

EATON BRAY PARISH COUNCIL

Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

Minutes of the Eaton Bray Parish Council

Held on 1st March 2010 at The Coffee Tavern

PRESENT	Cllr D. Marriage (<i>Chairman</i>) Cllr J. Conner Cllr M. Hawkes Cllr M. Heyland	Cllr D. Pearson Cllr A. Garofall Cllr G. Johns
IN ATTENDANCE	Heidi Head (<i>Parish Clerk</i>)	
ALSO PRESENT	Ward Cllr M. Mustoe Mr. B. Tickell General Public x5	

1. APOLOGIES FOR ABSENCE

PC Viv Dady and PCSO Joanne Glenn sent their apologies for absence.

2. SPECIFIC DELARATION OF INTEREST

There were no declarations of interest.

3. PUBLIC OPEN FORUM

The Parish Council was asked whether it was able to release burial records to be published on the Eaton Bray website. The Clerk confirmed that she is still checking the legalities of this and will chase the relevant authorities for their response.

Clerk

4. CHAIRMAN'S COMMENTS AND CORRESPONDENCE

(1) Email from a resident regarding nuisance youths hanging around Moor End Bus Shelter. The Parish Council received a response from the police who are aware that the young people from the village have been hanging around the bus stop at the corner of Moor End. The youths are regularly checked by officers passing the location for possession of alcohol and other substances and for any related anti-social behaviour and dealt with accordingly. The police also enquired as to the setting up of the youth club, Cllr Hawkes confirmed this is in the process of being done and was recommended by the Parish Council to contact PC Viv Dady direct to discuss the way forward on this. All agreed.

Cllr Hawkes/
Police

(2) Email from John Hopwood thanking the Parish Council for his pay rise; read to all Councillors.

(3) Email from allotment tenant holder relinquishing plot; Clerk to release plot to the next person on the waiting list.

Clerk

(4) Email from Sara Crann, Heath & Reach Parish Council regarding Parish Partnership Fund 2010/11. The Parish Council agreed that this is an important fund, very much needed for parishes and it was recommended that as the meeting for this funding had already taken place to wait on the decision and respond accordingly. All agreed. Clerk to action.

Clerk

(5) Letter from Amey regarding the Visibility Problem, Dunstable Rd/Bower

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- Lane/Harling Road, stating it was a low priority; read to all Councillors and it was suggested details from the letter be placed in Focus. All agreed. Clerk to action. Clerk/Focus
- (6) Email from Steve Halton, P3 regarding future training workshops. Recommended to be forwarded to Trevor Moxey to look into further, reporting back to the Parish Council with recommendations. All agreed. Clerk to action. Clerk
- (7) Letter from Barnardo's regarding installing a textile recycling unit at School Lane. Cllr Garofall agreed to look into size/available space. It was recommended that if there is sufficient space for this facility that the Parish Council organise for it to be included in the recycling area currently available. All agreed. Clerk to action accordingly. Cllr Garofall
Clerk
- (8) Email from Rural Service Network regarding local food study. It was recommended the General Purposes (GP) Working Group look into further. All agreed. GP Working Group
- (9) Letter from Amey regarding a satisfaction survey. It was recommended the GP Working Group look into further. All agreed. GP Working Group

5. POLICE REPRESENTATIVES

PC Viv Dady and PCSO Joanne Glenn sent their apologies for absence. Information received from the police was placed in the read file for all Councillors to look at. All agreed.

6. CENTRAL BEDFORDSHIRE REPRESENTATIVE/S

Ward Cllr Marion Mustoe attended the meeting. She showed the proposed council tax bands for 2010/11. Cllr Mustoe confirmed that the new 2010/11 bus passes are

Band A	£1,075.23
Band B	£1,254.44
Band C	£1,433.64
Band D	£1,612.85
Band E	£1,971.25
Band F	£2,329.67
Band G	£2,688.08
Band H	£3,225.70

now being sent out. The Parish Councils asked what Central Bedfordshire Council are looking into, with regards to cost cutting – expressing the importance that money needs to be spent on the front line services to residents, and to reduce the money being spent on surveys/unnecessary paperwork.

Cllr Mustoe confirmed to the Parish Council that she had spoken to Sue Pethick at Central Beds expressing the council's thanks for all the work she is doing with the Chiltern view site.

7. SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING, 1st February 2010

An amendment was made to page 1322, Item 4, sub-section (7) - *Wold* was amended to *World*. It was then agreed to accept the minutes of the Parish Council Meeting held on the 1st February 2010. The Chairman signed the minutes

8. SIGNING OF MINUTES OF GENERAL PURPOSES WORKING GROUP, 11th February 2010

It was agreed unanimously to accept the minutes of the General Purposes Working Group Meeting held on the 11th February 2010; the Chairman signed the minutes.

9. MATTERS ARISING (for information): PARISH COUNCIL & GENERAL PURPOSES MINUTES

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(1) Eaton Bray Parish Council Meeting:

Planning Enforcement Policy: Cllr Heyland reported back to the Parish Council that there were not real changes to the policy, the main issues being:

- (a) the carrying out of developments without the required planning permission
 - (b) failing to comply with any condition or limitation, such as a Section 106 agreement, subject to which planning permission has been granted
 - (c) carrying out certain changes of use without planning permission
 - (d) carrying out certain demolition work in a conservation area without consent
 - (e) carrying out works to a listed building or protected tree without consent
 - (f) displaying certain advertisements without consent
 - (g) neglecting land or building to an extent which causes harm to local amenity
- Cllr Heyland agreed to put together a précis of the document, highlighting any changes, which then can be circulated to all councillors.

*For information:
Cllr Heyland*

Speed Limits: The Clerk confirmed she is in the process of obtaining rules/procedures from Central Bedfordshire Council with regards to changes in speed limits.

*For information:
Clerk*

Blocked Drains/Church Lane: Cllr Garofall showed the Parish Council a plan of the problem drains in Church Lane. The Clerk confirmed she would be contacting Central Bedfordshire Council with these details informing them of the areas they should be looking at.

*For information:
Clerk*

Policing Priorities: Councillors were reminded to forward to the Clerk their policing priorities for the next quarter.

*For information:
ALL Councillors*

Land issues/Cricket Club: The Clerk confirmed she is in the process of obtaining information from the council's solicitors regarding the legalities with the use of the land in question.

*For information:
Clerk*

Parish Plans: It was agreed that the Parish Council put in individual articles (one each month) into Focus, showing residents what has been done for them over recent years and a full listing would be available of the council website.

*For information:
Focus*

(2) General Purposes Working Group:

There were no matters arising from the minutes.

10. PLANNING COMMITTEE REPORT

Planning Issues

There were no planning issues brought to the Parish Council's attention.

Planning Applications, February 2010

There were no planning applications to be presented to the Parish Council for consideration. The Parish Council were reminded that any applications received, requiring a recommendation from the council prior to the next meeting, will be looked at by the Planning Committee of Eaton Bray Parish Council. All agreed.

11. BUSINESS MATTERS

(1) **Budget 2010/11:** The Parish Council looked at the proposed budget spends for the next financial year. It was pointed out that a provision needs to be in place as a possible expenditure for the provision of additional allotments. Cllr Windmill then proposed to accept the budget for 2010/11, this was seconded by Cllr Heyland, all agreed. Decision unanimous. Clerk to action accordingly.

Clerk

(2) **Allotments:** Cllr Garofall has looked at land availability and drawn up draft

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proposals for potential allotment space. The Parish Council confirmed they would need to look at ways for water to be available to tenants and the fencing of the area. Cllr Garofall suggested he meet up with those on the waiting list and invite them to look at the potential site to gauge their views/opinions. All agreed.

Cllr Garofall/
Clerk

The Parish Council were asked if they agreed in principal to this proposed area of land being allocated as additional allotment space. All agreed.

- (3) **Dead Tree – Yew Tree Close:** A report was sent in to Central Bedfordshire Council regarding a problem tree. Cllr Marriage/Cllr Pearson agreed to look at this further to assess the issues and ownership. All agreed.

Cllr Marriage/
Cllr Pearson

12. REPORTS

- (1) **Recreation Ground Improvements/Skate & Ride Open Day:** Cllr Hawkes went through the proposals for the open day, confirming the official opening to be held on Saturday 24th April 2010. The next Skate & Ride Working Group Meeting is being held on 2nd March 2010 when all the options will be looked into further.

It was suggested the Parish Council ask the local school children their ideas with regards to the play equipment being offered at the recreation grounds and to find out what they would like to see. All agreed. Cllr Hawkes to action.

Cllr Hawkes

- (2) **Coffee Tavern:** All fire extinguishers'/alarms have been checked and signed off. The Risk Assessment for the building/s has been completed. Issues regarding the tariff charged for the water supply to the Coffee Tavern have been resolved. The Clerk handed over to the Chairman of the Coffee Tavern Trustees a solicitor's certified copy of the Deed of Affirmation between the Parish Council and the Coffee Tavern Trust.

- (3) **Cemetery:** It was suggested that the Parish Council look into obtaining quotes for general maintenance/work at Eaton Bray Cemetery. All agreed. Cllr Conner to action. The Clerk mentioned the introduction of cemetery markers for all plots, suggesting a marker at the beginning of the line of plots rather than for each individual plot, taking into account cost implications. It was suggested this be put to the GP Working Group for further investigation. All agreed.

Cllr Conner

GP Working Group

The Clerk informed the Parish Council that she has received some enquiries as to reservation of burial plots, something which the Parish Council do not currently allow. It was felt that due to issues with availability of land/administering, the Parish Council should continue to not allow reservation of burial plots. In favour of burial plot reservations = 1, not practical = 7, decision - that the Parish Council should continue with current arrangements. All agreed. Clerk to report accordingly.

13. PARISH CLERK REPORT

- (1) The Clerk showed the Parish Council the recommended advertisement for village help. With the small amendments made this was agreed. Clerk to action accordingly.

Clerk

- (2) Signing of Clerk's supplemental contract – all agreed, then signed by the Clerk and Chairman of the Parish Council.

- (3) The Clerk wished to remind all Councillors of the Parish Council stand at the St. Mary's Village Carnival on Saturday 3rd July 2010, with further discussion of displays/stand cover to be carried out at the Parish Council meeting on 12th April

All Councillors

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next.

14. TO RESOLVE TO PAY FEBRUARY 2010 ACCOUNTS

It was unanimously agreed to pay February 2010 accounts.

15. NEXT AGENDA

- Items for the Parish Council Meeting Agenda to be submitted to the Clerk **NO LATER THAN** Tuesday 30th March 2010.

All Councillors

The meeting closed at 10:00pm.

Next meeting/s to be held:

- (1) Monday 12th April 2010, 7:30pm at The Coffee Tavern
- (2) Annual Parish Meeting: Monday 10th May 2010, 7:30pm at The Coffee Tavern
- (3) Annual Meeting of Eaton Bray Parish Council: Tuesday 11th May 2010 at The Coffee Tavern