

EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

Minutes of the Eaton Bray Parish Council Meeting

Held on 7th February 2011 at The Coffee Tavern

PRESENT	Cllr M. Hawkes (<i>Chairman</i>) Cllr J. Conner Cllr A. Garofall	Cllr M. Heyland Cllr G. Johns Cllr R. Windmill
IN ATTENDANCE	Heidi Head (<i>Parish Clerk</i>)	
ALSO PRESENT	Cllr Marion Mustoe Cllr Ken Janes General Public x8	

1. APOLOGIES FOR ABSENCE

Cllr Pearson sent his apologies for absence. Cllr Garofall apologised to the council that he would not be in attendance for the whole of the meeting.

2. SPECIFIC DELARATION OF INTEREST

There were no declarations of interest.

3. PUBLIC OPEN FORUM

- (1) Concerns were raised again of posters/banners being attached to the War Memorial railings at St. Mary's Church, Eaton Bray. It is believed to be disrespectful and the council were asked if they could contact the church and ask for such items to be removed from display. All agreed.
- (2) Four potential new Parish Councillors addressed the council, expressing an interest in being part of the team. Due to currently only two spaces being available on the council it was put to the vote. The Clerk counted the Parish Councillors votes and it was shown to be in favour of Mr. Brian Piggott and Mr. Mike Simkins. The Parish Council welcomed the new councillors to the table.

Clerk

4. CHAIRMAN'S COMMENTS AND CORRESPONDENCE

- (1) Letter from Central Beds Council reporting the Council Tax Base 2011/2012; the figure for the parish has been expressed as a Band D equivalent of £1,187.
- (2) Email from a resident expressing their concerns regarding the triangle grass by Bower Lane/High Street and the damaged being caused by a vehicle. It was proposed the council erect an official sign informing all drivers that 'no cars to be parked on grass at all times' – all agreed. Clerk to obtain quote.
- (3) Letter from Central Beds Council regarding the Seasonal Vegetation Contract; Cllr Heyland offered to look at the proposals in more detail and report back to the next Parish Council Meeting. All agreed.
- (4) 2011/2012RoSPA: Play Area Safety Inspection Report, 18th January 2011; recommended to be looked at by the General Purposes Working Group. All agreed.
- (5) Concerns have been raised by users of the Skate & Ride area that children from the football club are running around the bowl area in muddy shoes. This causes a hazard to the skateboarders/BMX riders and the council were asked to speak to the club asking them to request children do not run around the bowl. All agreed.
- (6) The church has approached the council regarding a large branch from a conifer tree in the churchyard obstructing people when walking past. It was proposed that the council organise for this offending branch be removed. All agreed.

Clerk

Cllr Heyland/
PC Meeting-March

GP Working Group

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5. POLICE REPRESENTATIVES

There was no representative from the police in attendance.

6. CENTRAL BEDFORDSHIRE REPRESENTATIVE/S

Ward Cllrs Marion Mustoe and Ken Janes attended the meeting.

The NUMBER 73 BUS

Good News!! The No 73 bus has been reprieved. All the people who wrote in to save the service have received a letter confirming the decision, although the bus will be cut to 3 days a week (Tuesday, Thursday and Saturday). At least a facility is there and will not be axed.

Potential development: Bower Lane/Harling Road to rear of Mill End Close

Concerns were raised with Cllr Mustoe regarding the potential development on the land sited from Bower Lane/Harling Road to the rear of Mill End Close. It was suggested that the Parish Council obtain the opinions of the local residents regarding this 'potential' development. All agreed. Clerk to place notice in FOCUS/Website.

[Cllr Garofall gave his apologies and left the meeting]

7. SIGNING OF MINUTES OF THE PARISH MEETING, 10th January 2011

It was agreed unanimously to accept the minutes of Eaton Bray Parish Council held on the 10th January 2011; the Chairman signed the minutes.

8. SIGNING OF MINUTES OF GENERAL PURPOSES WORKING GROUP, 13th January 2011

It was agreed unanimously to accept the minutes of the General Purposes Working Group Meeting held on the 13th January 2011; the Chairman signed the minutes.

9. MATTERS ARISING FROM PARISH COUNCIL/GENERAL PURPOSES MINUTES (*for information*)

(1) Eaton Bray Parish Council

- There were no matters arising.

(2) General Purposes Working Group

- There were no matters arising.

10. PLANNING COMMITTEE REPORT

Planning Applications, January 2011

Application	Address/Development	Decision	Comments
CB/11/00257	52 Moor End, Eaton Bray/ demolition of conservatory, replacement single storey rear extension & glazed links. New conservatory, porch & internal alteration.	No Objections ✓3 X 2 Abstain 2 (2)	• Please note that this development needs to be kept in keeping with the property.
CB/11/00018	Tudor Cottage, 70 High St, Eaton Bray/ erection of single storey rear extension	No Objections ✓7 X 0 Abstain (2)	

- All planning application recommendations by the Parish Council are to be reported to the relevant authority. All agreed. Clerk to action.

11. BUSINESS MATTERS

(1) **Parish Councillors:** Geographical areas; the council looked at the allocated areas of responsibility and the proposed councillor areas. All agreed to the amendments.

(2) **Cricket Club Lease:** The Cricket Club Trustees have looked at the draft Lease and responded to the council with their comments. It was recommended this be looked at in more detail at the General Purposes Working Group. All agreed.

Clerk

Clerk

GP Working Group

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- (3) **Byelaws:** This matter is ongoing.
- (4) **Ground Maintenance Contract:** The Clerk presented four quotations to the council for the Ground Maintenance Contract for 2011-2014. It was recommended these be looked at by the General Purposes Working Group in more detail and presented to the Parish Council on 7th March 2011 for final decision. All agreed. GP Working Group
- (5) **Changing Rooms:** This matter is ongoing. Cllr Windmill to forward to the Clerk details of what is required in the buildings survey. All agreed. It was also recommended the council look into full details regarding the original Lease and its contents therein, when the now dissolved Sports & Social Clubhouse commenced (c1922). All agreed. Cllr Windmill/
Clerk
- (6) **Parish Council Charges:**
Tennis Club: It was brought to the council's attention that under the Lease issued to the Tennis Club there was a small yearly fee of £5. The clerk was asked to look into this and action accordingly. All agreed. Clerk
Football Club: The council confirmed that the Football Club are currently charged the fee of £160 per annum for the use of The Rye ground. It was brought to the Parish Council's attention that currently not charge is made to the football club for their use of Holmans Field. The fees supplied by the council are towards the general maintenance of these grounds. Therefore it was proposed that the Parish Council charge a fee of £160 to the football club for the use of Holmans Field. All agreed. Clerk
Cemetery: It was proposed that the Parish Council increase their cemetery charges to fall in line with Edlesborough Parish charges. All agreed. Clerk
- (7) **EB Lions/Football:** The football club representative presented to the council their proposed design for their 'all-weather training pitch' to be sited in Bower Lane. This final design and agreed and the Clerk, on behalf of Eaton Bray Parish Council, signed the planning application for submission. It was confirmed that the payment required for the planning application by the council was £335. All agreed. Clerk to action. Clerk
- (8) **Parking at Three Corners:** As discussed under Item 4(2).
- (9) **Draft Street Traders Policy:** The council were informed of the proposals by Central Beds Council that all activities carried out of any council land require a street trading consent. Concerns were raised with regards to village fete/carnivals and the Clerk was asked to write expressing these concerns. All agreed. Clerk
- (10) **Closed Churchyards/Duty of Care:** The Clerk confirmed that the Parish Council has become managers, but not owners, of the closed churchyard. The council are responsible for keeping it in 'decent order'. As with any other work that it does, the parish council will need to budget for any expenditure. As owners of the churchyard of course it is in the church's interest to draw the parish council's attention to matters they consider in need of repair or maintenance. However, the parish council will have its own methods of inspection, and will prioritise any work along with all other on-going requirements throughout the parish. However, if it is more the case that the work required is more *desirable* rather than essential, then this work would have to wait until it moved up the priority list and the parish council has made provision in its budget for the work.
- (11) **Neighbourhood Watch:** The clerk confirmed to the council that any Neighbourhood Watch newsletters/notifications are put onto the parish website as and when they are released.
12. **REPORTS**
- (1) **Recreation Ground Improvements:** Final drawings/quotations were presented to the Parish Council, who agreed on the recommended drawings/costs. The council asked to clerk to check on insurance cover with regards to installation of the chosen designs. All agreed.
- (2) **Coffee Tavern:** The Coffee Tavern boiler has been looked at and should now be working again. The Coffee Tavern Trustees are in the process of obtaining quotations for a

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replacement kitchen.

- (3) **Cemetery:** Now the cemetery front hedge has been trimmed back to the boundary line, a lot of undergrowth has encroached onto the path. The Clerk was asked to speak to Central Beds Council about getting the path cleared. All agreed.
- (4) **Allotments:** There were no items to report.
- (5) **Finance:** The Clerk confirmed an error in the Finance report which stated that the PRECEPT amount for 2011-12 was £48,400, when it is £49,000.

Clerk

13. PARISH CLERK REPORT

- (1) The clerk informed the Parish Council that a request has been made by Ralph Timberlake for a letter of support for the work he has carried out for the council. This was agreed. Clerk to action.
- (2) The clerk informed the Parish Council that the tree debris dumped in The Rye Car Park was removed, at a cost of £75 +VAT. Agreed.
- (3) An email from the Model Flying Club was received in the office. It was recommended the flying club members be invited to the next Parish Council Meeting on 7th March next to discuss with the council their proposals. All agreed.

Clerk

PC Meeting-March

14. TO RESOLVE TO PAY JANUARY 2011 ACCOUNTS

It was unanimously agreed to pay the January 2011 accounts.

15. NEXT AGENDA

- Items for the next Parish Council Meeting Agenda **MUST BE SUBMITTED** to the Clerk **NO LATER THAN** Tuesday 22nd February 2011. Items submitted after this date will **not** be included in the March 2011 agenda and will have to be carried forward to the Parish Council Meeting scheduled in April 2011.
- Items for inclusion of PC Meeting, March: *Land Registry Report, Bower Lane development*

All Councillors

PC Meeting-March

The meeting closed at 10:30pm.

Next meeting/s to be held:

- (1) Parish Council Meeting: Monday 7th March 2011, 7:30pm at The Coffee Tavern
- (2) Parish Council Meeting: Monday 4th April 2011, 7:30pm at The Coffee Tavern