

EATON BRAY PARISH COUNCIL

Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

Minutes of the Eaton Bray Parish Council

Held on 1st February 2010 at The Coffee Tavern

PRESENT	Cllr D. Marriage (<i>Chairman</i>) Cllr J. Conner Cllr M. Hawkes Cllr M. Heyland	Cllr D. Pearson Cllr A. Garofall Cllr G. Johns
IN ATTENDANCE	Heidi Head (<i>Parish Clerk</i>)	
ALSO PRESENT	Ward Cllr M. Mustoe PC Viv Dady EB Lions Representatives (x3)	

1. APOLOGIES FOR ABSENCE

Cllr Moxey and Cllr Windmill sent their apologies for absence.

2. SPECIFIC DELARATION OF INTEREST

There were no declarations of interest.

3. PUBLIC OPEN FORUM

There were no members of the public present.

4. CHAIRMAN'S COMMENTS AND CORRESPONDENCE

- (1) Communication from Cllr Trevor Moxey who has put in his resignation as Councillor on Eaton Bray Parish Council. It was recommended the Clerk write to Cllr Moxey on behalf of the Parish Council thanking him for all the work he has carried out on behalf of the Parish Council and to confirm his resignation. All agreed. Clerk
- (2) Quotation received from V.C. Contracting for work to mend the damaged style in Holmans Field; the quotation was for £120 (ex vat). This was proposed, seconded, all in favour. Clerk to action. All agreed. Clerk
- (3) Quotation received from V.C. Contracting for work to repair damaged benches at The Rye Recreation Ground; the quotation is £280 (ex vat). This was proposed, seconded, all favour. Clerk to action. All agreed. Clerk
- (4) Letter from Central Beds Council, read to all Councillors, confirming the Council Tax Base 2010/2011 for Eaton Bray is Band D (£1181).
- (5) Training invitation to the NALC Leadership Academy for 2010; no Councillors able to attend.
- (6) Email from a resident concerned with the amount of Dog mess around the parish. The council confirmed there are now 11 Dog Hygiene Bins situated around the parish and recommended the Clerk put a reminder in Focus for all dog users to be aware of the bins/where sited and the laws around the fouling of payments. All agreed. Clerk to action. Focus/
Clerk
- (7) Letter from the 22nd Wold Scout Jamboree Sweden 2011 asking for help in

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- fundraising; it was proposed the Parish Council offer a donation of £25 to the fundraising effort. All agreed. In addition a copy of the letter would be forwarded to the Village Hall Committee to look into. All agreed. Clerk to action. Clerk
- (8) Email from Emma at Central Beds Council regarding the Cultural Olympiad; recommended the General Purposes Working Group look into further. All agreed. GP Working Group
- (9) Email from Ellena of Bedfordshire Social Enterprise Network; recommended the General Purposes Working Group looks into further. All agreed. GP Working Group
- (10) Email from NALC regarding Local Council Awards 2010; recommended the General Purposes Working Group look into further. All agree. GP Working Group
- (11) Letter from Leighton-Linslade Town Council regarding the Meeting of local Parish Councils on 04/02/10; Cllr Johns offered to attend. All agreed. Cllr Johns
- (12) Letter from Central Beds Council on Site Allocations/Local Development; shown/read to all Councillors.
- (13) Letter from Central Beds Council on the updated Planning Enforcement Policy; forwarded to Cllr Heyland to read/report on. All agreed. Cllr Heyland
- (14) Newspaper article regarding reduced speed limits (20mph) in Luton. It was recommended that the council look into this further. Cllr Johns agreed to look into the options available to Eaton Bray. All agreed. Cllr Johns/
Clerk
- 5. POLICE REPRESENTATIVES**
PC Viv Dady attended the meeting. There have been seven recorded crimes for the month. The police reported on the improvements in communications at Chiltern View. Mainly due to the excellent work being carried out by Sue Pethick from Central Beds Council, the Gypsy & Traveller Liaison Officer. The Parish Council wished to express their thanks to the police and Sue Pethick for all their hard work in this area.
- 6. CENTRAL BEDFORDSHIRE REPRESENTATIVE/S**
Ward Cllr Marion Mustoe attended the meeting. The Ward Councillors are waiting on the decision by Central Bedfordshire Councils for the budgeting for the next financial year/parish partnerships. The Parish Council also asked if Councillor Mustoe could speak to Sue Pethick at Central Beds and to thank her for all the excellent work she is doing with the Chiltern View Site. Agreed. Cllr Mustoe
- 7. SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING, 4th January 2010**
It was agreed unanimously to accept the minutes of the Parish Council Meeting held on the 4th January 2010; the Chairman signed the minutes
- 8. SIGNING OF MINUTES OF GENERAL PURPOSES WORKING GROUP, 7th January 2010**
It was agreed unanimously to accept the minutes of the General Purposes Working Group Meeting held on the 7th January 2010; the Chairman signed the minutes
- 9. MATTERS ARISING (for information): PARISH COUNCIL & GENERAL PURPOSES MINUTES**
- (1) Eaton Bray Parish Council Meeting:**
- Pot Holes: The Clerk agreed to chase Central Beds regarding the reported nuisance pot holes.
- Property – Moor End/Moor End Lane: The Clerk confirmed she will contact the resident who wrote to the council to ask them to monitor the situation (vehicle movements/increased traffic), with the findings reported back to the Parish For information:
Clerk

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Council at a later meeting.

Classic Trial: Cllr Johns/Cllr Pearson confirmed they had spoken to the event organisers and are happy with the event.

Sponsored Bench: Cllr Hawkes confirmed she has left a message with the enquirer – waiting to hear back.

Youth Club: All those interested are meeting up – to discuss next steps.

Blocked Drains: Cllr Garofall confirmed he is looking into this issue and will report back to the Parish Council with findings.

(2) General Purposes Working Group:

Policing Priorities: The Clerk confirmed she was forwarded the agreed policing priorities by the Parish Council to the police to action.

For information:
Cllr Hawkes

For information:
Cllr Garofall

For information:
Clerk

10. PLANNING COMMITTEE REPORT

Planning Issues

- Minus One, Tring Road: The response received by Planning, Central Bedfordshire confirmed that the residents are not in breach of their planning application.

Planning Applications, December 2009

The Parish Council looked at the Planning Applications presented before them.

The following decision was made by the Parish Council:

Application	Address/Development	Decision	Comments
CB/09/06962	FA Hawkins adjacent to 66 Totternhoe Road, Eaton Bray/Erection of six dwellings of four/five bedroom homes	No Objection	Please note: issues to be addressed – (1) Contaminated land - to be cleared without disturbance to local neighbourhood (2) Height of roof line – too high in an area adjacent to green belt (3) Listed as 2 storey-buildings, 3 storey in plan with 6 beds (4) Lack of affordability for young/local residents
CB/10/00102	Warehill Equestrian Centre, Doolittle Lane/Change of use from D2 Equestrian Centre to D1 Place of Worship	Recommended Refusal *No Objection x2 *Abstention x1 *Recommended refusal x4)	Reasons for recommendation – (1) Designated land was taken off green belt to allow for sports/equestrian facilities (2) Not acceptable change of use

The Clerk to report Parish Council's decision to the relevant authority. All agreed.

Clerk

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11. BUSINESS MATTERS

(1) **EB Lions/Youth Football:** Representatives from EB Lions/Youth Football addressed the Parish Council. They expressed their wish to have an all-weather training facility within the parish. They are looking at the disused field owned jointly by the Church and Parish Council in Bower Lane. The Lions are looking into costs/obtaining grants, but have come to the Parish Council to gauge their scheme. The council enquired as to vehicles using this facility; however provision would be made on the land for vehicles to park, drop-off children away from the main road. The Parish Council asked whether this facility could be used for other youth teams (i.e. basketball etc) to use? The football representatives confirmed that this facility would include a provision for other parish youths/club to use, using a booking system.

It was proposed that the council support this proposal/scheme, seconded, agreed unanimously in principal to the scheme.

It was suggested the Clerk look into the legal status of the land. All agreed.

Clerk

(2) **Allotments:** Due to an increasing interest in the renting allotments in the parish, it was recommended that the Parish Council look into the options available, one being part of Holmans Field. Cllr Garofall/Cllr Pearson agreed to look into this area further reporting back to the Parish Council with their findings. All agreed.

Cllr Garofall/
Cllr Pearson

(3) **Grass Cutting:** The Clerk confirmed that she had enquired with other Parish Councils (those now responsible for their own grass verge cutting) for their findings on this matter. Will report back to the Parish Council once received.

(4) **Parish Plans:** It was recommended that the Parish Council let all parishioners know what the council has been doing over the last few years for them. The Clerk will put together a report, forward to all Councillors for their input, to then be included in Focus in due course. All agreed.

Clerk/Focus/
All Councillors

(5) **Parish Clerk's Yearly Review:** The Clerk informed the Parish Council that there is currently no pay increase being offered to employees, however would update the council if there are any further developments. However this current decision does not affect the payment terms under the clerk's contractual increments for the next financial year. In accordance with the clerk's contract, there is an annual increment offered under the NJC salary point system. The clerk currently being set at the NJC salary point 19, however with the annual increment this would be moved to NJC salary point 20. At current salary level of £9.161 per hour would give an increase of 4.5% to £9.591 per hour. This increase was proposed, seconded - unanimous. All agreed to Clerks annual increment as from April 2010. Clerk to action.

Clerk

(6) **Budget 2010/11:** It was recommended a Finance Meeting be set up to review 2009/10 budgeting and to set the new financial year 2010/11 budgeting for Parish Council spend. All agreed. Clerk, Cllr Marriage, Cllr Johns, Cllr Windmill to action.

Cllr Marriage/
Cllr Johns/
Cllr Windmill/Clerk

12. REPORTS

(1) **Recreation Ground Improvements/Skate & Ride Area:** The Parish Council was updated on an incident at the Skate & Ride where Graffiti artists have 'tagged' the area. The incident was witnessed and reported to the police who reacted very quickly to deal with this issue. The markings have now been removed. It was proposed that the Parish Council ensure they have adequate cleaning material in stock, it was recommended a maximum spend of £50 for the materials. All

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agreed. Cllr Hawkes to action.

The final benches have now been fitted – the build for the area now complete. The Clerk confirmed that the final grant money has been released and forwarded to the Parish Council for final payment of the build.

The Parish Council is now looking into organising an official ‘open day’ for the Skate & Ride Area now complete. A recommendation of end March/April 2010. It was agreed for Cllr Hawkes to put together a working party to organise this event. Cllr Garofall, Cllr Marriage agreed to be part of the working group. All agreed.

(2) **Coffee Tavern:** There was nothing to report.

(3) **Cemetery:** It was proposed to the Parish Council that they accept the recommended changes to the Cemetery regulations/rules. This was agreed. Cllr Conner/Clerk to action. The Clerk informed the council that she is still awaiting further details/advice regarding the acquisition of additional burial land and the legal position on the publication of burial records.

13. PARISH CLERK REPORT

(1) The Clerk informed the Parish Council that they will need to organise the village Handyman’s holiday cover. It was recommended the General Purposes Working Group to look into this. All agreed.

(2) The Clerk informed the Parish Council of a damaged dog bin, situated at The White Horse/green area. It was suggested that Cllr Marriage/Cllr Pearson look at/assess the damage and action accordingly. All agreed.

(3) Cricket Club Lease: The Clerk informed the Parish Council that she is still looking into the ownership/control of the land at the Cricket Club. It was suggested that the Clerk now contact the council’s solicitors and obtain and quote for the work. All agreed. Clerk to action.

14. TO RESOLVE TO PAY JANUARY 2010 ACCOUNTS

It was unanimously agreed to pay January 2010 accounts.

15. NEXT AGENDA

- Items for the Parish Council Meeting Agenda to be submitted to the Clerk **NO LATER THAN** Tuesday 16th February 2010.

The meeting closed at 10:40pm.

Next meeting/s to be held:

- (1) Monday 1st March 2010, 7:30pm at The Coffee Tavern
- (2) Monday 12th April 2010, 7:30pm at The Coffee Tavern

Cllr Hawkes

Cllr Hawkes

Cllr Conner/
Clerk

GP Working Group

Cllr Marriage/
Cllr Pearson

Clerk

All Councillors