

# EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

## Minutes of Meeting of Eaton Bray Parish Council

Held on 1 July 2013 at The Coffee Tavern

<b>PRESENT</b>	Cllr. G. Johns ( <i>Chairman</i> ) Cllr. J. Conner Cllr. B. Coulter	Cllr. L. Doughty Cllr. B. Piggott Cllr. L. Tribbick
<b>IN ATTENDANCE</b>	Heidi Head ( <i>Parish Clerk</i> )	
<b>ALSO PRESENT</b>	General Public x14; Cllr. Marion Mustoe	

### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Simkins, Cllr. Wigley and PCSO Laura Wilson.

### 2. SPECIFIC DECLARATION OF INTEREST

There were no declarations of interest from members of the Parish Council.

### 3. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council (PC)

- (1) **S106 Agreement:** would like council opinion on this matter raised by Solicitors.
- (2) **Public Consultation:** would like reassurance residents opinions will be taken into account.
- (3) **Double yellow lines:** parking becoming a problem at High Street/School Lane junction, would like council to look into; *Cllr. Mustoe agreed to speak to CBC on this issue.*
- (4) **State of Village:** overgrown weeds in paths/roads, overgrown hedging; *PC to inform CBC of matter and look into problem hedging.*
- (5) **Hedge/School Lane:** overgrown hedge at EB Academy/School Lane, causing problems to traffic; *CBC to be chased*
- (6) **Allotment Fence (Holmans Field):** tenant believes fence is in need of repair; *PC to visit site and assess state of fence*
- (7) **Holmans Field:** resident concerned with noise from field, suggested the removal of goal posts during summer season to alleviate problem.
- (8) **Cemetery:** resident raised a problem with an adjoining plot in Bower Lane Cemetery; the other plot is encroaching on their family members plot and asked council to look into.
- (9) **CCTV:** due to the number of crimes in the village, residents asked PC to look into CCTV for the area; *discussed under minute item 9 (10).*
- (10) **Affordable Housing:** what sites suggested; *discussed under minute item 9 (5).*

Cllr. Mustoe  
Clerk

Clerk  
All Councillors

### 4. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL MEETING, 03/06/2013

It was agreed unanimously to accept the minutes of the Meeting of Eaton Bray Parish Council held on 3<sup>rd</sup> June 2013; the Chairman signed the minutes

### 5. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

- (1) Trees/Northall Close – 03/06/13 – clerk contacted CBC who confirmed grass is due to be cut and the trees are the responsibility of CBC Housing who will be dealing this matter.
- (2) The Rye Planning application/S106/SOU – 03/06/13 – clerk contacted CBC who confirmed there is no timeframe/limit.

### 6. REPRESENTATIVES

- (1) Central Beds Council (CBC): [www.centralbedfordshire.gov.uk](http://www.centralbedfordshire.gov.uk)

Cllr. Mustoe addressed the council.

- (1.1) **Wellhead/Springbank:** Cllr. Mustoe confirmed she will chase CBC on this matter.

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- (1.2) **Moor End:** Cllr. Mustoe has been speaking with CBC Highways regarding the poor state of the road and requesting the pot holes be repaired.
- (2) **Bedfordshire Police:** The Police were not in attendance at the meeting however forwarded the police report for 01/06/13-27/06/13
- (2.1) There have been 4 recorded crimes for May: 3x violence against a person, 1x domestic burglary. In addition there have been 14 reported incidents of anti-social behavior (ASB): 1x transport, 4x anti-social, 9x public safety/welfare.
- (2.2) A domestic burglary occurred on Wednesday 19 June during the afternoon. Three offenders set off a house alarm at a property in Wallace Drive at approx. 2:40pm. A witness heard the alarm and saw one male open a window to the location and enter the property, while two other males stayed with the vehicle. The witness then shouted out and confronted the males and was slapped (causing no injury). All three offenders then made off in a black Mercedes AMG displaying stolen plate KM62 oPF. No items were stolen from the location. Enquiries are still ongoing; one arrest has been made but released with no further action. The Police do now have a named offender who is currently wanted on the Police nation computer for this burglary.

## 7. EB LIONS/FOOTBALL CLUB

- (1) The Working Group (WG) met to talk about proposals by EB Lions to look at the two proposed sites for an all-weather pitch. To enable the PC to further understand these sites it was proposed that a further WG is organised to look at more detailed proposals of both sites and how to move forward with these. All agreed.
- (2) It had been put to the council of another site EB Lions may like to consider in Caddington. A visit was made to this site, currently used as an over-flow car park; it is 30x30 which is too small to allow for funding. The Caddington representative, who was also at the site said that they would love this type of facility in their parish and are currently looking into options, however would only want it to be used by their own community groups and not merge with others.

Clerk/WG

## 8. PLANNING COMMITTEE REPORT

### Planning Applications, June 2013

Application	Address / Development	Decision	Comments
CB/13/02088	9 Church Lane / replacement of single storey conservatory	No Objection	n/a
CB/13/01954	Honeywick Farm, Honeywick Lane / alterations to house	No Objection	n/a
TPO/13/00176	36 Wallace Drive / works to trees subject to TPO order	No Objection	n/a
CB/13/02234	14 Church Lane / first floor side & rear extension/carport	No Objection	n/a

## 9. BUSINESS MATTERS

- (1) **Pavilion/Sports & Social Club:**  
The Clerk has received quotations from recommended ecological specialists: it was proposed to accept the quotation for £1,130 (+vat). Clerk to action.
- (2) **Parish Byelaws:** The Clerk confirmed the two signed/sealed copies of the Byelaws are with the Department for Communities and Local Government for final consent. Awaiting decision.
- (3) **Land in Medley Close:** The Clerk informed the council that the additional cost to the council for the cutting of Medley Close would be c£60 per month, with no financial support from CBC. It was suggested that the clerk find out the CBC grass cutting areas within the village,

Clerk

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- then obtain a quote for those additional areas if added to the current PC responsibilities. In addition to find out from CBC what funding would be offered to PC if they took over this area and a guaranteed time period. Agreed. Concerns were raised regarding the potential additional costs to the parish. It was agreed to look into this further. Clerk
- (4) Allotments: It was put to the council that if the PC open up additional allotments for rent at Holmans Field/Bower Lane that the PC would incur costs, i.e. water/fencing; therefore these costs should be met by the tenants of these new plots and the rental for these be more than currently offered for The Meads, Eaton Bray. It was proposed the General Purposes Working Group (GPWG) look into this matter further. Agreed. GPWG
- (5) Affordable Housing: Suggestions for land to be put forward for development of affordable housing were circulated to all Councillors. It was proposed that the PC publish a copy of this map in Focus (copy attached) to gauge residents opinions. However it is important to note that the PC is not endorsing these locations, these are potential sites put forwarded by the Grand Union Housing Group (who would need to contact the land owners direct) and that no decision has been made. Deadline for residents comments end October 2013. Agreed. Clerk/  
Attachment
- (6) The Rye/barrier: The PC agreed to the quotation of £260 (+vat) for replacement bar/barrier to the current chain at The Rye ground. Clerk
- (7) Parish Litter Bins: The PC were kindly donated two litter bins, requiring only replacement base legs. A quotation for replacement legs at a cost of £60 (+vat) was agreed by the PC. Clerk
- (8) Village Sign: The new Battle of Brittan Village Sign has now been fitted at the Three Corners with the old Market Square round seat being also relocated to this area.
- (9) Village Hall: The PC representative for the Village Hall informed the PC that the Village Hall constitution states that there should be two representatives from the PC on the committee. It was put to the Councillors that an additional member of the PC needs to be added and therefore asked Councillors to decide if they would like to put themselves forward and to contact the Clerk. Agreed. All Councillors
- (10) Village Security/CCTV: The PC agreed to look into this matter further and proposed the Clerk invite a representative from the CCTV Partnership to attend the PC Meeting in September, in addition to ask Sgt. Rivers to also attend to look into this matter further. Agreed. Clerk
- (11) Annual Monitoring Form: The Clerk handed out the Annual Monitoring Forms to all Councillors and asked them to carry out their annual monitoring of their patch of the parish, returning all forms to the Clerk at the PC Meeting in September. All agreed. All Councillors
- (12) Community Asset/Local Pub: To be discussed at PC Meeting in September. September PC
- (13) Stall: St Mary's Village Carnival, Saturday 6<sup>th</sup> July 2013: Cllr Conner and Cllr Coulter confirmed they boards are ready for the PC stall and the Clerk confirmed timings/rota for the day.

## 10. REPORTS

### (1) Chairman's Correspondence

No items to report.

### (2) Parish Clerk

(2.1) The Clerk handed out the read file for circulation. Clerk

(2.2) Quotations for work: The PC agreed to the following quotations -

(2.2.1) fence repair at Mill End Close/bridge = £95

(2.2.2) repair of damage bench at The Rye = £175

(2.2.3) fence repair at School Lane car park = £60.00

(2.2.4) spraying School Lane recreation ground (approx 4 acres)/Holmans Field (approx 2.5 acres) where the weeds are starting to threaten the grass = £38 (per acre) (+vat)

(2.3) The Clerk informed the council that Andrew Selous MP will be carrying out a parish surgery on Tuesday 27<sup>th</sup> July 2013, 2:20pm to 2:55pm in The Coffee Tavern.

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- (2.4) The Clerk informed the PC that CBC have received a complaint from the farmer of the field at the end of Church Lane that residents are walking all around his field rather than only walking along the public footpath which goes through the kissing gate and left. The PC ask that residents be aware of this matter and take care when walking in this area.
- (3) Coffee Tavern/Cottage: The current tenants in the cottage and not renewing their lease, the Coffee Tavern Trustees (CTT) will be looking to get new tenants when it is vacated. The CTT are in the process of obtaining quotations for work to the Coffee Tavern.
- (4) Cemetery: There has been vandalism at the cemetery, stones blown up with firecracker; the police have been made aware of this matter. It was proposed that the council rebuild and repair all of the damaged/broken graves (2 days work) at £280/day (+vat). All agreed. The new fence has been erected at the cemetery, however to ensure the fence is protected from wear the council look at painting the entire fence (old & new) with 2 coats of wood preserver. It was proposed the council agree to the quotation of £310 (+vat). All agreed.
- (5) Finance: No items to report.
- (6) Working Groups: The quotations received for the demolition of the pavilion were looked at in more detail. The GPWG recommend two of the contractors however asked the Clerk to obtain more clarification/details on sections within the quotations before a decision is made by the PC. All agreed. Items raised from the ROSPA report were read to the council. It was recommended that when the PC set out the annual budget that a section be added to include playground equipment. When the annual playground inspection is carried out in 2014 it was proposed the Clerk obtain quotations from additional companies. Agreed.

Clerk

Clerk

Clerk

## 11. ACCOUNTS: TO RESOLVE TO PAY JUNE 2013; Presented to the Parish Council - all agreed.

MONTHLY PAYMENTS: JUNE 2013	
Ground Maintenance	£1,547.10
Village sign: Festival of Britain	£715.20
Agricultural Drainage Rates: River Ouzel	£3.50
Insurance addition: village sign	£24.57
Re-imburement of costs: strimmer thread, Danish-oil	£78.30
Village planters: flowers/soil	£36.74
Salaries (Clerk & Handyman)	£1,018.21
HM Revenue & Customs (PAYE/NIC)	£71.12
<b>TOTAL Monthly Outgoings</b>	<b>£3,494.74</b>

## 12. NEXT AGENDA

- Items for the next Parish Council Meeting Agenda **MUST BE SUBMITTED** to the Clerk **NO LATER THAN Thursday 22<sup>nd</sup> August 2013**. All Councillors please note that items submitted after this date will **not** be included in the September agenda and will have to be deferred to the Parish Council Meeting scheduled in October 2013.

All Councillors

The meeting closed at 9:25pm.

Next meeting to be held:

Parish Council Meeting: Monday 2<sup>nd</sup> September 2013: 7:30pm at The Coffee Tavern