

EATON BRAY PARISH COUNCIL

Minutes of the Eaton Bray Parish Council

Held on 2nd June 2008

PRESENT: Cllrs. D. Marriage (in the chair)
R. Brand
J. Conner
P. Gallagher
M. Hawkes
M. Heyland
T. Moxey
D. Pearson

IN ATTENDANCE: Clerk: H. Head

ALSO PRESENT: County Cllr B. Piggott, 12 Residents/General Public

1. APOLOGIES District Cllr K. Janes, Cllr R. Windmill, PC V. Dady

2. SPECIFIC DELARATION OF INTEREST

Cllr Marriage declared his involvement with the Sports and Social Club.

Cllr Pearson declared involvement in the Sports and Social Club.

3. PUBLIC OPEN FORUM

The Chairman asked those in attendance if they had any items they wished to raise.

- Residents raised concerns regarding a planning application for Dyers Road, Eaton Bray; the proposal of which is for change of use to small business use. The residents are concerned as to what *small business* will mean also that this road is part of the bridle way. At the point where this development is to occur it is not a road but a track. Concerns were raised about noise pollution and safety for the road entrance. At this point the Chairman read out letters received by the Parish Council from concerned residents over this development. One letter pointing out that work that was asked to be done in Dyers Road by the Applicant after a previous planning application was refused has still not been completed. The Parish Council listened to all comments and was put to the vote of the Parish Councils course of action. Decision unanimous for the Parish Council to object to this planning application. It was also asked that the Clerk write to South Beds with the Parish Councils decision, also stating that there needs to be more clarification as to exact nature of the *small business* also concerns that the planning officer has commented on the planning application suggesting a sympathetic hearing even prior to public consultation. Clerk
- Mr and Mrs Dear asked what was happening with the land strip alongside their property. They were informed that this matter was in hand and that the Parish Council was waiting final details and would be informed in due course. Clerk to chase. Clerk

4. SIGNING OF MINUTES OF THE PARISH COUNCIL, 7TH MAY 2008

It was agreed unanimously to accept the minutes of the Parish Council Meeting held on the 7th May 2008. The Chairman signed the minutes.

5. MATTERS ARISING FROM THE PARISH COUNCIL MINUTES

- The Chairman gave an update on Mill End Close, confirming the Parish Council have had a response from the representative of the owner of the land behind. Also that a meeting needs to be set up with the representative and Councillors to visit the area to discuss the next steps. Cllrs Marriage, Pearson, Brand
- The Chairman gave a Highways update. Confirming that the Clerk will be Clerk

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contacting Highways on a regular basis on updates for Eaton Bray Parish.

- The Chairman informed the Parish Council that he is still waiting to hear from Maria Sinclair with a view to organising a meeting to discuss the future of the Youth Club.
- It was agreed that all Allotment holders need to continually report any problems to the Police. A query was raised with regards to the hedging along the boundary to Church Lane/Allotments and the type of plants used/agreed. Clerk to find correspondence relating to this and bring to next PC Meeting.
- It was confirmed that Cllr Moxey and Cllr Heyland will be attending the Chilterns Planning Training on 1st July 2008.
- The Clerk informed the Parish Council that she had received a letter from the Solicitors holding the Deeds for the Coffee Tavern and was in communication agreeing to the initial payment of £100 +VAT for the solicitors to get these documents with a view to a quote for the work to find out the relationship between the Coffee Tavern and Parish Council. Ongoing.

Clerk

6. DISTRICT AND COUNTY REPRESENTATIVES

County Cllr Piggott informed that Council that he is the Chairman for the Environment and Economic Overview Committee. He also informed that Parish Council that an area currently being looked into is the possibility of have 20 miles per hour speed limit outside schools. The Chairman asked if this was an area we could look into however County Cllr Piggott informed the Council that due to the School being up a side road it may not be an option. He suggested the Council look into the option of temporary speed limit signs during start and end of School day. It was recommended this be brought forward to the PC Meeting in September as by then County Cllr Piggott would have more details on this area. All Agreed.

County Cllr Piggott,
All Councillors,
Clerk

7. POLICE REPRESENTATIVE

There was no representative from the police in attendance. PC Viv Dady gave her apologies to the Clerk. PC Viv Dady asked the Clerk to inform the Parish Council that another Police Surgery is being set up, jointly with Buckinghamshire Police, on the 26th July 2008, venue to be agreed.

PC Viv Dady

8. UPDATE ON POLICING ISSUES WITHIN EATON BRAY PARISH

Cllr Brand went through what he has been looking into on Policing for the Parish since the last meeting. He read a report (attached) on the current situation and what options as a Parish we have with a view to policing. An area which Cllr Brand is looking into is Special Constables who hold more powers and PCSO's. Cllr Brand also reported that he is looking into who sets the Policing policies for the Parish. It was agreed he would keep the Parish Council updated on progress. Cllr Brand also updated the Parish Council on the results of the recent Police Surgery held in Eaton Bray (report attached).

Cllr Brand
Report/s attached

9. THE VILLAGE POST OFFICE AND PREPARATIONS IN EVENT OF THREATENED CLOSURE

The Clerk gave an update on the Post Office threatened closure. She informed the Parish Council that no confirmation of which Post Offices will be put forward for closure will be released until the 8th July 2008. The Clerk confirmed that she would be putting together a petition for residents to sign as preparation in the event of threatened closure. It was agreed that this petition should be placed in the village store and also on the Parish Council's stand at the Carnival in July.

Clerk

10. UPDATE ON THE ENTRANCE TRACK TO THE CRICKET CLUB GROUND

Cllr Pearson reported that he visited the site to look at the entrance track and agreed that it is very uneven and in poor condition. The Cricket Club are looking into the possibility of a new entrance to the ground and have confirmed that they will inform the Parish Council of their decision at the PC Meeting in September 2008. The Parish Council discussed the possibility of this new track and agreed unanimously in principle to a new road and asked Cllr Pearson to keep the council updated on any new

Cllr Pearson

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developments in this matter.

11. PARISH COUNCIL VILLAGE CARNIVAL STAND

Cllr Gallagher informed the council that he has the banner/stand for the carnival. He did ask Councillors for any suggestions/ideas for items on the stand; informing the council that he is putting together the display on the skateboard/youth shelter project. Ideas brought forward were: petition for Post Office, police leaflets to hand out – Clerk to contact printing company to get these done in readiness for the carnival. Cllr Marriage to forward contact details. Those agreeing to be on the stall for the carnival were: Cllr Windmill, Cllr Gallagher, Cllr Hawkes, and Cllr Brand – other Councillors who will be able to do a *stint* on the stall to please inform Cllr Gallagher. Cllr Brand asked if the Parish Council were happy to have *Police/Special* on the staff – all agreed. It was also asked for the Clerk to put together a notice with the date of the new Police Surgery to be displayed on the stall. Clerk agreed to contact PC Viv Dady for the details.

Cllrs Windmill,
Gallagher, Hawkes,
Brand

Cllr Brand
Clerk/PC Viv Dady

12. GENERAL PURPOSES REPORT AND SIGNING OF MINUTES, 29TH MAY 2008

It was agreed unanimously to accept the minutes of the General Purposes Working Party held on the 29TH May 2008. The Chairman signed the minutes.

13. MATTERS ARISING FROM THE GENERAL PURPOSES MINUTES

Dog Bins: it was agreed that the Parish Council would put in more dog bins and for the Clerk to look into getting quotes for purchase and installing of bins (ideally with any *bulk discounts*). Clerk to action.

Clerk

Skateboarding: Cllr Gallagher reported that he is awaiting replies for quotes. Also that this area of the project should include the Youth Shelter. Cllr Gallagher is contacting PC Viv Dady to get police support for this project and for the police to respond to Cllr Marriage with their comments. The form to be completed is to be forwarded to the Clerk to respond and ensure funding deadline is met.

Cllr Gallagher
Cllr Marriage
PC Viv Dady
Clerk

Kerbing/Three Corners: Cllr Gallagher reported that the priority for the village is pavement repair. Recommending that once payment repair is completed, any monies remaining could go to other areas. All agreed.

Conservation Area/River Ouzel: This area is now being looked into with four available options. Cllr Gallagher reported that he is contacting Bedfordshire Countryside Management Service and Drainable Board at the best way to go forward, bringing this under further discussion at the next GP Working Group. Date to be confirmed to Clerk of next GP meeting.

GP Working Group
Cllr Gallagher/
Clerk

14. CHAIRMAN'S COMMENTS AND CORRESPONDENCE

- Letter from NATS, TCN Consultation in response to PC letter of 17th April 2008
- Letter from South Bedfordshire District Council re unlawful pruning in conservation areas – booklets to be given for D. Granger Landscapes, John Hopwood, Cllr Pearson and Cllr Moxey.
- Letter from Eaton Bray Lower School declining the loan from Eaton Bray Parish Council. Recommended that the Parish Council look into the possibility of an additional Grant towards the building work for the new Nursery. All agreed to bring forward for PC Meeting in September 2008.
- Email from Chilterns Conservation Board – Conservation Award 2008.
- Letter from Thames Valleys Water regarding the *Draft Water Resources Management Plan* – no Councillors were able to attend the meeting.
- Email from Stephen Mooring, BCC re cut your carbon campaign.
- Letter from South Beds District Council regarding Code of Conduct and training records of Councils.
- Request from Vitalise for grant/donations. Comments requested from Councillors.
- Email from Simon Barnett, SBDC Planning regarding planning processes – Cllr Marriage agreed to look into this further and report back to Cllr Heyland/Parish Council

Read file

Clerk

Clerk

Read file

Read file
Cllr Heyland/
Read file
Read file/All Cllrs

Cllr Marriage

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| <ul style="list-style-type: none"> • Request from Marc Ratcliffe, SBDC, Enforcement/Appeals re further details • Letter from Chiltern Conservation Board: Public Notice of Accounts & Grant application • Letter from Cllr Heyland re insurance query – the Clerk informed the Councillors that in addition to the Employers Liability Insurance which covers any accident occurring to a Councillor out of negligence by the council; there is a personal insurance for Councillors aged 75-85 year who can if they wish cover themselves for any accident occurring (<i>NOT</i> out of negligence) whilst carrying out Council work. If a Councillor wishes to be covered by this personal liability needs to supply the Clerk with a Doctor's letter informing the said Councillor is fit to work. The Clerk reiterated that this additional cover is <i>NOT</i> mandatory and it is the Councillor's decision whether to be included in this additional insurance. All Councillors were happy and understood the additional insurance cover on offer. • Letter from Resident in School Lane with concerns over Council tenants. Agreed for Clerk to respond, informing the residents that they report any problems to South Beds District Council as and when they occur. | <p>Read file</p> <p>Clerk</p> |
| 15. CLERK | |
| <ul style="list-style-type: none"> • The Clerk informed the Parish Councillors of a NATS demonstration taking place on Thursday 19th June 2008 • The Clerk asked the Parish Councillor if she is able to purchase a Cemetery Management and Admin for Local Council Clerks CD, which would give her comprehensive guide to how cemeteries are run whilst waiting for a Grave Management Course to be held in this area. All agreed. Cllr Marriage at this point recommended that the council look into the areas/spend for the Clerk and to update the previous list for the Clerk. All agreed to review at PC Meeting in July 2008. • The Clerk asked if she could get quote from D.J. Granger Landscapes to cut back the back hedge of the Bower Lane Cemetery. This is an area of conservation so care needs to be taken, however the hedge has to be cut back to ensure it is well clear of the gravestones. Obviously the work could not be done until after the nesting season. All agreed for Clerk to look into and get quotes. • The Clerk recommended the Parish Council put together a Grant Application Form to be completed for any requests for grants to the Parish Council. A sample form was put into the Read file for comments. All agreed. Clerk to action. • The Clerk suggested that Councillor's wishing to put an item for discussion on the Agenda to compile a short briefing note which would be sent with Agenda. The briefing note would need to be received by the Clerk by the deadline given for agenda items (<i>always stated at bottom of previous minutes</i>). All agreed. • The Clerk informed the Parish Council that she now had No Dogs Allowed Sign/Play area signs and asked for permission to speak to John Hopwood/Cllr Pearson to organise getting this in place at play area. All agreed. Clerk to action. • The Clerk informed the Councillors that there is a New Councillor Induction Training taking place on 2nd July and 10th July 2008 at Cardington. It was asked about travelling costs to attend these training sessions and whether mileage can be claimed. It was agreed unanimously that mileage can be claimed to and from venue. • A request has been sent to the Clerk from South Beds, Legal Department, asking if the Parish Council would fund the placing of a temporary road closure advertisement in the Beds on Sunday is £94.38 (£80.32 + VAT). Cllr Marriage declared an interest with the Carnival Committee and was not able to vote on any resolutions made in this matter. Concerns were raised as to why the Parish Council had been approached and the Clerk informed the council that the Carnival committee had asked for a road closure for the 5th July next however on investigation South Beds do not have funding to pay for relevant notices to be placed and therefore contacted the Parish Council direct for assistance in this matter due to charitable purposes. The Clerk asked the remaining Councillors if | <p>All Councillors</p> <p>Clerk</p> <p>Clerk</p> <p>Read file/Clerk</p> <p>All Councillors</p> <p>Clerk</p> |

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they agreed to this payment - it was carried unanimously that the Parish Council would fund this payment. It was then recommended that the Carnival Committee should look into budgeting for this cost for subsequent years. All agreed. Clerk to inform relevant parties.

Clerk

- The Clerk requested that once the Gateways have been repaired to get John Hopwood to clean/paint gateways. All agreed. It was also asked for Clerk to get John to clean/clear all village signs. All agree.
- The Clerk asked the Councillors if they were happy for a letter to be sent to allotment plot 1 holder requesting return of contract/cheque for tenancy by 27th June 2008 and if not return then the tenancy will be cancelled and offered to another potential tenant on waiting list. All agreed.
- It was asked for the Clerk to put in a request to Highways to have the grass centre strip (central reservation) at Wellhead, at Manton Road junction with the dual carriage cut to allow clear views when pulling out into road. Clerk to action.

Clerk

Clerk

Clerk

Clerk

16. PLANNING COMMITTEE REPORT

The following planning applications were considered:

Application Nos.	Development Site	Decision	If Refusal: Grounds for
TP/08/0512	Weeping Ash, 3 Richmond Court, Eaton Bray	No Objection	n/a
TP/08/0362	Ickniel Way Farm, Tring Road	<u>Put to vote:</u> Objection = 1 No Objection = 7 <u>Decision:</u> No Objection	n/a
TP/08/0539	9 Comp Gate, Eaton Bray	No Objection = 7 Abstain = 1 (Cllr Marriage declared involvement - abstained)	n/a
TP/08/0525	The Stables, Dyers Road, Eaton Bray	Recommended Refusal	As per Public Open Form – separate letter to SBDC on decision
CPD/08/0555	Rear of 16 The Rye, Eaton Bray	<u>Put to vote:</u> No Objection = 0 Objection = 6 Abstain = 2 (Cllr Marriage declared involvement - abstained) <u>Decision:</u> Recommended Refusal	To refer back to previous applications

Clerk

17. TO RESOLVE TO PAY MAY 2008 ACCOUNTS

It was unanimously agreed to pay the May 2008 accounts.

18. NEXT AGENDA

Items for the Parish Council Meeting Agenda to be submitted to the Clerk no later than, Thursday 3rd July 2008.

All Councillors/
Clerk

The meeting closed at 10:20pm.

Next meeting to be held: Monday 14th July 2008, 7:30pm at The Coffee Tavern.