

EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

Minutes of the Eaton Bray Parish Council Meeting

Held on 4th October 2010 at The Coffee Tavern

PRESENT	Cllr M. Hawkes (<i>Chairman</i>) Cllr A. Garofall Cllr M. Heyland	Cllr G. Johns Cllr D. Pearson
IN ATTENDANCE	Heidi Head (<i>Parish Clerk</i>)	
ALSO PRESENT	Cllr Marion Mustoe PC Viv Dady General Public x2	

1. APOLOGIES FOR ABSENCE

Ward Councillor Ken Janes, Councillor Richard Windmill and Councillor Joan Conner sent their apologies for absence.

2. SPECIFIC DECLARATION OF INTEREST

There were no declarations of interest.

3. PUBLIC OPEN FORUM

- (i) The Parish Council were asked if they would formally reconsider the current guidelines for cremation plots to enable more personal designs to be used. The Parish Council confirmed they are to reviewing the current Memorial Regulations and costs agreed in May 2007. It was recommended further discussion at the Parish Council Meeting in November. All agreed.
- (ii) A representative from EB Lions/Football Club addressed the meeting informing the council on the progress currently being made with the additional all-weather pitch. EB Lions asked for a guarantee from the Parish Council that the land in Bower Lane would be available for use by the football club. The council reminded the representative that the council only owned $\frac{1}{3}$ of the land with the other $\frac{2}{3}$ being the property of the church. It was recommended, that full guarantee not be confirmed until the council had looked into the land's use. All agreed. Clerk to look into.

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Clerk

4. CHAIRMAN'S COMMENTS AND CORRESPONDENCE

- (1) Email from a resident enquiring as to the possibility of a new village sign for Eaton Bray; read to all councillors, request noted. However the council did wish to state that they are in the process of installing a cast iron directional for the village.
- (2) Email from a lady who would like an additional/amended memorial plaque to be added to a bench in Bower Close, which her family had sponsored many years ago. It was suggested that the deceased family organise/pay for the plaque, however the wording/design would need to be approved by the council. All agreed.
- (3) Letter from Central Beds Council with a request for information on a new salt bin initiative; recommended be forwarded to General Purposes Working Group. All agreed.
- (4) Email from Peter Bashford, Central Beds Council – introducing himself to the Parish Council; read to all councillors and placed in read file.
- (5) Communication from Lucille Ballinger forwarding a copy of the Land Registry title deed showing her as registered owner of freehold land at Moor End; read to all Councillors.
- (6) Invitation from Chilterns Conservations Board to the Annual Chilterns Forum on 19 November 2010; placed in read file.
- (7) Letter from BATPC inviting members of the council to their AGM in Kensworth Village

Clerk

GP Working Group

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Hall on 21 October 2010; placed in read file.

5. POLICE REPRESENTATIVES

PC Viv Dady was in attendance.

There were 6 recorded crimes within Eaton Bray Parish September.

Be Aware: Reporting of crimes - Once again the police wished to remind all residents to call the police, when encountering an incident/see something suspicious, at any time of day. Trying to obtain as much detail as possible to aid the police in their investigations.

6. CENTRAL BEDFORDSHIRE REPRESENTATIVE/S

Ward Cllr Marion Mustoe attended the meeting.

The Parish Council was informed that the new application for the Five Bells development would be going to committee on the 13th October next. The Parish Council, once again, asked Cllr Mustoe to act on their behalf. All agreed.

Cllr Mustoe

7. SIGNING OF MINUTES OF THE PARISH MEETING, 6th September 2010

It was agreed unanimously to accept the minutes of the Parish Council Meeting held on the 6th September 2010; the Chairman signed the minutes.

8. SIGNING OF MINUTES OF GENERAL PURPOSES WORKING GROUP, 10th September 2010

It was agreed unanimously to accept the minutes of the General Purposes Working Group Meeting held on the 10th September 2010; the Chairman signed the minutes.

9. MATTERS ARISING FROM PARISH COUNCIL/GENERAL PURPOSES MINUTES (for information)

(1) Eaton Bray Parish Council

- **External Aerials/The Nurseries:** The council have looked through paperwork for this development and are still awaiting additional documentation on this matter. However, the developers of this estate (Meads) have confirmed that a request from the Parish Council to avoid the use of external aerials applied only to the original development of Wallace Drive which was carried out in the late 1970's/early 1980's. However, the Parish Council did not extend the request to the Wallace Nurseries estate that was constructed between 1986-1996. The developers included the restrictive covenant anyway as it was felt it enhanced the visual appeal of the development. With this information received, the Parish Council agreed that they would have no authority in this matter and that it would be the decision of Central Beds Council, Planning to look into and enforce if necessary.
- **School Lane Parking Issues:** The council have received complaints regarding a number of parents dropping/collecting children from the school are parking in such a poor way that they are blocking residents' drives. The Parish Council have spoken to the school about this matter who have informed the council that they are continually reminding parents to park with due care and attention.

(2) General Purposes Working Group

- **Byelaws:** The Clerk confirmed she will forward copies of the current parish Byelaws to the General Purposes Working Group.

10. PLANNING COMMITTEE REPORT

Planning Applications, September 2010

Application	Address/Development	Decision	Comments
CB/10/03100	25 Medley Close, Eaton Bray	No Objections	n/a
CB/10/03084	Kayric, Harling Road, Eaton Bray	No Objections	n/a

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CB/10/01470	The Five Bells, 2 Market Sq, Eaton Bray	Recommended Refusal	(1) Over development of site (2) Poor road access (3) Natural land drainage (flood plain)
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- (1) Log Cabin/Springfield Road: Concerns were raised over the development of this site. It was suggested the clerk contact Central Beds Council, Planning; to find out the planning details for this area. All agreed.
- (2) All planning application recommendations by the Parish Council are to be reported to the relevant authority. All agreed. Clerk to action.

Clerk

Clerk

11. BUSINESS MATTERS

- (1) **Cricket Club Lease**: The draft Cricket Club Lease was looked at by all Councillors, who agreed for it to be forwarded to the Cricket Club for their consideration. Item to be discussed in more details at the Parish Council Meeting in November. All agreed.
- (2) **Cemetery Costs/Memorial Regulations**: It was agreed to bring this item forward for discussion at the Parish Council Meeting in November 2010. The Clerk informed the council of the quotation received of £150; this is to cut back/clear the front cemetery hedge next to the public footpath. All agreed.
- (3) **Parish Trees**: It was put to the Parish Council that the two trees in the church yard need to be assessed by the Tree Preservation Officer (TPO) at Central Beds Council, due to one being a rare species and the other as a nesting space for owls/bats? The Clerk to organise this, prior to obtaining quotations as the work will need to be agreed/approved by the TPO. All agreed. It was also recommended the Clerk obtain quotes for the work required to other trees within the parish. All agreed.
- (4) **Royal British Legion/Poppy Appeal**: Remembrance Day Wreaths - It was put to the Parish Council to continue with the Remembrance Day Wreaths from the British Legion and to offer a donation of £100. All agreed.

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12. REPORTS

- (1) **Recreation Ground Improvements**: The Parish Council are in the process of obtaining quotes/designs for suitable play equipment for the parish recreation ground. In addition, the council are looking into the suitable position/access point for pedestrian access to the School Lane Recreation Ground Car Park. It was agreed that the council need to ensure clear visibility at the entrance/exit to the car park.
- (2) **Coffee Tavern**: The Cottage Tenancy has been extended for a further 6 months. All fire alarms in the Coffee Tavern/Cottage have been tested, with safety certificates being issued.
- (3) **Cemetery**: Memorials – as discussed under Item 3 (i). Cemetery Hedge – as discussed under Item 11 (2).
- (4) **Allotments**: All allotment tenancy renewal letters for the 2010-2011 season have been sent out; payments are being forwarded to the Clerk. There is now only a small waiting list for plots and the council are hopeful that those currently waiting will be offered the option of a plot within this next season.
- (5) **Finance**: It was proposed that a General Purposes Working Group be held quarterly. All agreed. Cllr Johns to put together suggested dates and send out to relevant parties.

Cllr Johns

13. PARISH CLERK REPORT

- (1) The Clerk reminded the Parish Council that the current Ground Maintenance contract for the parish is due for renewal in February 2011. Therefore the current 3-year contract will need to be reviewed prior to obtaining quotes. To be brought forward to the next Parish Council Meeting in November. All agreed.
- (2) **Japanese Knotweed** - It was suggested to the council that in addition to a letter being

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sent out to all residents adjoining the river that a leaflet be obtained from the water authority which would explain in more details the look of this knotweed and the best way to deal with it. All agreed.

Clerk

- (3) It was recommended that prior to obtaining quotes for the removal of leaves from the church yard that the TPO, whilst checking out the other trees in the area, check to see if the Oak trees are/are not infected with the mite infestation as this would mean a different quote for the clearance of such would be needed. All agreed.

- (4) Due to the recent break in at the Changing Rooms where there was a lot of damage incurred. It was recommended that the Changing Rooms be closed to use from the football club until it is made safe. All agreed.

Clerk

14. TO RESOLVE TO PAY SEPTEMBER 2010 ACCOUNTS

It was unanimously agreed to pay September 2010 accounts.

15. NEXT AGENDA

- Items for the next Parish Council Meeting Agenda **MUST BE SUBMITTED** to the Clerk **NO LATER THAN** Tuesday 19th October 2010. Items submitted after this date will **not** be included in the November agenda and will have to be carried forward to the Parish Council Meeting scheduled in December.

All Councillors

The meeting closed at 9:40pm.

Next meeting/s to be held:

- (1) Parish Council Meeting: Monday 1st November 2010, 7:30pm at The Coffee Tavern
(2) Parish Council Meeting: Monday 6th December 2010, 7:30pm at The Coffee Tavern