

# EATON BRAY PARISH COUNCIL

Email: [clerk@ebpc.co.uk](mailto:clerk@ebpc.co.uk) Website: [www.ebpc.co.uk](http://www.ebpc.co.uk)

## Minutes of the Eaton Bray Parish Council

Held on 12<sup>th</sup> April 2010 at The Coffee Tavern

<b>PRESENT</b>	Cllr D. Marriage ( <i>Chairman</i> ) Cllr J. Conner Cllr M. Hawkes	Cllr D. Pearson Cllr A. Garofall Cllr G. Johns
<b>IN ATTENDANCE</b>	Heidi Head ( <i>Parish Clerk</i> )	
<b>ALSO PRESENT</b>	Ward Cllr M. Mustoe Ward Cllr K. Janes General Public x7	

### 1. APOLOGIES FOR ABSENCE

Cllr Windmill and Cllr Heyland sent their apologies for absence.

### 2. SPECIFIC DELARATION OF INTEREST

There were no declarations of interest.

### 3. PUBLIC OPEN FORUM

Nothing was raised with the Parish Council during the forum.

### 4. CHAIRMAN'S COMMENTS AND CORRESPONDENCE

- (1) Email from Mr. Trevor Moxey; read to all Councillors.
- (2) Letter of resignation received from Cllr Heyland as trustee of the Coffee Tavern; read to all Councillors. The Chairman expressed thanks for Cllr Heyland's past work.
- (3) Email from a resident raising their objection to planning application CB/01/00891, 23 School Lane; points to be taken into account when the planning application is discussed further in the meeting (Agenda, section 10).
- (4) Email from PC Viv Dady regarding youth activities available in the area; forwarded to Cllr Hawkes to look into further. All agreed.
- (5) Email from PC Viv Dady with new mobile contact number. The new number is 07506 745133.
- (6) Email from Bernadette Hillman regarding a possible extension to club house; recommended be referred to General Purposes Working Group for further discussion. All agreed.
- (7) Email from Cllr Fuell, Slip End regarding increase in burglaries in their area; agreed to defer discussed until the Parish Council have spoken with PC Viv Dady as to the current issues within Eaton Bray. Agreed.
- (8) Email from resident regarding erection of external aerials in The Nurseries Estate; it was brought to the Parish Council's attention that there is a clause as to the erection of external aerial in this area and to contact/chase Planning at Central Bedfordshire Council regarding this matter. All agreed. Clerk to action.
- (9) Quotation received from V.C. Contracting regarding St. Mary's Church Gate;

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Cllr Hawkes

All Councillors

GP Working Group

Clerk

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|---|------------------|
| recommended to be referred to General Purposes Working Group to look into further and report back to the Parish Council with their findings. All agreed.  | GP Working Group |
| (10) Quotation received from V.C. Contracting regarding the fitting of the cast iron sign post; recommended to be referred to General Purposes Working Group to look into further and report back to the Parish Council with their findings. All agreed.  | GP Working Group |
| (11) Email from resident regarding noise experienced from children playing on the Skate & Ride area; the Parish Council agreed to monitor the situation.  | Parish Council   |
| (12) Email from resident regarding the Skate & Ride equipment; read to all Councillors, it was agreed that Cllr Hawkes would monitor the type of equipment being used on the facility.  | Cllr Hawkes      |
| (13) Letter received from Streetcred, Youth Opportunities Funds; Cllrs Hawkes to look into further as a possible source of funding for the Youth Club. All agreed.  | Cllr Hawkes      |
| (14) Letter from the Fire & Rescue Service regarding Community Risk Management Plan 2010/13; public consultation; recommended be referred to the General Purposes Working Group to look into further. All agreed.   | GP Working Group |
| (15) Invitation from CPRE Bedfordshire AGM, 22 <sup>nd</sup> April 2010, 7:30pm, Silsoe Village Hall; no Councillor able to attend.   |                  |
| (16) Email from Ron Bailey, Head of Parliamentary Affairs regarding microgeneration manifesto; forwarded to the General Purposes Working Group to be looked into further. All agreed.   | GP Working Group |
| (17) Email from Val Church, Researcher on allotments in the area; forwarded to Alan Garofall to look into and to be discussed at the General Purposes Working Group. All agreed.  | GP Working Group |
| (18) Email from Info Advanced Printing regarding anti-speed stickers for wheelie bins; agreed to hold on file.  |                  |
| (19) Email received from resident, Mr. Rick Brand regarding the area of land (Ransom Strip/fields) to the rear of Mill End Close; enquiring as to whether the Parish Council have received documents confirming whom is the contact with regards to this land. The Clerk confirmed that to date no such letter/documentation has been received. It was recommended that the Parish Council write to those involved, requesting documentation showing legal ownership/representation for this land. All agreed. Clerk to action. | Clerk            |

## 5. POLICE REPRESENTATIVES

PC Viv Dady attended the meeting. There have been thirteen recorded crimes for the month. She wanted to remind all residents that they view Crime Maps for the area of the Bedfordshire Police Online website:

<http://maps.police.uk/view/bedfordshire/central-bedfordshire/leighton-buzzard-rural/eaton-bray-totternhoe>

There have been a number of youths receiving warnings/final warnings/cautions with regards to their activities within the parish and the police are monitoring the situation closely.

There have been a number of incidents from youngsters/youths being aggressive/rude to the users of the Skate & Ride Area. The police have been made aware of these issues and have asked that those who are being harassed by these youths to contact the police straight away, who will then deal with the matter. However, the police will monitor this problem.

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There was an approach by the local police as to the possibility of creating a village facility for their use. The Coffee Tavern was looked at as a possible base. The police are looking into all available resources at this current time.

PC Dady asked Cllr Hawkes if she could forward any possible contacts who have expressed an interest in running the Youth Club for the parish. Cllr Hawkes agreed to do so.

Cllr Hawkes/  
PC Dady

## 6. CENTRAL BEDFORDSHIRE REPRESENTATIVE/S

Ward Cllrs Marion Mustoe and Ken Janes attended the meeting. Cllr Mustoe was pleased to accept the invitation to the official opening of the Skate & Ride Area on the 24<sup>th</sup> April 2010. Cllr Mustoe confirmed that Joe Pitt, Central Bedfordshire Council would like to meet up with members of the Parish Council to look at the areas of concern with the grass cutting in the parish. Cllr Marriage confirmed he would put forward some dates, when he and other Parish Councillors are able to meet with Joe Pitt.

Cllr Marriage

It was brought to the Parish Councillors attention that there are Dog Wardens, who work for Central Bedfordshire who can be contacted/called upon by residents to patrol areas of concern with regards to dog nuisance. Residents need to call the main Central Bedfordshire Council enquiry line 0300 300 8632 and then ask for the Dog Wardens for this area. It was suggested that this information be placed in Focus. All agreed. Clerk to action.

Focus/Clerk

Cllr Mustoe enquired as to the amount of interest/views received on the Eaton Bray Parish Website. It was recommended the Clerk contact the Website Moderator to find out the number of 'hits' the website receives. All agreed.

Clerk

Cllr Janes informed that Parish Council that with regards to planning issues, as a Ward Councillor they are allowed to give planning advice however are not able to make personal comments on a planning application at a Parish Council meeting. They are allowed to give general guidance and not specific comments.

Cllr Janes reported a number of fly tipping incidents in the parish recently, and asked that residents contact Customer Services at Central Bedfordshire Council on 0300 300 8000 to report any incidents.

The Parish Council asked Cllr Mustoe to pass on their thanks to the Environmental Services Section of Central Bedfordshire Council for their quick/efficient response in dealing with a dumping of builder's rubbish at The Comp recently. The Clerk was also asked to write to the division direct to thank them for their help in this matter. All agreed.

Clerk

## 7. SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING, 1<sup>st</sup> March 2010

It was agreed unanimously to accept the minutes of the Parish Council Meeting held on the 1<sup>st</sup> March 2010; the Chairman signed the minutes.

## 8. SIGNING OF MINUTES OF GENERAL PURPOSES WORKING GROUP, 4<sup>th</sup> March 2010

It was agreed unanimously to accept the minutes of the General Purposes Working Group Meeting held on the 4<sup>th</sup> March 2010; the Chairman signed the minutes.

## 9. MATTERS ARISING (for information): PARISH COUNCIL & GENERAL PURPOSES MINUTES

### (1) Eaton Bray Parish Council Meeting:

Youth Club: Cllr Hawkes confirmed that this matter is still ongoing.

For information:  
Cllr Hawkes

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Land issues/Cricket Club: The Clerk confirmed she is in the process of obtaining information from the council's solicitors regarding the legalities with the use of the land in question. She is awaiting a response and will chase them for information.

For information:  
Clerk

Speed Limits: The Clerk confirmed she is in communication with Central Bedfordshire Council as to the processes required for the implementation of speed limits/restrictions. Will chase up accordingly.

For information:  
Clerk

Dead Tree/Yew Tree Close: The problem tree was checked by Cllr Pearson who confirmed that it is in Central Bedfordshire Council land and the Clerk will be informing the relevant department of this matter.

For information;  
Clerk

## (2) General Purposes Working Group:

There were no matters arising from the minutes.

## 10. PLANNING COMMITTEE REPORT

### Planning Issues

- Planning Application CB/10/00632, 13 Yew Tree Close; was put to the Planning Committee – who had no objection to the application. The Clerk reported this decision to the Planning authority.

### Planning Applications, March 2010

Application	Address/Development	Decision	Comments
CB/10/00138	22&24 High Street, Eaton Bray/ erection of two storey rear extensions and front porches	No Objection	n/a
CB/10/00891	23 School Lane, Eaton Bray/ erection of 2 detached bungalows with detached garages at rear	Recommended Refusal	(1) Overdevelopment (2) Backfilling (3) Setting a precedent (4) Intrusion onto neighbouring properties (5) Original property – parking issues/onto road already congested
CB/10/00925	11 Saffron Rise, Eaton Bray/ erection of single storey conservatory to rear	No Objection	n/a
CB/10/01194	70 High Street, Eaton Bray/ demolition of single storey side extension to form a two storey extension	No Objection	(1) Check if building listed (2) All building works must be sympathetic to existing building

- It was put to the Parish Council that planning application; CB/10/00891 be put before the Development Management Committee/Planning. All agreed.
- All other planning application recommendations by the Parish Council to be reported to the relevant authority. All agreed. Clerk to action.

Clerk/  
Cllr Janes

Clerk

## 11. BUSINESS MATTERS

- (1) **Allotments:** Cllr Garofall met up with those on the waiting list and invited them to look at the potential site to gauge their views/opinions. All those who visited the site were happy with the proposed allotment/size. Cllr Garofall is now putting together a costed plan for this site, which will then be put to the General Purposes

Cllr Garofall/  
GP Working Group

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- Working Group to look at further before being put before the Parish Council. All agreed.
- (2) **Traffic/Speeding:** This is being actioned by the Clerk. Clerk  
PC Meeting/May
- (3) **Cold Calling Signs** To be brought forward to the Parish Council Meeting in May. Agreed.
- (4) **Golf Signs/Litter Bins – School Lane Recreation Ground:** It was suggested that a sign be placed at the entrance to the recreation ground at the Wallace Drive end. Clerk  
It was proposed that the sign incorporate; no golf, no horse riding, no motorised wheeled vehicles. All agreed. Clerk to action.  
It was brought to the Parish Council’s attention that the bin located near the car park was poorly situated and needed to be located to a more suitable location. All agreed. Cllr Hawkes  
Cllr Hawkes
- (5) **Hedge/Bower Lane:** The hedge adjacent to the land owned by St. Mary’s Church is now growing outwards onto the public footpath. It was recommended that the Clerk contact the church office to ask them to get the hedge trimmed back away from the footpath. Clerk  
The hedge from Bower Lane/Three Corners is overgrowing the footpath; this is the responsibility of Central Bedfordshire Council. The Clerk was asked to contact the relevant authority to get this trimmed back. All agreed. Clerk
- (6) **Tree/Holmans Field:** The Parish Council were made aware of a tree that has fallen into the stream at Holmans Field. The tree is from Eaton Bray Lower School land. The Clerk was asked to contact the school to ask for this to be removed/cleared. All agreed. Clerk
- (7) **Drainage/The Comp:** The drains at the junction with The High Street/The Comp are blocked and require clearing. Clerk to contact relevant authority. All agreed. Clerk  
At the bottom of The Comp there has been building material/plywood dumped. It was agreed to look into this further and recommended it be forwarded to the General Purposes Working Group. All agreed.
- (8) **PCSO Cover:** The Parish Council wanted clarification on the number of PCSO cover currently covering the parish. Clerk to contact relevant authority with this request. All agreed. Clerk  
Cllr Marriage/  
Cllr Pearson
- (9) **Fencing alongside St. Mary’s Church/12 High Street:** It was recommended Cllr Marriage/Cllr Pearson to look at quotation and come back to the Clerk/Parish Council with their findings.
12. **REPORTS**
- (1) **Recreation Ground Improvements/Skate & Ride Open Day:** Cllr Hawkes went through the proposals for the open day. The Clerk confirmed that all invitations for the event have gone out. Cllr Hawkes confirmed that she would be putting together the Risk Assessment for the Parish Council’s involvement of the opening and will get Wheelscape to forward their Insurance Police Summary/Risk Assessment for their section of the opening. The Clerk was asked to organise the refreshments supplies (tea, coffee, sugar etc); all agreed. Publicity for the event has been placed on the website and in local papers. Clerk
- (2) **Coffee Tavern:** The Coffee Tavern Trust is working alongside the local police in the potential use of the Coffee Tavern as a police base. Clerk  
The Clerk asked the Parish Council for their authorisation to contact the Land Registry for detailed checks of the land registry with regards to the deed/title of

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The Coffee Tavern. All agreed.

- (3) **Cemetery:** A complete record of one section of the Cemetery at Bower Lane has been put together with a hard copy handed to Bernie Tickell to be used for genealogy enquiries. The Parish Council wished to officially thank Cllr Conner for all the hard work she has put in with the cemetery records.

Cllr Conner confirmed she is still in the process of obtaining quotes for maintenance work at the cemetery.

The Clerk confirmed she is in the process of organising a meeting with representatives from Central Bedfordshire Council to look at available land within the parish for additional burial land.

Cllr Conner informed the Parish Council that a risk assessment check on the memorial stones in the cemetery is required and asked for another Councillor to assist in this. Cllr Johns agreed to help with this. All agreed.

Clerk

Cllr Conner/  
Cllr Johns

## 13. PARISH CLERK REPORT

- (1) The Clerk reminded the Parish Council that the Handyman's Tool Kit check is due in May. Cllr Pearson to action. All agreed.

Cllr Pearson

- (2) A quotation was received for the area adjacent to the Skate & Ride/play area: to supply topsoil/see = £245 +VAT; to lay hard wearing turf = £633 +VAT. However grass seed previously scattered on this area is beginning to grow and therefore it was felt that at the present time to leave this section to allow the seed to grow. Cllr Marriage recommended purchasing some amenity grass seed and scattering over this area to add to the seed already there. All agreed. It was recommended for the open day only to section off this area to stop people walking over the seeded area. All agreed.

Cllr Marriage

- (3) The Clerk informed the Parish Council that the Ground Maintenance Contractor is experiencing difficulty in cutting some areas of the church yard where the trenches was made for new cabling for the church. The Clerk was asked to contact the church office and ask them to get this sorted out as it was the contractors who were hired by the church that did not level the area properly. All agreed.

Clerk

- (4) The Clerk reminded all Councillors that they need to start planning for the village carnival on Saturday 3<sup>rd</sup> July next, i.e. set-up of stall, cover for the day etc. Cllr Marriage confirmed he would start putting a rota together and bring to the next Parish Council Meeting. All agreed.

Cllr Marriage/  
PC Meeting May

- (5) The Clerk received an email regarding dog mess in Greenways and a request by a resident for a dog hygiene bins to be sited in Greenways. Cllr Marriage and Cllr Pearson said they would look into this further and report back to the Parish Council. All agreed.

Cllr Marriage/  
Cllr Pearson

- (6) The Clerk reminded the Parish Council to ensure relevant tasks for the village, carried out by the Handyman, are covered. Cllr Marriage put forward the priority work, responsibilities. All agreed.

All Councillors

- (7) It has been suggested by Cllr Johns that the Parish Council look into the option of solar power for council buildings. It was agreed for Cllr Johns to look into this further.

Cllr Johns

## 14. TO RESOLVE TO PAY MARCH 2010 ACCOUNTS

It was unanimously agreed to pay March 2010 accounts.

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## 15. NEXT AGENDA

- Items for the next Parish Council Meeting Agenda **MUST** be submitted to the Clerk **NO LATER THAN** Tuesday 27<sup>th</sup> April 2010. Items submitted after this date will not be included in that agenda and will have to be carried forward to the Parish Council Meeting scheduled in June.

The meeting closed at 10:45pm.

### Next meeting/s to be held:

- (1) Annual Parish Meeting: Monday 10<sup>th</sup> May 2010, 7:30pm at The Coffee Tavern
- (2) Annual Meeting of Eaton Bray Parish Council: Tuesday 11<sup>th</sup> May 2010 at The Coffee Tavern
- (3) Parish Council Meeting: Monday 7<sup>th</sup> June 2010, 7:30pm at The Coffee Tavern

All Councillors/  
PC Meeting May