALSO PRESENT</b>	General Public x23 Cllr. Marion Mustoe	

### 1. ELECTION OF CHAIRMAN

It was proposed, seconded that Councillor Windmill be elected as Chairman of Eaton Bray Parish Council and Cllr. Tribbick elected as vice-Chairman of Eaton Bray Parish Council. All agreed; decision unanimous.

### 2. APOLOGIES FOR ABSENCE

There were no apologies of absence.

### 3. SPECIFIC DECLARATION OF INTEREST

Cllr. Spicer declared an interest in Agenda item 9(2).

There were no other declarations of interest at this point in the meeting.

### 4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council (PC):

- No matters arising.

### 5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL MEETING, 01/12/2014

Amendments were made to the following: page 1578, item 8(2) 'is' to be removed; page 1593, item 9(1)(1.2) 'GPWG' to be replaced with 'HWG'; page 1579, item 9(5) 'forwarded' replaced with 'forward'. It was then agreed unanimously to accept the minutes of the Meeting of Eaton Bray Parish Council held on 1<sup>st</sup> December 2014; the Chairman signed the minutes.

### 6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (*for information*)

- (1) Cllr. Brian Spurr (12/05/14); *awaiting full report from meeting.*
- (2) Additional inscription/war memorial (01/09/14); *awaiting full details.*
- (3) Drains (06/10/14); *awaiting response.*
- (4) White Horse Bus Stop (03/11/14); *awaiting response to request.*
- (5) Bus Stop Timetables (03/11/14); *awaiting response.*

### 7. REPRESENTATIVES

- (1) Central Beds Council (CBC): [www.centralbedfordshire.gov.uk](http://www.centralbedfordshire.gov.uk)

Cllr. Mustoe addressed the council.

- (1.1) Motocross: Meeting with David Hale on Tuesday 6<sup>th</sup> January 2015. It was proposed a member of the Parish Council attend, Cllr. Wigley put himself forward. All agreed. The Planning Committee meeting is due to be held on Wednesday 14<sup>th</sup> January 2015, it was proposed that Cllr. Tribbick attend on behalf of the Parish Council. All agreed.

Cllr. Wigley  
Cllr Mustoe/  
Cllr. Tribbick

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EATON BRAY PARISH COUNCIL LOG <small>(item removed when matter resolved)</small>		
EBPC reports to Central Bedfordshire Council		
Date raised	Matter Raised/description	Response/Outcome
03/03/2014	Greenways & Knights Close / parking problems and damage to grass areas.	CBC has agreed on improvements to Greenways. Awaiting final details.
12/05/2014	Meeting with Cllr. Brian Spurr, Cllr. Simkins and Cllr. Tomkins regarding highway matters in the parish.	Awaiting report from Cllr. Spurr.
02/06/2014	Parish Street Lights / a number of street lights in the parish are faulty, not working. Reported to CBC.	Due to CBC updating lighting to LED lights, parish lights are not being repaired / matter ongoing. <b>*As Eaton Bray are not even listed in the 2014/2015 upgrade program this is not acceptable.</b>

(2) Bedfordshire Police (BP): [www.bedfordshire.police.uk](http://www.bedfordshire.police.uk)

The crime stats for the month have been presented to the council.

REPORTED CRIME – YEAR TO DATE				
RECORDED CRIME			ASB INCIDENTS	
Crime Type	01/12/13 to 31/12/13	01/12/14 to 31/12/14	Anti-Social Behaviour	01/12/13 to 31/12/13
Violence against the Person	0	1		
Sexual Offences	0	0		
Domestic Burglary	0	0		
Burglary Other	0	1		
Vehicle Crime	0	0		
Other Theft	1	1		
Criminal Damage	0	2		
Drugs	0	1		
<b>Total</b>	<b>1</b>	<b>6</b>	<b>Total</b>	<b>2</b>

One reported anti-social behaviour incident for December:

- (1) 1 x abandoned vehicle that has been burnt out left down, waiting for council to remove.

If you wish to contact your Local Policing Team then please call 01582 473411 or email [LPT.LeightonBuzzardLinslade&Rural@bedfordshire.pnn.police.uk](mailto:LPT.LeightonBuzzardLinslade&Rural@bedfordshire.pnn.police.uk)

All information is confidential and no names will be disclosed. Please remember if you need to contact the Police: **Non-emergency call 101 / All emergencies 999**

## 8. PLANNING REPORT; Planning Applications, December 2014

- (8.1) A Planning Working Group met up to view in more detail Planning Application CB/14/04055; matters raised by the Working Group were read to the PC for discussion/comment.
- (8.2) It was proposed the Clerk obtain relevant costs should the PC decide/agree to take on a Planning Consultant for planning matters. All agreed. Clerk to action.

Clerk

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Application	Planning Location	Proposed Development	Comment
CB/14/04055	Land off Totternhoe Road, Eaton Bray, LU6 2BQ	Outline planning permission is sought for residential development of up to 150 dwellings and associated works to land.	Recommended Refusal/Objection *see comment
*The Parish Council recommends this application be called in. It was proposed that Cllr. Tomkins/Clerk write the objection letter, to include all relevant points and forward to Vicky Davies, Planning Officer, CBC. All agreed.			

## 9. BUSINESS MATTERS

### (1) The Rye Ground:

**Car Park:** The Clerk has written to contractors for quotations for work; awaiting response. CBC Planning have confirmed that planning permission is not required for the 5M extension to the current car park.

### (2) Cricket Club Lease: The Clerk has forwarded a copy of the final draft Lease to the Cricket Club for their attention, awaiting response.

### (3) Football Pitches - The Rye/School Lane/Holmans Field:

(3.1) CBC has confirmed that planning permission is not required for the new goal posts.

(3.2) The GPWG met to look at documentation relating to putting together draft agreements for the football pitches in the parish. It was recommended that the PC put together yearly agreements for the three parish football pitches; (i) Holmans Field (ii) The Rye (iii) School Lane; to include maintenance costs on each field. Proposed draft to be reviewed by all Councillors, with recommendations for amendments to be forwarded to the Clerk. It was then proposed that the amended Agreements be presented to the PC at the February meeting for final discussion/decision. All agreed.

### (4) Highways Matters:

(4.1) **HGV Limit:** Cllr. Tomkins and Cllr. Tasker from Totternhoe Parish Council, met with representatives from CBC/Amey to go through proposals to prevent vehicles over 7.5 tonnes travelling on the village (Totternhoe/Eaton Bray) roads. The proposal for a joint application has been put forward to CBC and Bucks CC have also been contacted regarding signage at entrance points to the roads in the village; awaiting response. Both Parish Councils will be liable for costs towards implementing the plan; however Cllr. Tomkins and Cllr. Tasker are to apply for LTP Rural Match Funding towards the scheme. All agreed.

(4.2.) **Speedwatch:** Nine members of speedwatch have carried out their speedwatch training and dates/timing for the speedwatch campaign is being confirmed.

(4.3) **Detrunking A4146:** The EDaN Project is currently monitoring the A4146 traffic volume and HGV weight.

### (5) Review of Working Groups: Due to the changes of Councillors in the Parish Council it was proposed to go through a review current working groups. Amendments/changes made. All agreed. Clerk to update.

### (6) Trees/Hedging

(6.1) **High Street:** It has been brought to the council's attention that a couple of houses in the High Street have boundary hedges encroaching onto the public footpath. It was recommended that the Clerk write to the property owners requesting they trim back to boundary line. All agreed.

(6.2) **Medley Close:** Concerns were brought to the council's attention regarding the cutting down of a tree on land owned by CBC without the knowledge of residents in the area. CBC acted on this matter because of a complaint by a resident, but it was felt that other residents in the area should have been approached first before this course of action was taken. It was recommended the council contact CBC asking that if work is being carried out to trees in the parish, the PC is given reasonable notice of forthcoming work. All agreed.

### (7) CBC Call for Sites: It was recommended that councillors consider/put forward any sites (if any) that they believe may be suitable for a small development within the parish. To be brought forward at PC meeting in February. All agreed.

All Councillors/  
PC-Feb

Clerk

Clerk

Clerk

All Councillors/  
PC-Feb

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(8) Defibrillator Scheme: Clerk awaiting further details from CBC.

## 10. REPORTS

### (1) Chairman's Correspondence:

(1.1) Letter from Bedfordshire Police regarding Luton Airport terrorism strategy: Clerk to find out the length of the presentation, ideally 10-15 minutes. All agreed.

Clerk

(1.2) Email from EB Lions regarding parish emergency services: read/discussed Councillors, response to be returned to EB Lions. All agreed. Clerk to complete.

Clerk

(2) Clerk's Report: No matters to report.

(3) Coffee Tavern/Cottage: Pest Control were called out to the cottage, the matter has been dealt with; satisfactory outcome.

(4) Cemetery: No items to report.

(5) Finance: A detailed budget was presented to all councillors for consideration.

Budget/Precept: 2015-2016: The council looked through the spend for the year; it was proposed/seconded that they agreed on the proposed budget and the proposed increase in the council's precept to £79,000. All agreed, decision unanimous.

Clerk

(6) Working Groups: No matters to report.

## 11. ACCOUNTS: TO RESOLVE TO PAY DECEMBER; Presented to council - all agreed.

MONTHLY PAYMENTS: NOVEMBER 2014	
Ground Maintenance	£2,466.10
Membership fees: BRCC/BATPC	£582.00
Maintenance: War Memorial	£50.00
The Rye Ground: barrier	£1,620.00
Village Improvements: advertising/Christmas festivities	£94.00
Salaries (Clerk & Handyman)	£1,639.74
HM Revenue & Customs (PAYE/NIC)	£272.11
<b>TOTAL Monthly Outgoings</b>	<b>£6,723.95</b>

## 12. NEXT AGENDA

- Items for the next Parish Council Meeting Agenda MUST BE SUBMITTED to the Clerk NO LATER THAN Thursday 22<sup>nd</sup> January 2015. All Councillors please note that items submitted after this date will not be included in the February 2015 agenda and will be deferred to the Parish Council Meeting scheduled in March 2015.

All Councillors

The meeting closed at 9:35pm.

### Next meeting/s to be held:

Monday 2<sup>nd</sup> February 2015; from 7:30pm at The Coffee Tavern (1<sup>st</sup> floor)

Monday 2<sup>nd</sup> March 2015; from 7:30pm at The Coffee Tavern (1<sup>st</sup> floor)