

# EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

## Minutes of the Meeting of Eaton Bray Parish Council Held on 5<sup>th</sup> September 2011 at The Coffee Tavern

<b>PRESENT</b>	Cllr. B. Piggott ( <i>Chairman</i> ) Cllr. R. Brand Cllr. B. Coulter Cllr. M. Hawkes	Cllr. M. Heyland Cllr. M. Simkins Cllr. R. Windmill
<b>IN ATTENDANCE</b>	Heidi Head ( <i>Parish Clerk</i> )	
<b>ALSO PRESENT</b>	General Public x5	

### 1. APOLOGIES FOR ABSENCE

Cllr Conner, Cllr Johns, Cllr Mustoe and PC Viv Dady sent their apologies for absence.

### 2. SPECIFIC DECLARATION OF INTEREST

There were no declarations of interest.

### 3. PUBLIC OPEN FORUM

(1) Upkeep of Memorial/Remembrance Garden/St Mary's Church: A representative from the church wished to enquire as to whether the Parish Council would take over the responsibility of the upkeep of the area of land surrounding the memorial/remembrance garden in the churchyard. The church are very pleased with the standard of work being carried out by the new Ground Maintenance contractor and would like this to be extended to this area. It was recommended that the Parish Council look into the cost implications of this work for further discussion. All agreed.

Clerk

(2) School Lane Rec Ground/litter: A resident expressed concerns regarding the amount of litter in the recreation ground. The council confirmed that there are to be two new bins sited in the grounds to encourage people to use these rather than just throw their rubbish on the ground. There is a village handyman who regularly goes to the recreation ground to clear litter and it was suggested the council put a reminder in Focus to all resident to throw their litter in the bins provided. All agreed.

Clerk

There have been, allegedly, drugs/alcohol being consumed at the recreation ground and these concerns reported to the police; however no response has been forthcoming from them. The Parish Council recommended contacting the local police with these concerns and wished to remind all residents that when reporting anything to the police to obtain a crime number which then all future contacts with the police can be referred to. All agreed.

Clerk

### 4. POLICE REPRESENTATIVE

There was no police representative in attendance.

An email received from PC Viv Dady was read to the Councillors. The councillors were concerned that from October 2011 policing of the rural areas of Leighton Buzzard would be covered by local policing teams responsible for larger areas and not dedicated to specific area as was the case with the Safer Neighbourhood Teams and also from that date, due to changes, it will no longer be possible for police officers to attend Parish Council meetings. The councillors feel this is not acceptable and it was proposed that Eaton Bray Parish Council write to Andrew Selous, MP (copying in the Chief Constable) regarding these changes and the reduction in visible policing in this area. All agreed.

Clerk

# EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

## 5. CENTRAL BEDFORDSHIRE REPRESENTATIVE/S

There was no Central Beds representative in attendance.

## 6. SIGNING OF THE MINUTES OF:

### (1) EATON BRAY PARISH COUNCIL, 4<sup>th</sup> July 2011

It was agreed unanimously to accept the minutes of the Meeting of Eaton Bray Parish Council held on the 4<sup>th</sup> July 2011; the Chairman signed the minutes.

### (2) GENERAL PURPOSES MEETING

There was no meeting of the General Purposes Working Group.

## 7. MATTERS ARISING FROM PARISH COUNCIL MINUTES (for information)

### (1) Eaton Bray Parish Council

- There were no matters arising.

### (2) General Purposes Working Group

- There were no matters arising.

## 8. PLANNING COMMITTEE REPORT

### (1) Planning Applications: July 2011 (reviewed by Planning Committee, August 2011)

Application	Address/Development	Decision	Comments
CB/11/02132 (review)	4 Rose Court, Eaton Bray/change of use, erection of replacement fence	Recommended Refusal	(1) Amenity land (2) Intrusive appearance (3) Establish a precedence
CB/11/02626	70 High Street, Eaton Bray/Erection of single storey rear extension	No Objections	n/a
CB/11/02282	4 Moor End Lane, Eaton Bray/Demolition of industrial building & erection of two 3xbed detached houses	No Objections	(1) The council have no objection to the development of a brown field site (2) Are two detached houses in keeping with the area/site?

### (2) Planning Applications: August 2011

Application	Address/Development	Decision	Comments
CB/11/02802	82 The Rye, Eaton Bray/Erection of conservatory	No Objections	n/a
CB/11/00217	The Vicarage, 11 High Street, Eaton Bray/Works to trees with Tree Preservation Orders (TPO)	No Objections	n/a
CB/11/03047	52 Moor End, Eaton Bray/Demolition of existing conservations, construction of single storey rear/side extension & new porch	No Objections	n/a

- All planning application recommendations by the Parish Council are to be reported to the relevant authority. All agreed. Clerk to action.

Clerk

## 9. BUSINESS MATTERS

### (1) Rural Affordable Housing: There was no-one in attendance.

- ### (2) Cricket Club Lease: A response has been received from insurance company regarding the validity of a protection clause on any building/structure erected on the land. It was recommended that the Parish Council contact the Cricket Club and ask them to find out what insurance covers are available to them. In addition that the lease includes a clause stating the club have yearly building survey checks to ensure the building is kept in good order. All agreed.

Clerk

# EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

- (3) E.B. Lions/Football Club: The Parish Council were informed that a number of issues regarding the development of land in Bower Lane with a youth football training facility have arisen and it was recommended that the Parish Council withdraw the Planning Application for this site. All agreed. Relevant documentation to be placed in read file for future information concerning E.B. Lions request for a youth training facility to be provided on either The Rye or School Lane recreation grounds being an agenda item for the October meeting. Clerk  
PC October
- (4) Byelaws: To be brought forward to the Parish Council Meeting in October. PC October
- (5) Diamond Jubilee: A letter from St. Mary's Church was read to the Parish Council supporting an event in celebration of the Queen's Diamond Jubilee. Placed in read file, for future discussion. All agreed. PC October
- (6) Parish Plan: A group of Parish Councillors met up to look at the options available; what the council can do to make a change. A Working Group Meeting is being held on Monday 12<sup>th</sup> September next to look into options available. Cllr Coulter
- (7) Parish Trees:
- 7.1 School Lane: The Clerk is in the process of obtaining quotes for the trimming back and removal of Ash trees in the recreation ground. Clerk
- 7.2 Mill End Close: It was recommended that the trees/bushes within the council section of the ransome strip be trimmed back from the neighbouring properties and the ivy removed. All agreed. Clerk to obtain quotes. Clerk
- 7.3 Middle Path: The Clerk is in the process of liaising with Central Beds Council on the tidying/clearing up of this section of public footpath. Clerk
- 7.4 Market Square: The Clerk is in the process of obtaining quotes for the removal of this tree. Clerk
- (8) Planning Committee/Standing Orders: The council will be reviewing the current Standing Orders, the Clerk was asked to forward a copy of the current Standing Orders to all Parish Councillors prior to the meeting in October. All agreed. Clerk
- (9) Open Spaces: To be brought forward to the Parish Council Meeting in October. PC October
- (10) Church Maintenance: Item discussed, Page 1408, Item 3 (1).
- (11) Councillor Requests: The Clerk requested more clarification on the reimbursement for Councillors for travel costs to/from training courses/meetings. It was recommended the Clerk contact Central Beds Council to find out the general travel reimbursement costs given to their councillors and to come back with the findings. All agreed. Clerk
- 10. REPORTS**
- (1) Recreation Ground Improvements: The Community Payback Team have started on the play equipment within The Rye and once completed will move to School Lane to continue the work there.  
The Ground Maintenance contractor raised issues regarding cars parking in front of the entrance barriers to the School Lane grounds and being unable to get their equipment in/out. It was proposed the council look into a 'no parking' marking being painted in front of this section. All agreed. Clerk to find out costs. Clerk  
In addition it was recommended that a number of trees bushes be trimmed back in the car park which should give an additional two parking spaces. All agreed. Cllr Simkins to look into. Cllr Simkins
- (2) Coffee Tavern: The Fire Alarms and Emergency lights have been inspected and passed. The Cottage and Coffee Tavern boilers have been inspected and serviced.
- (3) Cemetery: Work to the fence at the cemetery has been completed; however it is not to the standard requested by the Parish Council. The Clerk has received an invoice for payment and the council have asked this payment to be held while investigations are continuing. All agreed.

# EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

(4) Finance: No items to report.

(5) Allotment: The clerk asked the allotment warden if they could carry out a plot inspection of the village allotments, giving feedback of their findings to the clerk in readiness for allotment renewal letters. All agreed.

Cllr Hawkes

## 11. CHAIRMAN'S COMMENTS/CORRESPONDENCE & PARISH CLERK REPORT

### 11.1 Chairman's Comments & Correspondence

(1) Letter from WREN regarding update on Eaton Bray Village Hall refurbishment and its use; read to Councillors, all agreed.

(2) Letter from owner representative for 2 Market Square asking the council if they could tarmac the area in front of house; it was agreed that the Parish Council **cannot** allow this to be done, the area is common land and agreeing to do so would set a precedent. Decision unanimous.

(3) Quotation from contractor for work to damaged bench at The Rye Rec Ground £150.00; all agreed. Clerk to action.

Clerk

(4) Quotation from contractor for work to Market Square Bench £436.00; recommended the clerk obtain further quotes. All agreed.

Clerk

(5) Quotation from contractor for work to Market Square Tree £416.00; recommended the clerk obtain further quotes. All agreed.

Clerk

(6) Letter from Central Beds Council regarding Capital Funding for Burial Grounds; to be forwarded to General Purposes Working Group to look into. All agreed.

GP Working Group

(7) Letter from Central Beds Council/Amey regarding the Town & Parish Council Survey; to be forwarded to General Purposes Working Group to look into. All agreed.

GP Working Group

(8) Letter from Central Beds Council regarding the Ward/Town/Parish Training Event, 21/09/11; two councillors expressed an interest in attending (Cllr Simkins/Piggott). All agreed.

Clerk

(9) Email from Central Beds Council on the Consultation for Charging for Telecare Service; recommended to be looked at in more detail by Cllr Brand. All agreed.

Cllr Brand

(10) Email from resident regarding Clay Pigeon Shooting in the area; read to all Councillors, the clerk has also informed Central Beds Council (Environment) and the local police.

Clerk

### 11.2 Parish Clerk Report

(1) The Clerk informed the council of the replacement bollards being fitted at School Lane Rec Ground from the car park at a cost of £257.80 (+VAT). All agreed.

(2) It was suggested that the council look into organising Christmas Carols around the village, with a brass band, to play in different areas of the village near to Christmas. All agreed. Cllr Simkins to look into further.

Cllr Simkins

(3) The clerk read a thank you letter sent to the Parish Council from retired councillor David Pearson.

(4) The Ground Maintenance Contractor has noticed that motor vehicles are entering The Rye green via a small open area adjacent to the dog foul bin. It was suggested the Parish Council look into the option of blocking this area with large wooden tree trunks cut off from felled trees in the area. All agreed.

(5) Old football posts are still sited at Holmans Field and the clerk asked the council if these can be removed. The council recommended the clerk contact E.B. Lions regarding this matter. All agreed.

Clerk

(6) Despite the council filling/seeding holes on The Rye green made by a number of rabbits, the number of rabbits is again becoming a problem. It was suggested the council obtain a quote for the removal of the rabbits. All agreed.

Clerk

# EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

## 12. TO RESOLVE TO PAY AUGUST 2011 ACCOUNTS

It was unanimously agreed to pay the August 2011 accounts.

MONTHLY PAYMENTS: AUGUST 2011	
Ground Maintenance	£1,011.50
Cemetery Maintenance	£30.00
War Memorial Garden Maintenance	£124.10
Water Supply: Meads Allotments	£39.00
Water Supply: Recreation Ground, The Rye	£81.07
Reimbursement of costs: Cemetery bedding plants	£31.68
Salaries (Clerk & Handyman)	£940.29
HM Revenue & Customs (PAYE/NIC)	£167.77
<b>TOTAL Monthly Outgoings</b>	<b>£2,425.41</b>

## 13. NEXT AGENDA

- Items for the next Parish Council Meeting Agenda MUST BE SUBMITTED to the Clerk NO LATER THAN Tuesday 20<sup>th</sup> September 2011. Items submitted after this date will not be included in the October 2011 agenda and will have to be deferred to the Parish Council Meeting scheduled in November 2011.
- Items for inclusion at next PC Meeting, September: *Village drains, Notice Board, Village Traffic.*

The meeting closed at 10:00pm.

Next meeting/s to be held:

- (1) Parish Council Meeting: Monday 3<sup>rd</sup> October 2011; 7:30pm at The Coffee Tavern
- (2) Parish Council Meeting: Monday 7<sup>th</sup> November 2011; 7:30pm at The Coffee Tavern

All Councillors

PC October