

EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

Minutes of the Meeting of Eaton Bray Parish Council

Held on 4th July 2011 at The Coffee Tavern

| | | |
|----------------------|---|--|
| PRESENT | Cllr. B. Piggott (<i>Chairman</i>) Cllr. R. Brand Cllr. J. Conner Cllr. B. Coulter | Cllr. G. Johns (<i>Vice-Chairman</i>) Cllr. M. Hawkes Cllr. M. Heyland Cllr. M. Simkins |
| IN ATTENDANCE | Heidi Head (<i>Parish Clerk</i>) | |
| ALSO PRESENT | Cllr Marion Mustoe General Public x2 | |

1. APOLOGIES FOR ABSENCE

Cllr Windmill sent his apologies for absence.

2. SPECIFIC DECLARATION OF INTEREST

There were no declarations of interest.

3. PUBLIC OPEN FORUM

- (1) War Memorial: There were concerns over the church still placing banners on the railings adjacent to the war memorial. Clerk to contact church office to ask for all banners/notices to be removed. Agreed. Clerk
- (2) Five Bells: Concerns regarding the fencing being erected on the land and as to it encroaching on common land. The council confirmed that they are monitoring this development and have already been in touch with the current owners regarding a section of land belonging to the Parish Council.
- (3) Bushes/Hedges: Concerns raised regarding hedging encroaching onto public footpaths; Bower Lane (bungalow), High Street (opposite Coffee Tavern); Clerk to inform Central Beds Council of these matters. All agreed. Clerk

At this point in the meeting the Parish Council wished to thank Mr. David Pearson, who has retired from the council after 25 years. Over this period he has put in countless hours on behalf of the local community and the Parish Council would like to express their heartfelt thanks for all his tireless dedication to help develop Eaton Bray Parish into the one we enjoy today.

4. POLICE REPRESENTATIVE

There was no police representative in attendance.

It was recommended that the Clerk contact the police and ask that they forward each month, in readiness for the parish meeting, an incident report. Clerk/Police

5. CENTRAL BEDFORDSHIRE REPRESENTATIVE/S

Ward Cllr. Marion Mustoe attended the meeting.

- (1) The Paddocks: a site visit was made in relation to The Paddocks planning application, it was mentioned that the proposed facility be for personal/family use only. A concern raised was regarding access to a bridle-way, which currently would mean horses having to get access via main road.
- (2) Core Strategy: Cllr. Mustoe informed the council that there is no further representation until the pre-hearing in December.

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6. SIGNING OF THE MINUTES OF:

(1) EATON BRAY PARISH COUNCIL, 6th June 2011

Amendments were made to: (i) Page 1399, Item 3(1), line 4 'tress' to be replaced with 'trees' (ii) Page 1399, Item 5(1), line 8 to include 'road verge' between 'regarding ... the' (iii) Page 1401, Item 9(6), line 2 'of' replaced with 'on' (iv) Page 1401, Item 9(7), line 3 'Hawkes' replaced with 'Heyland' and line 7 'the' replaced with 'be' (v) Page 1402, Item 11(1), line 1 to include 'at Holmans Field' after 'out'. It was then agreed unanimously to accept the minutes of the Meeting of Eaton Bray Parish Council held on the 6th June 2011; the Chairman signed the minutes.

(2) GENERAL PURPOSES MEETING, 14th June 2011

It was agreed unanimously to accept the minutes of the General Purposes Working Group held on the 14th June 2011; the Chairman signed the minutes.

7. MATTERS ARISING FROM PARISH COUNCIL MINUTES (for information)

(1) Annual Parish Meeting

- There were no matters arising.

(2) Annual Meeting of Eaton Bray Parish Council

- There were no matters arising.

8. PLANNING COMMITTEE REPORT

(1) Planning Application/s, June 2011

| Application | Address/Development | Decision | Comments |
|-------------|---|---------------|----------|
| CB/11/02021 | 41 Moor End, Eaton Bray/Extension of granted planning permission from 04/2012 to 04/2014 | No Objections | n/a |
| CB/11/02132 | 4 Rose Court, Eaton Bray/Change of use; erection of replacement fence and to incorporate amenity land | No Objections | n/a |

- All planning application recommendations by the Parish Council are to be reported to the relevant authority. All agreed. Clerk to action.

Clerk

9. BUSINESS MATTERS

(1) Cricket Club Lease: Awaiting response from insurance company regarding the validity of a protection clause on any building/structure erected on the land. Clerk to chase.

Clerk

(2) Byelaws: it was recommended that the proposed draft Byelaws need to be condensed. Proposed they be forwarded to the General Purposes Working Group to look at further. All agreed.

GP Working Group

(3) Diamond Jubilee: It was recommended that Cllr. Simkins put together a list of suggestions/ideas to present to the Parish Council, regarding the parish celebrating this event. All agreed.

Cllr. Simkins

(4) Village Plan: It was put to the council that there is a need for a village plan. To aim to get more residents involved in their parish and to engage them more in ideas/improvements for where they live. It was proposed that Cllr. Coulter put together a working group in order to ascertain what the council would get from a village plan and how to attract residents into this group. Ideas will then be present to the Parish Council. Agreed.

Cllr. Coulter

(5) Disabled Representative: It was proposed that Cllr. Brand be a point of contact for residents as an advisory service for disabled matters. All agreed.

(6) Drains: School Lane: It has been brought to the council's attention of blocked drains at the entrance to School Lane Rec Ground car park; it was agreed the Clerk look into this matter. All agreed.

Clerk

(7) Bus Stop: The bus stop situated on the High Street, next to The Meads, is becoming unstable. Two recommendations was put to the council (i) the bus stop be demolished (ii) the bus stop be repaired. It was proposed that the Clerk obtain quote for both

Clerk

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recommendations before a decision is made. All agreed.

(8) Parish Trees:

8.1 School Lane: It was recommended that the trees adjoining the properties adjacent to the School Lane Rec Ground be trimmed back and the two Ash trees to be removed. All agreed. Clerk to obtain quotes. Clerk

8.2 Mill End Close: The Clerk is awaiting specifications for the costs of this work. Cllr. Hawkes

8.3 Middle Path: It was recommended that the whole of this section be cleared. This is a priority section of work and many trees are at risk of falling down. All agreed. Clerk to obtain quotes. Clerk

8.4 Market Square: It was recommended the Cherry tree be removed, Clerk to obtain quote, with a replacement tree (Walnut) planted in the autumn. All agreed.

(9) Holmans Field - Bridge: Due to continual vandalism of the bridge leading from School Lane Rec Ground into Holmans Field, it was recommended the council look at alternative materials (metal) for the bridge. It was proposed the clerk obtain quotes for the costs for a more robust replacement. All agreed. Clerk

(10) Standards Committee: It was recommended that the council's Standards Committee include members of the public; those proposed are the Vicar and the Salvation Army Captain. All agreed.

(11) Five Bells Development: It was recommended that the council look at the area of land, known as Market Square, and obtain details of its registration. It was proposed that the General Purposes Working Group look into this matter further. All agreed. GP Working Group

10. REPORTS

(1) Recreation Ground Improvements: The council have now received the paint for the playground area and are awaiting other materials. A date is to be agreed with the Community Payment Team as to when to carry out the work.

(2) Coffee Tavern: The Clerk was asked to contact MWAgri and ask that the Coffee Tavern car park be tidied up (weeds) and for the bushes next to the fire exit door be cut back to allow for clear access. All agreed. Clerk

(3) Cemetery: Work has recently been carried out at the cemetery (front hedge/fencing), however the council feel the work is not completed and has not been carried out as requested. It was proposed that a site meeting be set up between the contractor and Cllrs. Hawkes/Conner/Piggott to look at this further. Until this meeting has taken place the council recommended the clerk hold payment for this work. All agreed. Cllrs. Hawkes/Conner/Piggott

(4) Finance: No items to report.

(5) Allotment: Cllr. Heyland resigned from the position of Allotment Warden and it was proposed that Cllr. Hawkes take on this role. All agreed. Cllr. Hawkes resigned from the council Complaints Committee. Clerk to amend records.

11. CHAIRMAN'S COMMENTS/CORRESPONDENCE & PARISH CLERK REPORT

Chairman's Comments & Correspondence

(1) Letter from Leighton-Linlade Town Council – invite to Local Parishes Meeting, Thursday 6th October 2011, 7pm at The White House, Leighton Buzzard. Placed in read file.

(2) Email from Central Beds Council – siting of rats at The Meads Allotments. It was recommended that Cllr. Hawkes monitor this situation and report findings back to the Parish Council. All agreed. Cllr. Hawkes

(3) Email from resident –thanking the Parish Council on carrying out work to the parish hedges in their area. Read to the councillors.

(4) Email from Village Handyman –quotation for parish lawnmower; it was proposed that the council agree to the purchase of a new parish lawnmower at a cost f £353.88. All agreed.

(5) Email from Ground Maintenance – M Weaver, report of damage to The Rye & Holmans Field; read to all councillors. It was proposed that the Clerk obtain a quote for work to the Clerk

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damaged bench in The Rye recreation ground. All agreed.

- (6) Email: Ground Maintenance –quotation received for work at The Rye recreation ground, to fill in and tidy up areas affected by rabbit holes, £180 (+vat). All agreed. Clerk to action.

Parish Clerk Report

- (1) The council were informed that Cllr. Brand is in the process of setting up a meeting with Central Beds Council Emergency Planning Officer.
- (2) The council were informed that a meeting is being set up with Central Beds Planning, a Parish Councillor representative (Cllr. Piggott) and a representative from EB Lions regarding the planning application for the land in Bower Lane.

12. TO RESOLVE TO PAY JUNE 2011 ACCOUNTS

It was unanimously agreed to pay the June 2011 accounts.

| MONTHLY PAYMENTS: JUNE 2011 | |
|--|------------------|
| Ground Maintenance | £1,011.50 |
| Cemetery Maintenance | £60.00 |
| The Rye car park barrier/replacement chain | £864.00 |
| Donation to Victim Support | £25.00 |
| Paint stripper/brushes | £12.40 |
| Salaries (Clerk & Handyman) | £945.10 |
| HM Revenue & Customs (PAYE/NIC) | £88.64 |
| TOTAL Monthly Outgoings | £3,006.64 |

13. NEXT AGENDA

- Items for the next Parish Council Meeting Agenda MUST BE SUBMITTED to the Clerk NO LATER THAN Tuesday 23rd August 2011. Items submitted after this date will not be included in the September 2011 agenda and will have to be deferred to the Parish Council Meeting scheduled in October 2011.

The meeting closed at 9:20pm.

Next meeting/s to be held:

- (1) Parish Council Meeting: Monday 5th September 2011, 7:30pm at The Coffee Tavern
- (2) Parish Council Meeting: Monday 3rd October 2011; 7:30pm at The Coffee Tavern

Clerk

All Councillors