

EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 3 December 2012 at The Coffee Tavern

PRESENT	Cllr. G. Johns (<i>Chairman</i>) Cllr. J. Conner Cllr. B. Coulter Cllr. L. Doughty	Cllr. B. Piggott Cllr. M. Simkins Cllr. M. Tomkins Cllr. R. Windmill
IN ATTENDANCE	Heidi Head (<i>Parish Clerk</i>)	
ALSO PRESENT	General Public x18 Cllr. Marion Mustoe Geoff Evans, Grand Union Housing Group	

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. SPECIFIC DECLARATION OF INTEREST

- (1) There were no declarations of interest from members of the Parish Council.
- (2) The Clerk handed out new Declaration of Interest Forms to be signed by all Councillors for council records. All agreed.
- (3) Councillor Vacancy: Cllr. Willis has resigned her position as Parish Councillors; it was proposed that the standard procedure for advertising the position be followed. All agreed.
Clerk to action.

All Councillors

Clerk

3. PUBLIC OPEN FORUM

Concerns were raised with regards to the outcome of the agreed planning permission for The Rye training pitch. Issues raised - car parking, children crossing roads, length of hours the facility will be used, lighting. The council acknowledged these concerns and confirmed that these issues will be considered when looking at the facility in more detail.

4. REPRESENTATIVES

- (1) Police: There was no representative from the police in attendance.
- (2) Central Beds Council (CBC): Cllr. Mustoe addressed the council.
 - Council Tax Reform: Following a consultation on the Local Council Tax Support Scheme for Central Beds, the draft scheme is to be presented to the Executive on 08/01/2013. CBC received nearly 1,700 responses to the consultation which ended on 14/11/2012. The new scheme will be implemented from 01/04/2013.
 - Precept Setting: Town & Parish Councils will not receive guidance on calculating their 2013/2014 precept until after 14/12/2012. Therefore, Town & Parish Councils will not have to send their precept information to CBC until 23/01/2013.
 - Superfast Broadband: CBC is considering the implementation of superfast broadband across Central Beds. Approx. £1.8m of public sector funding has been secured for this project.
 - Ash dieback: CBC asks people to be aware of this problem and to keep a check on any Ash trees they may have. People are advised not to include Ash tree leaves or branches in their garden waste collection for the time being. The situation in this area is being constantly monitored.
 - Residents are advised to check the CBC website for Christmas bin collection dates: <http://www.centralbedfordshire.gov.uk/environment/recycling-rubbish-and-waste/bin-and-bags-collections-recycling-rubbish-waste.aspx>.

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5. HOUSING NEEDS REPRESENTATIVE

Geoff Evans, the Business Development Manager from the Grand Union Housing Group addressed the meeting. He confirmed that from the responses received from the Housing Needs survey carried out at the beginning of the year, a need was identified for affordable housing within the parish. The council enquired as to the area in which housing would be located and were informed that generally these types of builds are placed outside of the village envelope, i.e. farmers fields, and are usually small builds of around 6-12 properties. The council requested clarification on those eligible for these houses and were informed that they are allocated to those who have a connection with the parish, i.e. lived in village for min 2 years, work in village, family in village. The council agreed that the survey did identify a need and it was agreed to work with Grand Union, at this stage to explore potential sites. All agreed

Geoff Evans/
Clerk

6. SIGNING OF THE MINUTES/NOTES OF:

(1) EATON BRAY PARISH COUNCIL, 5 November 2012

An additional line was added to the council's minutes, Page 1466, Item 4 (1) ...*"the police were asked to forward to the council brief updates of success rates of incidents that have occurred in the parish."* It was then agreed unanimously to accept the minutes of the meeting of Eaton Bray Parish Council, held on 5 November 2012; the Chairman signed the minutes.

(2) GENERAL PURPOSES WORKING GROUP (GPWG)

The notes from the GPWG held on the 6th November 2012 and 28 November 2012 were presented to the Parish Council. The attendees from the GPWG agreed to the points/recommendations raised. The clerk filed the notes as a true and accurate record of the meeting. All agreed.

7. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

- Medley Close Trees/land; 05/11/12 - CBC is looking into our enquiry and has forwarded the details to their Property & Facilities department who will respond in due course.
- Handrail – School Lane car park; 05/11/12 – CBC has forwarded the enquiry to their Health & Safety team member, Ben Salvatierra who covers the Eaton Bray area and will respond in due course.
- Metal fencing – School Lane Recreation Ground; 05/11/12 - the Clerk has received the land registry map for the area, however it does not cover all details regarding boundary fencing. The Clerk is applying for a more detailed plan from the Land Registry showing boundary areas of responsibility.

8. PLANNING COMMITTEE REPORT

Planning Applications, November 2012

Application	Address / Development	Decision	Comments
CB/12/03955	Eaton Bray Lower School / 2x single storey temporary classroom	No Objections	Concerns raised: (1) Loss of covered play space/seating – the school ensures that another suitable area is created for this function. (2) Future traffic concerns – increased classes, increased children, increased traffic
CB/12/04086	94 High Street / single storey rear extension	No Objections	n/a

- Wellhead: Concerns were again raised regarding continuing works at the property/land in Wellhead. Clerk to chase CBC. All agreed.

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9. EB LIONS/FOOTBALL CLUB

- The Planning Committee at CBC have approved the planning application for the proposed training pitch in The Rye. The GPWG put forward their recommendations to the council that when the 106 document has been received from CBC, the Parish Council ask their solicitors to draw up a draft Lease which would include items from the planning consent and the 106 agreement. Once complete the draft lease then be made available to comment; after which other concerns and issues would be considered. All agreed.
- It was proposed that the council write to EB Lions and request copies of correspondence between EB Lions and CBC. With special reference to documentation that relate to the differences between the planning application viewed by the Parish Council and the one that was since granted by CBC. All agreed. Clerk to action.

Clerk

10. SPORTS & SOCIAL CLUB

- The council considered the response received from the building inspection carried out to the Sports & Social Club. From the inspection it is recommended that the best option is for the building is to be demolished. The findings showed that to repair the building, the approximate cost would be £150,000.00 to £200,000.00; with the cost to demolish the building around £8,490.00 (+VAT). From the site inspection the building was found to be not structurally stable and not safe in its current state. From the information obtained it was proposed that the council agree in principle to the building being demolished. All agreed.
- The council looked at the enquiry from the Plymouth Brethren regarding the option of building two new buildings on the old Sports & Social Club site, one for the use of the church and the other for community use. It was proposed that the council look into the legality of its use and to obtain legal advice regarding this matter. All agreed.

Clerk

11. BUSINESS MATTERS

- (1) Cricket Club Lease: The clerk has forwarded the names of all those to be inserted into the lease to the council's solicitors and is awaiting the final Lease for signing.
- (2) Byelaws: The council have still not heard back from Dept. of Communities & Local Government; it was proposed that Cllr. Johns contact Andrew Selous MP again regarding the delay in this matter. All agreed.
- (3) Landscape Buffer: The Clerk is waiting to hear back from the council's solicitors regarding the way forward in this matter. However on looking through council archive records, there appears to be documentation held at the Bedford archives relating to this strip of land. It was proposed the Clerk visit Bedford archives and looks into this further. All agreed.
- (4) Skatepark: Cllr. Tomkins has been speaking with contractors regarding the best option for the grass area around the skate bowl and the seating area. The skate park contractors have agreed to come back to the site and make good the damage to the grass around the skate bowl. Quotes are being requested for the work around the bench area. Cllr. Tomkins is also putting together at Skatepark Group, comprising of youths from the parish, to look at ideas for the skatepark. It was proposed that he send out a request for more youths to join the group, via facebook/focus. All agreed.
- (5) Brass Band: The Parish Council are once again organising for the Brass Band to visit the parish for an evening of Christmas music. The band playing on Friday 21 December 2012, at two locations, Medley Close/Three Corners & Market Square/White Horse at a cost of £125. All agreed.
- (6) Speeding/Parking Solutions: Cllr. Simkins confirmed that speed data technology is being used in the parish to ascertain areas of speeding. From this the council can look at measures to put in place to resolve issues. The question was raised regarding camera cars, which can go to problem areas, where tickets can be issued for offenders. This was agreed was a good option for problem speeding/parking.
- (7) Local Flood Risk Management: It was proposed that this be looked at further by the GPWG.

Cllr. Johns

Clerk

Cllr. Tomkins

GPWG

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All agreed.

- (8) Allotment Warden: It was proposed that the council write to all allotment holders inviting them to put themselves forward as an allotment warden. This role would be to report to the council, agreed contact, any issues/recommendations put forward by allotment tenants and to give a yearly feedback to the council at the EBPC Annual Parish Meeting. All agreed. Clerk to action. Cllr. Tomkins proposed that he be the point of contact on the Parish Council for the allotment warden to report to. All agreed.

Clerk

12. GENERAL REPORTS

(1) Chairman's Correspondence

- (i) Letter from BATPC giving an update on Code of Conduct/Precept declarations; read to Councillors.
- (ii) Communication from Carol Willis; item noted Page 2471, item 2 (3).
- (iii) Letter from Resident, The Rye regarding their hedges. Cllr. Windmill proposed he speak to the residents regarding the problems. All agreed.
- (iv) Letter from CBC regarding Local Flood Risk Management Strategy; item discussed Page 1473, Item 11 (7).
- (v) Letter from the Community Payback Beds Probation Trust; the Parish Council have used them in the past. Cllr. Conner to look into options further. All agreed.
- (vi) Information Evening on Welfare Reform, 5 & 13 December 2012 in Amphill; placed in read file.
- (vii) Email received regarding a section of land outside property 4 Market Square; it was proposed to look into further, ownership of land and report back to council. All agreed.

Cllr. Windmill

Cllr. Conner

Cllr. Johns/
Clerk

(2) Parish Clerk

No items to report.

(3) Coffee Tavern/Cottage

The Cottage gate has been mended. The boiler in the Coffee Tavern has been fixed; the heating should now be working more efficiently.

(4) Cemetery

The council looked at the recommendations from the GPWG and the quotes received for the work to the Cemetery Hedge. It was proposed that the council agree to the quotation supplied from Duncan Tomblin, with labour costs of £535. The purchase of the laurels for the hedging, at a more suitable height, costs not to exceed £500. All agreed.

Cllr. Conner/
Clerk

(5) Finance

- 2013/14 budget/Precept: Due to the delay with Precept recommendations from CBC, it was proposed to agree the new budget/precept at the Parish Council meeting in January 2013. All agreed.
- Salary Review: It was proposed, that due to the clerk not having a salary review for two years to agree to a 2-point increase in salary scale. The Clerk's new scale to be SCP22 at £10.19 p/hr, the new scale to take effect as of 1 January 2013 and the next salary review would take effect in April 2014. All agreed. The Parish council thanked the Clerk for all her work she carries out for and on behalf of the Parish Council and the parish.

PC Jan

(6) Highways: item discussed on Page 1473, item 11 (6).

- (7) EBAT: The final planting of spring bulbs by the Eaton Bray Bloomers has now been completed. The council are looking forward to a glorious display in the spring. The half-barrel planters for the village shops/facilities are nearing completion. The council wished to express thanks to all those that have volunteered in this work; with a special mention to Cllr. Coulter for his continued work in the beautifying of the village.

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13. ACCOUNTS: TO RESOLVE TO PAY NOVEMBER 2012; all agreed.

MONTHLY PAYMENTS: OCTOBER 2012	
Ground Maintenance	£1,062.00
Membership Renewal 2013; Voluntary & Community Action	£24.55
War Memorial Garden Maintenance	£53.00
Village sign; final costs	£5,613.60
Re-imburement of costs: half-barrels & planting	£392.00
Re-imburement of costs: Christmas lights & tie fixings	£176.86
Brass Band	£125.00
Salaries (<i>Clerk & Handyman</i>)	£914.56
HM Revenue & Customs (<i>PAYE/NIC</i>)	£90.37
TOTAL Monthly Outgoings	£8,451.94

14. NEXT AGENDA

- Items for the next Parish Council Meeting Agenda **MUST BE SUBMITTED** to the Clerk **NO LATER THAN** Thursday 27th December 2012. Items submitted after this date will **not** be included in the January agenda and will have to be deferred to the Parish Council Meeting scheduled in February 2013.

The meeting closed at 9:40pm.

Next meeting/s to be held:

- (1) Parish Council Meeting: Monday 7th January 2013, 7:30pm at The Coffee Tavern
- (2) Parish Council Meeting: Monday 4th February 2013, 7:30pm at The Coffee Tavern

All Councillors