

**MINUTES OF THE EATON BRAY PARISH COUNCIL MEETING HELD ON  
Monday 6<sup>th</sup> December 2004 at 7.30 p.m.**

**PRESENT:** Cllr M Beal (In the chair)  
M Heyland  
L Tribbick  
K Janes  
D Hayes  
D Marriage  
D Pearson

**IN ATTENDANCE:** T Littley (Clerk)  
**ALSO PRESENT:** Norman Lee, P.C. Neville Johnson, Inspector Steve Barrett,  
Community Support Officer – Faye Matthews

**APOLOGIES:** Cllr Bagni, County Cllr Piggott

**SPECIFIC DECLARATIONS OF INTEREST:**

<b>Page Number</b>	<b>Member declaring Interest</b>	<b>Present or Absent during discussion</b>
1011	Cllr Marriage	Present

Nature of Interest

Cllr Marriage – Secretary of Sports & Social Club.

**CHAIRMANS COMMENTS:**

An invitation from Eaton Bray Lower School to attend their Christmas Concert.

Poppy Appeal raised £1454.83.

Beds County Council – notification that planning was refused for Goswell Yard, Billington Road. An appeal is to be sought. Any further comments should be directed to the Planning Inspectorate.

Justices Licence – Unwins renewal of licence.

E-mail from environmental services – SBDC, reporting of a complaint from a resident about overhanging branches/trees at the top of Moor End Lane leading into Mill End Close. Request to know whether the PC is responsible for the cutting of these trees/shrubs. G.P. Committee to attend a site visit.

Beds C.C. – Beds C.C. Best Value Review of Cultural Services, consultation. G.P. Committee to complete.

Voluntary and Community Action – Membership renewal, £10.00. All agreed.

**ACTION**

G.P. Comm.

G.P. Comm.

Items placed in the circulation file;

- ? SBDC – Footpath No. 3, Public Path Diversion Order No. 1/2003. For information.
- ? SBDC – Planning Committee, minutes 13/10.
- ? SBDC – Notice of meeting, Executive Committee, 9/11.
- ? Rural Services review.
- ? Local Council Review.
- ? SBDC – Notice of meeting, Licensing Sub Committee, 18/11.
- ? SBDC – Information reports, Nov.
- ? SBDC – Notice of special meeting, Standards Committee, 16/11.
- ? Beds Bugle.
- ? Environment Agency – Flood Awareness Campaign 2004/05.
- ? Waste Strategy Public Consultation Exercise
- ? Beds C.C. – Milton Keynes South Midland Sub-regional Strategy – Proposed Alterations.
- ? SBDC – Special Planning Training Session for Parish Councils, 24/1/05.
- ? SBDC – Minutes of meeting, Executive, 9/11.
- ? SBDC – Minutes of meeting, Planning, 3/11.
- ? SBDC – Notice of meeting, Planning, 24/11.
- ? SBDC – Notice of meeting, Licensing, 25/11.
- ? The Standards Board – Booklets of ‘Lobby groups, dual-hatted members and the Code of Conduct.
- ? Beds & Luton Casualty Reduction Partnership – Newsletter.
- ? Beds C.C. – A new local transport plan for Beds – Workshops.
- ? SBDC - Notice of Meeting, Rural Mangmt Committee, 1/12.
- ? SBDC – Notice of Meeting, Standards Committee, 2/12.
- ? SBDC – Notice of Meeting, Executive Committee, 30/11.
- ? Beds C.C. – Salting Routes.
- ? Charity Commission – Newsletter.
- ? SBDC – Council meeting, 7/12.
- ? SBDC – Standards Committee Minutes, 16/11.
- ? JMP Consulting – A new local transport plan for Beds.
- ? Standards Board for England – Local investigations: guidance for monitoring officers and standards committees.
- ? Beds Police – Annual Review 03/04.
- ? CPRE Beds – Current Government Consultation on massive growth proposals for Beds.
- ? SBDC – Details of funding information for rural areas.

#### **MINUTES OF THE LAST MEETING:**

1/11/04 – Parish Council Meeting – Page 1002, **delete** ‘ members of the public can take statements from offenders and report incidences to the Police who will follow up on these statements’, **add** ‘that if bikes had no VRMs but the riders were known to the witness they could make a statement and the Police will follow it up’. Page 1004, **delete**, ‘had been received’, **add** ‘are expected to be received’ and **add**, ‘copies of letters from architect and engineer to be circulated to all members of working party’ These were then signed as a true record of that meeting.

16 & 18/11/04 – Finance Committee Meeting – These were signed as a true record of that meeting.

## **DISTRICT & COUNTY AND OTHER REPRESENTATIVES:**

No further news on the gypsy encampment, awaiting appeal hearing.

Cllr Janes informed the Clerk that the PC need to write to SBDC expressing an interest in extending the Alcohol Free Zone, whereupon details of procedure will be sent to the PC.

Clerk

Removal of fly-tipping is taking around a month to be cleared.

## **MATTERS ARISING:**

Streetlights: Clerk has reported all streetlights which are out on the High Street, report number 37891. The concrete post along Wallace Drive has now been removed. Church lane streetlight, report number 37889. Knights Close report number 39228. 4 more streetlights have been reported, Clerk to inform Beds C.C.

Clerk

Quality Council: The PC has decided not to apply for Quality Council Status at this present time.

Village Booklet – P3: Shaun Hayden has reported that the booklet will take more time to produce than first thought. A supply once printed will be issued to the PC. Clerk to request that the PC pre approve the new booklet.

Clerk

Remembrance Day Service: Cllrs attending the service reported that the Police officers deployed did not stop the traffic during the 2 minutes silence.

The Rye – Traffic Sensor: Clerk to obtain quote for re sealing the sensors. Clerk to write to the Police to ascertain whether these sensors will continue to be used.

Clerk

Pothole – The High Street: Clerk has twice reported the water leak. An engineer has been instructed by Three Valleys Water.

Rye Rec & Coffee Tavern Car park: Clerk to chase contractor for an update on works.

Clerk

Billington Traveller site/MP Selous: Letter received, MP Selous has written to SBDC asking what steps are being taken to stop any further illegal sites and what support is being given to SBDC to stop the Billington site. Further response received MP Selous with a copy of letter from SBDC reporting that SBDC are working with County Council and other districts to develop official site policy and provision which will be a long term approach.

Seating at Moor End bus shelter: Materials have been obtained, Cllr Pearson and John Hopwood to complete works.

Cllr Pearson

Mill End: Clerk has chased Beds C.C. regarding the supply of a tree, none available at the moment. Strimming to rear of house at Mill End Close, Clerk to liaise with contractor to attend a G.P. meeting to discuss a refund regarding work that should have been included in the ground maintenance contract.

Clerk  
G.P. Comm.

Licensing Act Draft Document: G.P. Committee deferred until December meeting.

G.P. Comm.

Ground Maintenance Contract: Tenders have now been sent. Deadline 31<sup>st</sup> December. G.P. Committee to assess returned quotations at their meeting on 5<sup>th</sup> January and make recommendations to the PC at the January 10<sup>th</sup> meeting.

G.P. Comm.

Bridge – Holman's Field: John Hopwood reported that he was unable to do this job. Cllr

Pearson will undertake the work when the weather is drier.

Cllr Pearson

**POLICE:**

P.C. Neville Johnson, Inspector Steve Barrett and Community Support Officer, Faye Matthews attended the meeting.

In the last month 6 crimes have been reported within the village. These are mainly to do with vehicles.

Concerns were raised by the PC with regards to speeding motorists. PC Johnson informed the Cllrs that complaints of this nature should be directed to Richard Bratton, Casualty Reduction Officer, who will instruct the mobile speed camera to attend the village at a prominent time.

To assist the PC in their complaints a mobile speed unit could be loaned to the council on a 48 hour basis whereupon data could be recorded, detailing speeds and frequency of offenders. G.P. Committee to look at organising volunteers and arranging a suitable date and timings.

G.P. Comm.

The Cllrs thanked PC Johnson for organising Police attendance at the Remembrance day service, but told of their disappointment that the traffic had not been slowed/stopped. Cllrs suggested that they inform the Police prior to the next Eaton Bray service of their exact requirements.

Cllr Heyland reported of a growing disappointment with response of officers to attend incidences and reduced visits to Home watch groups, and as a result these groups are disbanding. The officers explained that over the years PO's have to cover a wider area and more groups have formed making it difficult to retain the level of service.

The officers were thanked for their constant attendance in the village by way of patrols.

**REPORT FROM THE FINANCE COMMITTEE MEETING – 16 & 18/11/04:**

As per the recommendation by the Finance Committee, Cllr Tribbick proposed that the Clerk's salary be increased from £8.58 per hour to £8.82 per hour (£4586.40 pa) in accordance with NALC guidelines, seconded by Cllr Marriage, unanimous. New rates apply from January 2005.

The budgets for 2005/6 and 2006/7 have been completed with 2007/8 forecast. This will enable to PC to plan future projects more accurately.

A precept of £35k equates to 50p per week council tax on a 'C' banding. Due to recent financial outlays, current reserves, plans to redecorate the Coffee Tavern and other necessary requirements it is anticipated that a precept of £45k will be required. Cllr Heyland proposed that the precept be set at £45k, seconded by Cllr Hayes, unanimous.

Details of budgets and forecast can be obtained from the Clerk.

**TRAFFIC CALMING – 30MPH REPEATER SIGNS:**

Further to Cllrs Marriage, Windmill and Tribbick carrying out a consultation process with affected residents, the PC agreed to go ahead with the roundels along The Rye and Totternhoe Road. Clerk to inform Alan Trille of Beds C.C.

Clerk

**ALCOHOL FREE ZONES:** Item covered in District & County.

**BOWER LANE CEMETERY:**

The Clerk has served notice on the tenant that the lease will not be renewed in June 2005. The tenant has queried what will happen with hedges and fences once the land is reclaimed. The Clerk has invited the resident to attend a site meeting once this has been scheduled.

The Clerk has obtained details of burial charges. G.P. Committee to review current fees.

G.P. Comm.

The PC has agreed that the statue within the cemetery is not offensive and have decided not to follow the complaint up.

Report of a couple of headstones being knocked over. Cllr Heyland to visit cemetery to ensure no vandalism is occurring.

Cllr Heyland

**REPORTS:**

The Village Hall: Plans for fundraising have begun regarding phase 2. Building and Fire Inspections to phase 1 have been carried out successfully. Some mechanical and electrical work has not been finished. Cllr Hayes raised queries regarding this and Norman Lee was able to answer these questions. Cllr Marriage will be reconciling invoices with KJM Todd to ensure all is correct.

Cllr Marriage

Eaton Bray Lower School: The post of head teacher is to be re-advertised. Interest in this position has been shown by a member of the school. Further news will be reported back to the PC when the role has been filled.

Sports & Social Club: Cllr Marriage reported that the Club's financial situation is being analysed with a cheque signing system being implemented. A letter of intention to renew lease to be forwarded to the Clerk. Cllr Tribbick reiterated that discussions are to ensue regarding the appointment of a surveyor to assess a schedule of dilapidation works that are to be carried out in accordance with the lease terms. Discussions to also include the repayment of the outstanding loan. Clerk to issue a copy of the lease to all Cllrs for perusal before the next PC meeting.

Clerk

Cllr Pearson will make enquiries into likely costs for the fabrication of post and rails within the car park.

Cllr Pearson

Damsons in Distress: Cllr Beal reported that a meeting with Steve Halton took place to gauge suitability of a site for the project. Initial thoughts that the land at Bower Lane may be suitable. Suggestions that unused allotment plots could be considered. Cllr Beal proposed that the PC agreed in principal to the idea of the allotments being considered for the damsons orchard, seconded by Cllr Marriage. Cllrs Beal, Marriage, Tribbick and Hayes in favour, Cllr Pearson against and Cllr Heyland abstained.

A public meeting at the village hall is to take place on Friday 10<sup>th</sup> December, hosted by Steve Halton of the North Chilterns Trust.

**NEXT AGENDA:**

Sports & Social Club – Lease requirements  
Damsons In Distress Project – Report from Public meeting.

## **PLANNING:**

### **Parish Council**

Objections – Establishing a precedent and is on greenbelt land.

SB-TP-04-1253 Stationing of one mobile home, 34 The Rye.

Objection – Overdevelopment

SB-TP-04-1474 Erection of first floor side, two storey and single storey rear extensions (Revised app. 04-0709), 17 Cantilupe Close.

No objection to the following application:

SB-TP-04-1469 Temporary siting of one mobile home, Plot 5, Poplar Farm.

Objection – Concerns with access to the main road.

SB-TP-04-1464 Sub-Division to form two dwellings and erection of two storey rear and single storey side extensions, 18 Moor End.

Objection - Overdevelopment

SB-TP-04-1451 Variation of condition 23 of planning permission 98/0885 to allow temporary use of one cottage as a residential dwelling, Land r/o Rye House.

### **District Decisions**

Notice of Grant of Planning Permission:

SB-TP-04-1229 Erection of single storey front/side and rear extensions and alterations to form garage with pitched roof, 31 Church Lane.

SB-TP-04-1148 Erection of single storey rear extension, 9 Medley Close.

SB-TP-04-1204 Erection of single storey side extension (resub. 04/0729), 56 Totternhoe Rd.

SB-TP-04-1118 Erection of single storey and first floor front extension, 17 Park Lane.

SB-TP-04-1156 Erection of detached dwelling (amended scheme 04/0173) to provide conservatory to rear, land between 57/59 Bower Lane.

SB-TP-04-1315 Erection of single storey rear extension (Revised app. 04-1014), Hollybrook, The Rye.

Notice of Refusal of Planning Permission:

SB-TP-04-1014 Erection of single storey side and rear extensions, Hollybrook, The Rye.

Notice of Grant of Listed Building Consent:

SB-LB-04-1202 Erection of single storey side extension, 56 Totternhoe Road.

**ACCOUNTS:**

Cllr Marriage proposed that the accounts for November be paid, seconded by Cllr Hayes, unanimous.

<b>PAYEE</b>		<b>AMOUNT</b>	<b>V.A.T.</b>
Mr Hodge	Windows (C.Tav)	8.00	
Mrs Hignell	Caretaker (C.Tav)	83.33	
John Hopwood	Maintenance	100.01	
	Materials	24.97	
Inland Revenue	PAYE	28.16	
David Granger	Ground Maintenance	746.13	111.13
T Littley	Clerk	446.43	
Powergen	Electricity (C/Tav)	116.44	2.36
Three Valleys Water	Meads Allotments	16.56	
Eaton Bray Hall Mgnt Committee	Village Hall	18,568.52	
KJM Todd	Stage 1 20% payment	1156.20	172.20
David Pearson	Panes for C/Tav. Supply wood for bus shelter	198.82	
	<b>TOTAL</b>	<b>£20,337.37</b>	<b>£285.69</b>

**INCOME**

Mr Bailey	Cottage Rent	235.00
Lettings	Coffee Tavern	189.00
EBS&SC	Loan	*
Lloyds TSB	Interest	*
Bank of Ireland	Interest	*
SA Bates	Burial - Larter	350.00
	<b>TOTAL</b>	<b>£</b>

**BALANCES** at close of business      End of November

Lloyds TSB      £  
Bank of Ireland      £

Dated this      day of      2004