

**MINUTES OF THE EATON BRAY PARISH COUNCIL MEETING HELD ON  
Monday 1<sup>st</sup> November 2004 at 7.30 p.m.**

**PRESENT:** Cllr R Bagni (In the chair)  
R Windmill  
L Tribbick  
K Janes  
D Hayes  
D Marriage  
D Pearson

**IN ATTENDANCE:** T Littley (Clerk)

**ALSO PRESENT:** County Cllr Piggott, PC Nev Johnson, Norman Lee.

**APOLOGIES:** Cllrs Beal and Heyland. Cllrs Janes & Piggott for leaving early.

**SPECIFIC DECLARATIONS OF INTEREST:**

Page Number	Member declaring Interest	Present or Absent during discussion
1004/5	Cllr Marriage	Present/Absent
1004	Cllr Bagni	Absent

Nature of Interest

Cllr Marriage – Secretary of Sports & Social Club and planning application 04/1341  
Cllr Bagni – Planning application 04/1341.

The agenda changed to allow County Cllr Piggott to leave for another meeting.

**TRAFFIC CALMING – 30MPH REPEATER SIGNS:**

Alan Trille from Raynesway has visited The Rye, Bower Lane and Eaton Bray Road and has confirmed that 30mph repeater signs are needed along these stretches of carriageway. He has provided a map detailing exact locations of where these signs could be placed. Cllr Piggott will confirm with Raynesway whether these will be on alternate sides of the road and whether an extra sign going out of the village from Bower Lane can be included. Cllrs Marriage, Windmill and Tribbick will visit the residents where the signs are to be located to discuss their views and to gain agreement. Item to be included in Focus so that all residents may forward their views. Cllr Piggott also informed the PC that County Council are looking at a suitable location for the possibility of a speed indicating sign; the PC agreed that County should use their discretion as to the best possible location. Cllr Piggott will also be following up the possibility of painted 30mph repeater signs on the roads of Northall and The Rye.

Cllr Piggott reported that following a survey carried out BAPTIE are looking to instruct a lorry ban within the 3 villages.

Kill Your Speed sign at Bower Lane has faded, Clerk to contact Alan Trille.

A number of streetlights along the High Street are out, Cllrs to inform Clerk of location numbers so that they may be reported.

**ACTION**

Cllr Piggott  
Cllrs  
Marriage,  
Tribbick and  
Windmill

Cllr Piggott

Clerk

All Cllrs

## **CHAIRMANS COMMENTS:**

A letter of thanks from the Edlesborough and Eaton Bray Scout group regarding the donation.

Letter from the Eaton Bray Taverners Bridge Club asking the PC to consider financial assistance to the club by way of £250 for assistance in buying bridge tables. The PC actually purchased 6 tables in 1997 and donated them to the bridge club. Clerk to respond.

Clerk

Quality Council Guide book – This was placed in the circulation file to enable Cllrs to read through and respond with their views at the next meeting.

All Cllrs

Police Mobile Surgery – The unit will be attending the Coffee Tavern car park on Thursday 25<sup>th</sup> November between 2.00 p.m. and 7.00 p.m.

Items placed in the circulation file;

- SBDC – Notice of meeting, Planning Committee, 13/10.
- SBDC – Minutes of meeting, Executive, 28/9.
- SBDC – Notice of meeting, Full Council, 12/10.
- Beds C.C. – Notice of waste strategy public consultation meetings, 16/11 & 24/11.
- Beds Police Authority – Local Policing Plan, 2004/2005.
- London Luton Airport – Proposed Western Extension to the Luton Airport controlled airspace, additional question and answer document.
- SBDC – Notice of meeting, Executive, 19/10.
- SBDC – Information reports – Oct.
- SBDC – Minutes of Council meeting, 12/10.
- SBDC – Minutes of Executive meeting, 19/10.
- SBDC – Notice of Meeting, Planning Committee, 3/11.
- Beds R.C.C. – Network News
- B.P.F.A. – Newsletter.
- A guide to becoming a Quality Council.
- SBDC – Local Plan Review, adopted 01/04.
- Beds Police information evening 24/11. Poster placed on notice board.
- New Ethical Framework Regulations – [www.hmsso.gov.uk](http://www.hmsso.gov.uk).
- Clerks & Councils Direct – Newspaper.
- Voluntary and Community Action – Annual Report and Accounts 03/04.

## **MINUTES OF THE LAST MEETING:**

4/10/04 – Parish Council Meeting – Page 996, delete ‘Leader’ add ‘helper’. These were then signed as a true record of that meeting.

14/10/04 – G.P. Committee Meeting – These were signed as a true record of that meeting.

## **CLERK’S REPORT:**

No items to report.

## **DISTRICT AND COUNTY & OTHER REPRESENTATIVES:**

Cllr Janes reported that the traveller site case is still ongoing with a likely high court hearing date in January 2005.

Cllr Janes reported of his concerns with the plans for the Dunstable Downs Gateways Project, and in particular the proposed viewing gallery, as this will be seen from a wide area and Cllr Janes feels this will be an eyesore.

### **P.C. NEVILLE JOHNSON:**

P.C. Johnson attended the meeting and apologised for not attending more regularly and also explained that he has not been in attendance within the village due to commitments to 9 other locations. The P.C. Support Officer for the village is Faye Matthews who can be contacted on 01582 473408.

5 reported crimes were made in October which included 1 burglary. P.C. Johnson was informed at the meeting that motorbikes are causing a nuisance along School Lane; mostly none have any registration plates. The Cllrs were told that members of the public can take statements from offenders and report incidences to the Police who will follow up on these statements.

The Cllrs asked whether it would be possible for some Police attendance for traffic control on the Remembrance day service.

### **MATTERS ARISING:**

Village Booklet – P3: Clerk informed Shaun of preferred 1000 print for an extra £50. Shaun has reported that County may have the extra funds for this. The booklet is not intended to be sold. It was suggested by Cllr Hayes that donations could be sought. Clerk to ask Shaun for a small stock to be held by the Clerk.

Clerk

Remembrance Day Service: Cllrs Bagni, Hayes and Pearson have volunteered to attend to the memorial site on 13<sup>th</sup> November to clear and tidy the area ready for the service on the 14<sup>th</sup> November.

Cllrs Bagni,  
Hayes and  
Pearson

The Rye – Traffic Sensor: Following a site meeting with Raynesway it was advised that the PC contact TSS to reseal the sensors. Clerk has reported problem to TSS who will attend to them.

Orange Bag Collection Centre: Mr Sidhu from Eaton Bray Post Office and Stores has confirmed that they will be a collection point for additional orange bags for when people run out in between main deliveries.

St Mary's working party: Response from Graham Chappell agreeing to liaise with the PC regarding planting.

Damsons In Distress Project: Public meeting to be held at the village hall on Friday 10<sup>th</sup> December at 7.30 p.m.

Pothole – The High Street: Work completed. Clerk to contact water board as there would appear to be a leak under this particular stretch of carriageway.

Clerk

The Coffee Tavern: Clerk to ask John Hopwood to attend to the windows and curtains.

Clerk

Trees – Rye Rec: Further to a quote being received from the contractor it was agreed the budget would not allow for all works to be completed in this financial year. Cllr Marriage proposed that the large tree in the corner of the rec. should be attended to as this could be potentially dangerous, Clerk to authorise work to a maximum cost of £250. Also that the two benches be repaired and treated, Clerk to authorise work to a maximum cost of £150, seconded by Cllr Pearson, 6 in favour, 1 abstention.

Clerk

Yew Trees/tree stump – Churchyard: The contractor will attend to these items in the next week.

Billington Traveller site/MP Selous: Response received from MP Selous with attached letter from County Council, stating that options are being looked at along the A1 corridor and no options are currently being considered in this area. Clerk to write again to MP Selous to ask what is being done about the current area and if support is being given to the District Council for the closure of the site.

Clerk

Seating at Moor End bus shelter: Cllr Pearson has now obtained the timber for the seat and will now liaise with John Hopwood to complete works.

Cllr Pearson

Hedge Cutting: An order has been made for the hedge cutting along Bower Lane/Harling Rd intersection. Clerk has written to the residents of Church Lane and Bower Lane. Cllr Marriage has visited the resident of 1 High Street who has informed him that the hedge will have a hard cut in the springtime.

Eaton Bray Lions F.C.: Clerk has written to the club informing them of agreed usage of Holman's field.

Five Bells Pub: Clerk has obtained maps detailing common land within the village. The strip of land which they have requested to lease is common land. Clerk to inform the landlady that this area needs remain open to all people at all times.

Clerk

Coffee Tavern car park - shrubs: Cllr Marriage proposed that the quote for £150 for the turfing and re siting of shrubs be accepted, seconded by Cllr Pearson, 5 in favour, 2 abstentions. Clerk to instruct works.

Clerk

Waterside/Mill End: Clerk has confirmed with Beds County Council that a tree will be available for the PC in mid November. Cllrs Bagni and Janes will collect when available and John Hopwood will plant. A quote has been obtained from the contractor for the strimming to the rear of houses at Mill End Close. This item is listed as part of the ground maintenance contract, Clerk to contact contractor.

Cllrs Bagni & Janes

Clerk

Employee contracts: 1 item was amended to the handy person contract. Clerk to now issue new contracts to employees for signing.

Clerk

#### **REPORT FROM THE G.P. COMMITTEE MEETING – 14/10/04:**

Recommendation that the cheque be release for payment of repair to wall.

Licensing Act Draft Document – The hirer of the Coffee Tavern or village hall are responsible for the safety of their guests. G.P. Committee to look at the current hiring terms.

G.P. Comm.

Ground Maintenance Contract – Several items were amended to the contract and recommendations from the committee are that the contract be revised annually, contract be renewed with contractor every 3-5 years and contract offered for tender every 3-5 years. Clerk to determine start and finish dates of contract and to send out for tender.

Clerk

Bridge, School Lane Rec. - first four slats have moved, Clerk to ask John Hopwood to reposition.

Clerk

Re-siting of bottle banks – Recommendation that the banks be moved to the south side of car park away from footpath. Cllr Janes proposed that they were kept in the same location as moving them would mean closer to residential houses, seconded by Cllr Pearson.

#### **REPORT FROM THE FINANCE COMMITTEE MEETING - 10/04:**

No meeting was held in October.

The Clerk had provided all Cllrs with mid year accounts to review. The Finance Committee will be looking at setting the budget for 2005/2006 at their next meeting and to include a 3 year forecast. Indication shows that the precept will have to be raised.

#### **ALCOHOL FREE ZONES:**

Cllr Janes was absent from the meeting at this point, defer until December.

#### **BOWER LANE CEMETERY:**

Further to a site meeting, the Clerk and Chairman were able to confirm that following the recovery of a detailed map of the cemetery it transpires that all 'unused' land has had past burials. Therefore the leased land will need to be reclaimed. Cllr Tribbick proposed that notice be served on the tenant, seconded by Cllr Marriage, unanimous. It was agreed that current fees should be reviewed, Clerk to obtain a table of fees from Edlesborough PC and Dunstable Town Council for comparison.

Clerk

Queries were raised as to whether the Damsons in Distress project would be best suited for the land situated at Bower Lane as in future years this area would be more appropriate for use as an additional cemetery.

A concern from the Vicar reported to Cllr Marriage that a statue within the cemetery is not in keeping with the graveyard. Cllrs Marriage and Pearson will investigate as to whom the relations are and discuss with them removal.

Cllrs Marriage  
& Pearson

#### **REPORTS:**

The Village Hall: Cllr Marriage reported that the hall opened a few weeks ago. Cllr Hayes had raised concerns about the main beam relating to the future mezzanine floor. Cllr Marriage confirmed that these works had been inspected fully and letters detailing such from the Architect and the Millwright had been received. Cllrs urged that a letter from the Structural Engineer confirming that he is satisfied that installation is correct and conforms will all regulations be obtained and placed on file.

A formal snagging list will be compiled and any works will be completed before any final payment is made.

Eaton Bray Lower School: No items to report.

Sports & Social Club: Cllr Marriage reported that the Treasurer of the Club has been asked to provide the Committee with all bank information to enable the members to review the audit trail. The club have written to the PC formally requesting that they wish to renew their lease, Clerk to receive letter.

Cllr  
Marriage

Cllr Hayes will order the anti-theft bolts for the car park grilles. Cllr Bagni has volunteered to collect the order.

Cllrs Hayes  
& Bagni

Cllr Marriage to issue Clerk with specification of post and rail barrier for tendering. It was reported that the collapsible bollards had been removed from persons unknown. These have been recovered and are being stored. Suggestions that a height barrier may be the best option. Clerk to contact contractor who built Edlesborough barrier for quote.

Cllr  
Marriage  
Clerk

P.A.I.N. London Luton Airport: Nothing to report.

**NEXT AGENDA:**

No further items requested.

**PLANNING:**

No objections were raised on the following applications;

SB-TP-04-1283 Erection of side facing dormer windows, 3 Orchard Way.

SB-TP-04-1315 Erection of single storey rear extension (revised app. 04-1014),  
Hollybrook, The Rye.

SB-TP-04-1303 Retention of detached stable block, Wavertree, Tring Road.

SB-TP-04-1341 Erection of detached double garage, 109 High Street.

SB-TP-04-1342 Erection of conservatory to rear, 20 The Orchards.

County Council Application:

No objections raised on the following application;

BC-CC-04-43 New Visitor Centre, Car Parking, Access, Drainage & Ancillary Works  
(Proposed Chilterns Gateway Centre), Dunstable Downs.

District Council Decisions:

Notice of Grant of Planning Permission

SB-TP-04-0848 Erection of agricultural workers dwelling, Rosebury Farm, Harling Rd.

SB-TP-04-1015 Erection of one detached dwelling (resub). – 04-0655), Plot 5, Poplar  
Farm, High St.

SB-TP-04-0953 Construction of cattle yard, New Cloud Farm, The Rye.

SB-TP-04-0954 Construction of portal frame agricultural building for storage, Green Side  
Farm, Green Lane.

SB-TP-04-1054 Retention of fence and trellis, Brooklands, Bottom Drive.

SB-TP-04-1002 Erection of two storey rear extension, 49 Bower Lane.

**ACCOUNTS:**

Cllr Pearson proposed that the accounts for October be paid, seconded by Cllr Windmill, unanimous.

<b>PAYEE</b>		<b>AMOUNT</b>	<b>V.A.T.</b>
Mr Hodge	Windows (C.Tav)	8.00	
Mrs Hignell	Caretaker (C.Tav)	83.33	
John Hopwood	Maintenance & Holiday pay to date	114.66	
	Materials	15.55	
Inland Revenue	PAYE	32.34	
David Granger	Ground Maintenance	746.13	111.13
T Littley	Clerk	464.10	
Poppy Appeal	S197 payment	80.00	
Clark & Son	Coffee Tavern wall	191.24	28.48
British Gas	Electric (C/Tav.)	9.65	.45
Hall Mgmt Comm.	Village Hall	29952.85	
	<b>TOTAL</b>	<b>£31697.85</b>	

**INCOME**

Mr Bailey	Cottage Rent	188.00
Lettings	Coffee Tavern	133.50
EBS&SC	Loan	*
Lloyds TSB	Interest	*
Bank of Ireland	Interest	*
British Gas	Duel Fuel award	50.00
	<b>TOTAL</b>	<b>£</b>

**BALANCES** at close of business

Lloyds TSB	£
Bank of Ireland	£

Dated this                      day of                      2004