

**MINUTES OF THE EATON BRAY PARISH COUNCIL MEETING HELD ON
Monday 4th October 2004 at 7.30 p.m.**

PRESENT: Cllr R Bagni (In the chair)
M Heyland
D Hayes
D Marriage
D Pearson

IN ATTENDANCE: T Littley (Clerk)
ALSO PRESENT: Norman Lee and Roy Simmons

APOLOGIES: Cllrs Beal, Tribbick, Windmill and County Cllr Piggott

SPECIFIC DECLARATIONS OF INTEREST:

Page Number	Member declaring Interest	Present or Absent during discussion
996	Cllr Bagni	Present
997/8	Cllr Marriage	Present

Nature of Interest

Cllr Bagni – Member of EB Tennis club.
Cllr Marriage – Secretary of Sports & Social Club.

CHAIRMANS COMMENTS:

E-mail from Shaun Haydon of P3, reporting that the group would like to have printed an updated reproduction of the village booklet. The remaining funds allocated for the map board project and an additional amount of £50 would pay for a print run of 1000 copies, Cllr Heyland proposed that this be accepted, seconded by Cllr Pearson, unanimous. Clerk to inform Shaun.

SBDC – The Licensing Act 2003. Draft Policy Statement for consideration. G.P. Committee to comment.

Ground Maintenance contract due to expire 2005. G.P. Committee to review and amend contract specification ready for tender.

Letter received from a resident concerned with the bottle banks and whether they could be moved. Also the letter raises an issue with the bridge across from the School Lane rec. onto Holman’s field, where the boards are too far apart. Clerk has responded to letter. G.P. Committee to investigate. Following to meeting, the Clerk has spoken with SBDC and they have reported that they also have someone clearing the area on a weekly basis. The banks could be moved to the other side of the car park, Clerk to ask G.P. to investigate suitability.

Annual Poppy Appeal Donation – Cllr Bagni proposed that a donation of £80 be made, seconded by Cllr Marriage, unanimous. Cllrs Marriage and Bagni will volunteer to assist in tidying the memorial area ready for the Remembrance day service.

Beds C.C. – Annual reception for South Beds Town and Parish Councils, 3/11. Cllrs to respond to Clerk should they wish to attend.

ACTION

Clerk

G.P. Comm.

G.P. Comm.

G.P. Comm.

G.P. Comm.

Cllrs
Marriage &
Bagni

Email from a resident complaining of speeding traffic along The Rye. Complaints have also been forwarded to MP Selous and Beds road policing unit. Clerk has informed resident that Beds C.C. cannot install road signs and flashing light type signs are too expensive for the PC to currently fund. Response from Beds C.C. only locations with a known traffic accident problem will benefit from this type of traffic calming. Report of the carriageway by the traffic sensor is patchy, Clerk to contact BABTIE.

Clerk

SBDC – Expansion of orange bag collection centre locations. Suggestions that local shops could be a location for providing residents with spare rolls of orange bags. Clerk to write to shop owners.

Clerk

Letter from St Mary's Church consulting with the PC whether it would be acceptable for them to set up a working party of church members to maintain the memorial gardens. Cllr Marriage proposed that this be allowed providing that the church liaise with the PC regarding the planting, seconded by Cllr Hayes, unanimous.

Clerk

Apples & Orchards project – The latest update is that Steve Halton will be organising a public awareness meeting early November in the village hall. This aim is to gain ideas and peoples views and to form a small steering group to drive forward the project and to obtain funding and management. Clerk to contact Steve Halton to confirm that he has approached the church regarding their share of land and to ensure an advert is placed in Focus advertising the meeting. Ideas were also raised that land within School Lane rec. would be suitable for the project.

Clerk

Focus Advertising – Cllr Heyland proposed that the advertising for the Coffee Tavern for 2005 should carry on, seconded by Cllr Marriage, unanimous.

E-mail from the tennis club reporting of a group of youths who entered and had to be removed by members from the clubhouse. The club have asked their members to be more vigilant and to ensure the clubhouse door is closed at all times.

Report of a fairly dangerous pothole in the carriageway located near the chip shop. Report of building works at a property along The Rye. Clerk to report both items.

Clerk

Items placed in the circulation file:

- Clerks & Councils Direct – Magazine.
- Beds Bio News.
- Health in Heartlands – Newspaper.
- SBDC – Minutes of Licensing and Licensing Sub Committee, 25/8.
- SBDC – Information Reports, Sept. 04.
- SBDC – Minutes of Rural Management Committee, 25/8.
- SBDC – Minutes of Executive meeting, 7/9.
- SBDC – Minutes of Planning Committee meeting, 1/9.
- SBDC – Notice of Meeting, Planning Committee, 22/9.
- Flood Action.
- SBDC – Notice of Meeting, Executive Committee, 28/9.
- Giocosso Concert Band – Poster to join band (on notice board).
- Heartlands Headlines – Newspaper.
- Dunstable Town Council – Arts & Leisure diary events.
- Beds R.C.C. – Association A.G.M., 20/10.
- Chilterns Conservation Board – Chalk & Trees and Annual Report.
- Voluntary and Community – Action! Newsletter.

- Minutes of the A.G.M. Beds Playing Field Association.

MINUTES OF THE LAST MEETING:

6/9/04 – Parish Council Meeting – Page 988, delete ‘2206’ add ‘2006’, delete ‘formerly’, add ‘formally’. Page 989 delete ‘of’ add ‘for’, delete ‘cementing’ add ‘concreting’, these were then signed as a true record of that meeting.

17/9/04 – G.P. Committee Meeting – These were signed as a true record of that meeting.

23/9/04 – Finance Committee Meeting – These were signed as a true record of that meeting.

CLERK’S REPORT:

The Clerk reported the schedule of works completed by Mr Hopwood;

On a weekly basis

1. All bus shelters cleaned
2. All litter bins emptied
3. litter picking at School Lane and The Rye Recs.
4. Clear all glass from School Lane car park.
5. General village inspection.

Extra tasks completed for August/September

1. Hedges cut – The Meads and Bower Lane
2. Tables at the Coffee Tavern – secured the legs
3. Removed smashed egg from Coffee Tavern window
4. Report of damaged fence at lamp post along the bridge at Mill End, dealt with.
5. Erected c.c.t.v signs at the three entrances to School Lane rec.

Clerk to ask John to attend to the curtains, remove egg from window and repair table legs. Ladies loo needs some tiles and the lock fixing.

Clerk

Security light appears to remain on constantly. Clerk to contact contractor.

DISTRICT & COUNTY AND OTHER REPRESENTATIVES:

No items to report.

MATTERS ARISING:

Trees – Rye Rec.: Cllr Marriage has visited and completed an area map detailing work to be completed on the trees. Area to be included in the ground maintenance contract. Clerk to obtain quote for current works.

Clerk

Street Lighting: Clerk has reported all faulty street lights; this has been acknowledged by Highways, Beds C.C.

Yew Trees/tree stump - Churchyard: Further to a site meeting with Cllr Marriage, Graham Chappell and the contractor, areas of work within the churchyard have been identified. Quotes have been obtained. Confirmation from the landscape officer at SBDC that this work does not need permission. Cllr Marriage proposed that items 1 & 2 of the quote be carried out immediately, seconded by Cllr Heyland, unanimous. Item 3 to be deferred until

end of financial year. Tree stump to be poisoned, Dave Granger to attend to.	Clerk
<u>Billington Traveller site/MP Selous:</u> Letter from MP Selous, he has chased Mr Malynn for a response to his letter of June 2004.	
<u>Notice Board – Knights Close:</u> Repair has been completed.	
<u>Coffee Tavern Car park Wall:</u> Building repair has been completed. G.P. Committee to inspect prior to payment of invoice.	G.P. Comm.
<u>Seating at Moor End bus shelter:</u> Cllr Pearson to obtain timber.	Cllr Pearson
<u>Security – School Lane Rec.:</u> Security measures are now in place.	
<u>30mph Repeater Signs:</u> County Cllr Piggott to respond at the November meeting.	
<u>Hedge Cutting:</u> Clerk has written to residents. Peter O’Reilly will visit the area of Harling Road/Bower Lane to look at the vision splay problem. Cllr Marriage to visit resident of 1 High Street. Clerk to write to owner of hedge along Bower Lane. Report of overgrown hedge along Church Lane, Cllr Pearson to forward Clerk details.	Cllr Marriage Cllr Pearson Clerk
<u>Eaton Bray Lions F.C.:</u> Clerk has been unable to write to the Club as no contact details are held. Cllr Bagni informed Clerk of phone number.	Clerk
<u>Eaton Bray Playgroup:</u> Copy of insurance details received and held on file.	
<u>Youth Club Leader:</u> An advert has been placed in this months Focus magazine for the appointment of a leader.	
<u>Branches:</u> Dave Granger has removed fallen branches within School Lane rec. and Mill End path area.	
REPORT FROM THE G.P COMMITTEE – 17/9/04:	
<u>Five Bells Pub:</u> Following a site meeting, it was felt that the strip of land to the front of the pub should not be rented out, although the Cllrs agreed to the placement of pots which could be removed upon request. To the front of the pub also lies a piece of land which has been tarmaced, Clerk to ascertain ownership of land.	Clerk
<u>Coffee Tavern car park shrubs:</u> It was agreed that some shrubs within the car park be transplanted to another area of car park and turf the cleared area. Clerk to obtain quote.	Clerk
<u>Waterside/Mill End:</u> Conservation area to be tidied up, Clerk to instruct John Hopwood. Cllr Bagni proposed that the tree be replaced with same, seconded by Cllr Pearson, unanimous. Clerk to liaise with Peter Rollings to obtain a tree from Beds C.C. Quote to be obtained for strimming of area to the rear of houses in Mill End Close. No3 Mill End Close, the strip of land to the side of this property is owned by the resident.	Clerk
<u>Litterbin:</u> Defer until end of financial year.	
REPORT FROM THE FINANCE COMMITTEE - 23/9/04:	
Amendments to the contracts for the PC employees have been completed; Clerk to rewrite contracts for perusal by the Cllrs before the next PC meeting.	Clerk

Clerk to inform Committee of her current pay scale.

Clerk

Further to new information, a budget of £3,000 is not required for the next financial year regarding works to the cemetery.

ALCOHOL FREE ZONES: Defer until next PC meeting.

THE VILLAGE HALL:

Cllr Marriage reported that the programme is running to schedule with a completion date of 18/10/04.

The 1st sign off has been carried out with success and the PC has raised a cheque for 60% of the first invoice, as agreed.

The agreement document has been revised by Stone King and then modified by Levine, final draft to be typed up by the Clerk. Cllr Marriage proposed that the PC authorise the Chairman and Clerk to sign the agreement made between the PC and the Village Hall Trustees as soon as the PC solicitors have given their final agreement, seconded by Cllr Heyland, unanimous.

Clerk
Chairman
Clerk

Norman Lee reported that the lease has been agreed and is being prepared for signing.

BOWER LANE CEMETERY:

Further to a site visit by the Clerk it transpires that the map currently being used does not include areas which contain several more plots. Therefore it would appear that reclaiming back the leased land within the next year is not necessary. Clerk to obtain more information regarding whether the current 'unused' land is free of past burials.

Clerk

Cllr Heyland reported that the memorial garden needs to have the roses bushes removed and the area cleared (except the cherry tree) for replanting of smaller shrubs/flowers. Clerk to obtain quote.

Clerk

REPORTS:

Allotments: Allotment holders have asked the PC whether they can have installed a tap and hose connection for the water trough. Agreed: defer until the next budget.

Eaton Bray Lower School: Cllr Heyland reported that there have been no applicants for the position of Head Teacher. This will be re-advertised next term, currently the deputy head teacher is covering this role.

Sports & Social Club: Cllr Marriage reported that the club have been discussing the lease and the costs involved to spend on the building to bring it up to spec. The club wish to renew their lease and will be formally writing to the PC. The lease will need reviewing with a view to modernising the wording etc. The club are also looking at their outstanding loan and the full repayment by the end of the term. A complaint has been received regarding loud music late at night; the club are dealing with this situation.

Cllr Hayes reported that he has sourced anti-theft bolts for the car park grills, Cllr Hayes to forward details to the Clerk to obtain best price for order, Cllr Bagni proposed that a sum of £80 be spent on the purchase, seconded by Cllr Marriage, unanimous.

Cllr Hayes
Clerk

Quotation received from contractor for re-concreting bollards, £380 + VAT. Agreed: Defer until the budget review.

Reports that the post and rail barrier dividing the car park and rec. is now too short, Cllr Marriage to complete a spec and forward to Clerk. Cllr Pearson to ascertain who to place work with.

Cllr
Marriage
Clerk
Cllr Pearson

P.A.I.N. London Luton Airport: Cllr Beal forwarded a report to the PC regarding flight path ways between Eaton Bray and Leighton Buzzard and are opposed by PAIN and PAVAN, the implications are that there could be significant increased in ppa. MP Selous has produced a petition form. Clerk to issue Cllrs with forms for completion.

Clerk

BEVEC – Beds Voluntary Emergency Committee:

Cllr Hayes reported on the above Committee who have been formed to aid and assist in the event of emergency and terrorist activities. Further to the blue light services, many other organisations help at emergency sites, St John's Ambulance etc. The County Council heads up this Committee and have held sessions to discuss items such as locations of evacuation centres, called reception centres and their purposes. Meetings and training with these organisations and their members is ongoing. The PC thanked Cllr Hayes for providing awareness of this Committee.

NEXT AGENDA: No further items to be included.

PLANNING:

No objections were made on the following applications;

- SB-TP-04-1148 Erection of single storey rear extension, 9 Medley Close.
- SB-TP-04-1156 Erection of detached dwelling (amended scheme – 0173) to provide conservatory to rear, land between 57/59 Bower Lane.
- LB-TP-04-1202 Erection of single storey side extension, 56 Totternhoe Road.
- SB-TP-04-1204 Erection of single storey side extension,(resubmission – 04/0729), 56 Totternhoe Road.
- SB-TP-04-1229 Erection of single storey and front/side and rear extensions and alterations to form garage with pitched roof, 31 Church Lane.

District Council

Notice of Grant of Planning Permission

- SB-TP-04-0923 Erection of two detached dwellings, Land at, Poplar Farm, High St.
- SB-OUT-04-0867 Erection of detached dwelling and garage, Land R/O 23/25 Bower Ln.
- SB-TP-04-0680 Internal alterations and refurbishment including replacement windows, Eaton Bray Village Hall.
- SB-TP-04-0800 Erection of single storey side extension, 72 High Street.
- SB-TP-04-0825 Temporary siting of one mobile home, Lynwell, Springfield Rd.

Notice of Grant of Listed Building Consent;

- SB-LB-04-0801 Erection of single storey side extension, 72 High St.

Notice of Refusal of Planning Permission;

SB-TP-04-0675 Erection of side and rear extensions, 5 Bower Lane.
 SB-TP-04-0709 Erection of first floor side, two storey and single storey rear extensions,
 17 Cantilupe Close.

Application Withdrawn;

SB-TP-04-0729 Erection of single storey side extension, 56 Totterhoe Road.

ACCOUNTS:

Cllr Hayes proposed that the accounts for September be paid, seconded by Cllr Marriage,
 unanimous

PAYEE

		AMOUNT	V.A.T.
Mr Hodge	Windows (C.Tav)	8.00	
Mrs Hignell	Caretaker (C.Tav)	83.33	
	Materials	11.61	
John Hopwood	Maintenance & holiday pay	188.48	
Inland Revenue	PAYE	53.02	
David Granger	Ground Maintenance	787.25	117.25
	Fallen branches	146.88	21.88
T Littley	Clerk	453.39	
Scout Group	S197 payment	50.00	
Focus Magazine	Advertising (C.Tav)	150.00	
Stone & King	Solicitors	1065.50	157.50
AAA Security	Signs	182.13	27.13
V.H. Trustees	Village Hall	8286.32	
	TOTAL	£11,465.91	£323.76

INCOME

Mr Bailey	Cottage Rent	188.00
Lettings	Coffee Tavern	130.50
EBS&SC	Loan	*
Lloyds TSB	Interest	*
Bank of Ireland	Interest	*
Tenants	Allotment Rents	45.00
	TOTAL	£

BALANCES at close of business October 2004

Lloyds TSB £*
 Bank of Ireland £*

Dated this day of 2004