

**MINUTES OF THE EATON BRAY PARISH COUNCIL MEETING HELD ON**  
**Monday 6<sup>th</sup> June 2005 at 7.30 p.m.**

**PRESENT:** Cllr M Beal (In the chair)  
D Marriage  
R Bagni  
R Windmill  
M Heyland  
L Tribbick  
K Janes  
D Hayes  
D Pearson

**IN ATTENDANCE:** T Littley (Clerk)  
**ALSO PRESENT:** 3 members of the Public and Norman Lee

**APOLOGIES:** Cllrs Heyland and Janes

**SPECIFIC DECLARATIONS OF INTEREST:**

<b>Page Number</b>	<b>Member declaring Interest</b>	<b>Present or Absent during discussion</b>
1047	Cllr Marriage	Present

Nature of Interest

Cllr Marriage – Secretary of Sports & Social Club.

**CHAIRMAN'S COMMENTS:**

Request from Victim Support for donation, Cllr Tribbick proposed that £50 be donated, seconded by Cllr Bagni, 5 in favour, 1 abstained, 1 against, vote carried.

Items placed in the circulation file:

- ? The Playing Field – Newsletter.
- ? SBDC – Minutes of Standards Committee meeting, 10/3.
- ? SBDC – Minutes of Rural Management Committee meeting, 30/3.
- ? SBDC – Notice of meeting, Planning Committee, 25/5.
- ? SBDC – Notice of meeting, Executive Committee, 24/5.
- ? SBDC – Revised agenda for Annual Meeting of the Council, 19/5.
- ? SBDC – Notice of meeting, Licensing Sub Committee, 31/5.
- ? SBDC – Minutes of meeting, Executive, 24/6.
- ? SBDC – Minutes of meeting, Council, 19/5.
- ? Chilterns Conservation Board – Newsletter.
- ? Action! – Newsletter.
- ? Victim Support newsletter.
- ? Christian Aid – World Poverty G8.

**ACTION**

## MINUTES OF THE LAST MEETING:

9/5/05 - Annual Parish meeting – These were signed as a true record of that meeting.

10/5/05 - Annual Parish Council meeting – These were signed as a true record of that meeting.

20/5/05 - G.P. Committee meeting – These were signed as a true record of that meeting.

*The agenda changed to allow members of the public to address the P.C.*

Parishioners that attended the meeting on 10/5/05 bringing attention to the problems occurring with Billington travellers reported that there have been increased Police patrols within the area and unsociable activities have reduced. Visits by the Police to the off-licence have also increased.

## MATTERS ARISING:

### Annual Parish Meeting;

Programme of Sports Pitch Maintenance: Cllr Marriage will be meeting with the Sports & Social Club to discuss requirements before the new football season. Report back to P.C.

Cllr  
Marriage

The Rye/Totternhoe Junction: Agreed: No further action at this time.

Property in Church Lane: Clerk has written to the residents instructing that the allotment plot must be reinstated and the building material removed.

Dog Bins: Clerk has E-mailed Joe Pitt at SBDC for an invoice.

### Annual Parish Council Meeting;

Letter to Chief of Police: Acknowledgment of letter being sent has been received. Clerk to thank Police for their increased activity within the village, but to press for a reply from initial letter. Copy to MP Selous.

Clerk

Manton Rd/Springfield Rd Hedgerow: Peter O'Reilly has confirmed an order has been placed for the cutting of the hedgerow. Reports of other hedgerows in need of attention, Clerk to write to residents. Hedgerows to be an agenda item in September.

Clerk

School Visit: Cllrs attended the School visit, Clerk to invite Head teacher to next meeting.

Clerk

Bench: The resident has decided upon a suitable bench. Cllr Pearson proposed that the Parish Council purchases the bench and invoice the resident full costs inclusive of VAT, Cllr Pearson to arrange installation, seconded by Cllr Marriage, unanimous. Clerk

Clerk

Churchyard: The working party attended a site visit to discuss ground maintenance requirements a work list was completed amounting to £495.00 plus VAT. Area around the boiler house to be postponed. Clerk has instructed contractor.

Pro-Forma: All Cllrs were reminded to bring their completed works to be done lists for next meeting.

All Cllrs

Height Barrier: Clerk was given an updated diagram and details of manufacturers, tenders to be sent out.

Clerk

Motorcycles: Reply from SBDC – Environmental Health suggesting that we contact

Planning as to the legality of these events. Agreed: Clerk to contact Environmental Health again as they are equally able to control these events.

Clerk

#### **DISTRICT & COUNTY AND OTHER REPRESENTATIVES:**

Norman Lee attended the meeting to update the Cllrs on current events at the village hall. Phase 2 fundraising is ongoing and going successfully with different events taking place. Funds currently stand at around £15k; around £53k is required for this phase. Quotes will be sought in around 6 month's time. The V.H. Committee have requested from the Charity Commission that the P.C. representatives increase from 1 to 2. Norman will update the P.C. every quarter.

The Chairman thanked Norman on behalf of members of the village for all his hard work and commitment.

#### **G.P. COMMITTEE REPORT – 20/5/05:**

The Meads Allotments: Tenant will attend next G.P. Committee meeting to discuss possible extra water supplies.

Security Coffee Tavern: It was recommended that extra yale locks are fitted to internal doors, Cllr Bagni proposed that an extra £50 was added to the agreed £100 to allow this to be done, seconded by Cllr Windmill, unanimous. Cllr Pearson will carry out work.

Cllr Pearson

Sports & Social Club dilapidations: The cost for stage 1 of repairs, which need to be carried out within 18 months, is circa £2,500. Cllr Marriage reported that he has asked the club to produce projections of all facility costs for next 2 years and that a budget should be set. The P.C. agreed that an extraordinary meeting should be held with the Club to discuss solutions for covering costs of essential items to be completed to ensure the lease can be renewed. Cllr Bagni proposed that the P.C. consult with the Solicitor and ask what action we need to take to extend lease for an initial 3 months and for the Club Committee members to attend a meeting in next 3 weeks to discuss their proposal for dealing with dilapidations under the terms of the current lease, seconded by Cllr Windmill, unanimous. Clerk to contact Solicitor.

Clerk

The Rye: Cllr Marriage reported that the grass has become very overgrown on the green. Clerk to contact contractor

Clerk

#### **APPLICATIONS FOR CLERK:**

Applications for the post of Clerk have been received. The closing date is 24 June 2005. G.P. Committee to inform Clerk of applications for interview and to set date of interview. This date to be early July for appointment mid July. G.P. Committee to review contract .

G.P. Comm.

#### **NEXT AGENDA:**

Items for next agenda;

Cricket Club lease – Renewal due.  
Booth Place – An update from Cllr Hayes  
BEVEC – An update from Cllr Hayes

## REPORTS:

End of Year Return: A random 5% sample of an intermediate audit has been requested. Part of this is for a copy of a risk assessment policy to be sent. The P.C. had agreed at a previous meeting that this schedule was not necessary at that time. Clerk to contact Beds R.C.C. for clarification and report back to the P.C. and if necessary the Finance Committee will form a schedule.

Clerk

Wallace Estate: It has been reported that a mature tree has not yet been planted on the Poplar farm estate as per the planning conditions. Clerk to contact SBDC.  
A resident has asked whether the green outside the off-licence could be converted into off road parking. A reply from SBDC states that this could cause more problems.  
Also resident has asked whether a road sign at the entrance of Wallace Drive could also display the road names that lead off of there. Clerk to contact Beds County Council.

Clerk

Clerk

## PLANNING:

Objections were raised on the following application that the proposed extension would be overdevelopment and would impact on the right to light for adjacent dwellings.

SB-TP-05-0396     Erection of ground and first floor extensions to provide a two storey Detached dwelling and erection of new detached double garage, 39 Moor End.

No objections were raised on the following applications:

SB-ARM-05-0448   Erection of dwelling and garage (approval of reserved matters SB-OUT-04-0867), Land R/o 25 Bower Lane.

SB-TP-05-0522     Erection of single storey front extension, 30 Wallace Drive.

SB-TP-05-0544     Erection of single storey side extension (revised app – 05/0252) 26 Moor End.

Beds County Council

Permission Granted

BC-CC-04-43     Erection of Visitor Centre, Car Parking, Revised Access, Drainage and Ancillary Works (Proposed Chilterns Gateway Centre).

## ACCOUNTS:

The completed End of Year Return was presented to the Cllrs for signing off. Concerns were raised as to item 9 as the Coffee Tavern is held in trust, cannot be sold and therefore is not an 'asset'. Item 10 details total of outstanding loan, inclusive of interest. Clarification as to whether this should detail the outstanding capital balance only. Cllr Bagni proposed that the Return was signed off subject to these two items being clarified by the Internal Auditor, seconded by Cllr Hayes, 5 in favour, 2 abstained, vote carried. Cllr Tribbick will speak to Mr Foster.

Cllr Bagni proposed that the accounts for May were paid, seconded by Cllr Windmill, unanimous.

<b>PAYEE</b>		<b>AMOUNT</b>	<b>V.A.T.</b>
Mr Hodge	Windows (C.Tav)	10.00	
Mrs Hignell	Caretaker (C.Tav)	83.33	
	Materials	7.63	
John Hopwood	Maintenance	64.69	
	Materials	7.14	
Inland Revenue	PAYE	18.26	
David Granger	Ground Maintenance	784.90	116.90
T Littley	Clerk	456.70	
Ray Foster	Internal Auditor	100.00	
Beds Newspapers	Clerk advert	86.95	12.95
	<b>TOTAL</b>	<b>£1619.60</b>	<b>£129.85</b>

#### **INCOME**

Mr Bailey	Cottage Rent	188.00
Lettings	Coffee Tavern	24.00
EBS&SC	Loan	*
Lloyds TSB	Interest	*
Bank of Ireland	Interest	*
	<b>TOTAL</b>	<b>£</b>

\* Info not yet rec'd.

<b>BALANCES</b>	at close of business	June 2005
Lloyds TSB	£*	
Bank of Ireland	£*	

Dated this                      day of                      2005