

EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

Minutes of the Meeting of Eaton Bray Parish Council

Held on 6th February 2012 at The Coffee Tavern

PRESENT	Cllr. G. Johns (<i>Chairman</i>) Cllr. J. Conner	Cllr. B. Coulter Cllr. R. Windmill
IN ATTENDANCE	Heidi Head (<i>Parish Clerk</i>)	
ALSO PRESENT	General Public x5, Cllr. Marion Mustoe	

1. APOLOGIES FOR ABSENCE

Cllr. Piggott, Cllr. Heyland, Cllr. Brand and Cllr. Simkins sent their apologies for absence.

2. SPECIFIC DECLARATION OF INTEREST

There were no declarations of interest.

3. PUBLIC OPEN FORUM

- (1) A request was made to the council that they contact the residents of properties on the High Street, whose hedges are encroaching onto the public footpath, for them to be trimmed back to the boundary line. All agreed. Clerk to action.
- (2) Planning Applications: CB/12/00189 and CB/11/04079; to be discussed under Item 7.

Clerk

4. CENTRAL BEDFORDSHIRE REPRESENTATIVE/S

Cllr Marion Mustoe was in attendance.

- (1) Cllr. Mustoe informed that she has been speaking to Highways regarding the moving of the 30mph sign in Bower Lane to a more suitable location. Awaiting findings on this matter.
- (2) Cllr. Mustoe was pleased to confirm that the request by the Parish Council to have a 20mph limit imposed on School Lane has been agreed by Highways and are in the process of carrying out the required consultancy period for this change.
- (3) Cllr. Mustoe confirmed the planning application for the development of land to the rear of the White Horse is being called to committee. The Parish Council requested a site visit be made. Agreed.

Cllr Mustoe/Clerk

5. SIGNING OF THE MINUTES OF:

(1) EATON BRAY PARISH COUNCIL, 9th January 2012

It was agreed unanimously to accept the minutes of the Parish Council Meeting held on the 9th January 2012; the Chairman signed the minutes.

(2) GENERAL PURPOSES MEETING, 12th January 2012

It was agreed unanimously, by attendees at the General Purposes Working Group, to accept the minutes of the meeting held on the 12th January 2012; the Chairman signed the minutes.

(3) SPECIAL MEETING OF GENERAL PURPOSES WORKING GROUP, 2nd February 2012

It was agreed unanimously, by attendees at the Special Meeting of the General Purposes Working Group, to accept the minutes of the meeting held on the 2nd February 2012; the Chairman signed the minutes.

6. MATTERS ARISING FROM PARISH COUNCIL MINUTES (*for information*)

- Eaton Bray Parish Council: There were no matters arising.
- General Purposes Working Group: There were no matters arising.
- Special Meeting of General Purposes Working Group: There were no matters arising.

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7. PLANNING COMMITTEE REPORT

Planning Applications: January 2012

Application	Address/Development	Decision	Comments
CB/11/04079	Rye Nurseries, The Rye, Eaton Bray/erection of detached dwelling	Recommended refusal*	(1) Large property for site (2) Greenbelt land (3) Sets precedent to grant permission for such a large property on greenbelt land
CB/11/03766	98 Totternhoe Road, Eaton Bray/erection of one new dwelling and two workshops	No objections	n/a
CB/12/00115	4 Wallace Drive, Eaton Bray/change of use from A1 (formerly Threshers) to A2 Estate Agents	No objections	n/a
CB/12/00418	23 Church Lane, Eaton Bray/single storey front/rear extension	No objections	n/a
CB/11/03781	Appeal: site at 4 Rose Court, Eaton Bray	No objections	As per Parish Council's Minutes, 05/12/11, Page 1423, Item 7
CB/12/00189	Wavertree, Tring Road, LU6 2JX/change of use from stable block to physiotherapy centre, single storey extension, carport, landscaping & ancillary works.	Recommended Refusal*	(1) Greenbelt Area – conversion from stables (private use) to business – not appropriate. (2) Over-development. (3) Increase in traffic, leaving and entering site. (4) B489 – 60mph road – fast traffic/hazardous road.
*The Parish Council request this application be called to committee and a site inspection made.			
*The Parish Council asked CBC Planning to look at previous applications/history of this site.			

All planning application recommendations by the Parish Council are to be reported to the relevant authority. All agreed.

Clerk

8. BUSINESS MATTERS

- (1) EB Lions/Football: Information has gone out to all residents via notice boards, website and Focus; deadline for responses being 24th February 2012.
- (2) Cricket Club: The Parish Council require clarification of a few points; it was therefore proposed that a Parish Councillor meet with the Solicitor to discuss this further. All agreed. Cllr Johns to action.
- (3) Standing Orders 2012: The final Standing Orders were put to the Parish Council. It was proposed, seconded and carried unanimously to adopt the new Standing Orders for Eaton Bray Parish Council. *The Standing Orders were agreed and signed by the Chairman of the Parish Council.*
- (4) Parish Byelaws: The Parish Council are awaiting provisional approval from the Government department.
- (5) Parish Plan: No items to discuss.
- (6) Landscape Buffer/Trees:
 - (i) Mill End Close: The council have received quotations for work to be carried out to trees to the rear of properties in Mill End Close. It was proposed to accept the quote for £490 (+vat) for the work. All agreed. Clerk to action.
 - (ii) Landscape Buffer/Ransome Strip: Due to the issues regarding the legal position regarding this section of land, it was proposed the Clerk/Cllr. Johns look into this further. All agreed.
- (7) The Meads Bus Stop: It was proposed that the council write to the bus companies direct to ask for financial assistance in this matter. All agreed. Clerk to action.

Cllr Johns/Clerk

Clerk

Cllr Johns/Clerk

Clerk

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- (8) Councillors Patch of Parish: The Clerk has so far received only four responses back from Councillors and ask those who have not yet replied to so do. In addition, asked if Councillors could look at other areas within the parish to which there is currently no councillor responsible, letting her have any feedback. All agreed. It was requested that the areas be reviewed once the council is back to nine councillors. All agreed. All Councillors
- (9) Housing Needs Survey: Due to the inclement weather the representative from BRCC was not able to attend. It was recommended the Clerk put together a short report based on responses received. All agreed. Clerk
- (10) Dates of Annual Parish Council Meetings: Due to previous booking at The Coffee Tavern for the Tuesday 15th May, it was proposed that the Annual Parish Meeting be held on Monday 14th May 2012, 7:00pm in The Coffee Tavern; to be followed immediately by the Annual Meeting of Eaton Bray Parish Council. All agreed. Clerk to notify accordingly. Focus
- (11) Five Bells: The Parish Council have received a reply from the owners, it was proposed the clerk forward a copy of the Licence and current Byelaws as requested. All agreed. Clerk
- (12) Highways Prioritised Works 2012-16 consultation: It was proposed that the Parish Council forward their recommendations for work to parish roads as follows: Clerk
- (i) High Street, Moor End, Northall Road
 - (ii) School Lane, Church Lane
 - (iii) The Rye
 - (iv) Others
- All agreed.
- 9. GENERAL REPORTS**
- (1) Chairman's Correspondence
- (i) Letter from Amey/Central Beds Council regarding the proposed 20mph speed limit, School Lane; read to councillors.
 - (ii) Letter from owners of 2 Market Square, Eaton Bray (Five Bells); discussed under Item 8(11).
 - (iii) Email from Amy Knapp, the Contracts Supervisor, Waste Services for Central Beds Council; placed in read file.
 - (iv) Letter from Leighton-Linslade Town Council on the next local parishes meeting, 26th April 2012; placed in read file.
 - (v) Letter from Central Beds Council regarding Brewers Hill Road site, planning & development brief; placed in read file.
 - (vi) Fire & Rescue Service regarding their 2012/12 draft Budget consultation; forwarded to General Purposes Working Group. Agreed. GP Working Group
 - (vii) Letter from Central Beds Council on their review of Open Space & Recreation Sites; recommended Clerk forward list of all areas of land as laid out in the parish Byelaws. Agreed. Clerk
 - (viii) Invitation for a Funders Briefing; Big Lottery Fund 16 February 2012 at Bossard House, Leighton Buzzard; placed in read file.
- (2) Parish Clerk
- (i) The Clerk informed the Parish Council that due to ill health, Cllr. Rick Brand, is resigning from the council. Clerk to action accordingly. Agreed. Clerk
 - (ii) Letter from Allotment plot 10 requesting approval to erect small shed and compost bin; also whether a hosepipe can be used at the allotment? The council approved the shed and bin but agreed that hosepipes must be prohibited at the allotments, with watering to be done using watering can/buckets only; a number of troughs are sited within the allotments to allow for this. All agreed. Clerk
 - (iii) Quotation for work to temporary fencing at the Cemetery. The hedge is in such a bad state, it was recommended the council look into a more permanent fencing/boundary PC Meeting/March

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PC Meeting

than the current one. Agreed. Clerk to put on council agenda.

- (iv) Quotation for work for removal of rubbish at Bower Lane Cemetery, Eaton Bray = £80 (+vat) per load, 3 loads. Agreed.
 - (v) St. Mary's Church: they have reported damage to the large gate situated off Church Land. It was recommended this gate be checked prior to obtaining quotes for work. All agreed.
 - (vi) Memorial Applications: (1) the LATE S. Wright: Agreed (2) the LATE A. Croft: Agreed
 - (vii) Internal Audit: The Clerk informed the Parish Council of the 2011-12 internal audit arrangements and to the booking of Ray Foster to carry out the internal audit on Thursday 10th May 2012. Agreed, carried unanimously.
 - (viii) Annual Council Meeting Dates: discussed under item 8 (10).
 - (ix) The clerk informed the council that should a hard copy of an official document be requested from Central Beds Council [CBC], they will no longer forward a copy without the Parish Council incurring a fee. A request to CBC for a hard copy of the Mineral & Waste Consultation document will incur a fee of £12 including post and packaging. Agreed/noted.
 - (x) Parish Council emergency contact for February is Cllr. Richard Windmill. Agreed
- (3) Recreation Grounds: No items to report.
- (4) Coffee Tavern/Cottage: The Coffee Tavern Trustees (CTT) are in the process of advertising the cottage for rent. Due to inclement weather the inspection of the fire safety equipment was not carried out, the date for the inspection is being rescheduled.
- (5) Cemetery: The Community Payback Team has finished clearing the area and has left the site.
- (6) Finance: No items to report.

10. TO RESOLVE TO PAY JANUARY 2012 ACCOUNTS

It was unanimously agreed to pay the January 2012 accounts.

MONTHLY PAYMENTS: JANUARY 2012	
Ground Maintenance	1,299.50
Donations received from Carol Night collections: <i>Keech Cottage</i>	£76.40
Re-imbursment of costs: <i>Notice Board, keys, Christmas trees</i>	£195.65
Donation to Cheeky Monkeys	£200.00
Salaries (Clerk & Handyman)	£838.35
HM Revenue & Customs (PAYE/NIC)	£88.64
TOTAL Monthly Outgoings	£2,698.54

11. NEXT AGENDA

- (1) Meeting Items: Items for the next Parish Council Meeting Agenda MUST BE SUBMITTED to the Clerk NO LATER THAN Tuesday 21st February 2012. Items submitted after this date will not be included in the March 2012 agenda and will be deferred to the Parish Council Meeting scheduled in April 2012.
- (2) Next Parish Council Meeting: Monday 5th March 2012; 7:30pm at The Coffee Tavern

All Councillors

The meeting closed at 9:30pm.