

**MINUTES OF THE EATON BRAY PARISH COUNCIL MEETING HELD ON
Monday 7th June 2004 at 7.30 p.m.**

PRESENT: Cllr R Bagni (In the chair)
M Beal
M Heyland
L Tribbick
K Janes
D Hayes
D Pearson

IN ATTENDANCE: T Littley (Clerk)
ALSO PRESENT: Peter Rollings, Mel Grundy, Roy Simmons, Graham Chappel, K Videtta

APOLOGIES: Cllrs Windmill and Heyland

SPECIFIC DECLARATIONS OF INTEREST:

Page Number	Member declaring Interest	Present or Absent during discussion
975	Cllr Beal	Present
974	Cllr Bagni	Present
975	Cllr Marriage	Present

Nature of Interest

Cllr Beal – Youth Club Treasurer
Cllr Bagni –member of EB Tennis club.
Cllr Marriage – Secretary of Sports & Social Club.

CHAIRMANS COMMENTS & CORRESPONDANCE:

Marconi – T-Mobile (UK) Ltd proposed telecommunications installation in the south east Dunstable locality.

A note received from a resident complaining about the security light on The Coffee Tavern, which is shining too high. Agreed: Clerk to contact contractor to adjust light.

St Mary’s Carnival Procession – Clerk has informed Beds C.C., L. Buzzard Police and Traffic Management Section.

Charity Commission – Annual Return and Trustee update form. Finance Committee to complete and return.

Leased land at 21 School Lane – Proposal by the new owners to buy the land. Cllr Marriage proposed that the lease be reassigned to the new owners subject to all terms of the original lease being complied with, and not to sell the land. Seconded by Cllr Beal, unanimous.

Playing Field Association: Request for continued membership. G.P. Committee to discuss and bring back recommendation to the P.C.

ACTION

Clerk

Finance Committee

G.P. Comm.

G.P. Comm.

Items placed in the circulation file:

- Clerks & Councils Direct – Magazine.
- SBDC – Notice of Meeting, Licensing Sub Committee, 26/5.
- SBDC – Minutes of Rural Management Committee, 5/5.
- SBDC – Minutes of Executive Committee, 11/5.
- SBDC – Notice of Meeting, Executive Committee, 1/6.
- SBDC – Council Meeting, 1/6.
- SBDC – Notice of Meeting, 2/6.
- SBDC – Minutes of Planning Committee, 12/5.
- Voluntary and Community Action – South Beds.
- SBDC – Information Reports – June 2004.

MINUTES OF THE LAST MEETING:

10/5/04 – Annual Parish Meeting – These were signed as a true record of that meeting.

11/5/04 – Annual Parish Council Meeting – These were signed as a true record of that meeting.

17/5/04 – G.P. Committee meeting – These were signed as a true record of that meeting.

4/6/04 – Finance Committee meeting – These were signed as a true record of that meeting.

CLERK'S REPORT:

No items to report.

DISTRICT & COUNTY AND OTHER REPRESENTATIVES:

Cllr Janes reported that SBDC is busy preparing for the elections.

Other issues include the New Venue, and confirmation that with the opening of the library and theatre this will not mean any closures or redundancies at other county libraries.

Billington traveller site – An appeal against the planning decision will be heard in November. Cllr Janes reported that Beds as a whole has a low quota of traveller sites, with South Beds area having the majority of established ones. Agreed: Clerk to write to the County Cllr expressing deep concerns that with the number of sites already allocated, moves should be made to spread sites to other parts of the county. Copies to MP Selous, Chairman County Council.

Clerk

MP Selous will be holding a surgery at the Village Hall car park on Saturday 16th July, 11.30 a.m. – 12.00 midday. Posters will be forwarded to Cllr Janes.

MATTERS ARISING:

Programme of Sports Pitch Maintenance: Item under Reports.

P.C. Neville Johnson: Clerk has forwarded details of the Youth Club and the Village Fete.

Appointment of Village Hall Committee: It was agreed that a further Cllr should be appointed to the Finance Committee, Cllr Windmill, in his absence, was nominated. Further to confirmation that the Scheme for the village hall only allows for 1 member of the

PC to be trustee, Cllr Marriage was appointed. The Chairman asked whether the PC were happy with a Cllr becoming a trustee, Cllr Janes proposed, seconded by Cllr Beal, unanimous.

Beds Heartlands Meeting: No Cllr was able to attend.

Proposal of South Beds Waste Mgmt

Recycling & Processing Centre: Comments have been received from Cllr Windmill and the Clerk has now written back to Beds C.C. Copy of letter in the circulation file.

Rural Housing: Clerk has chased for information but no response to date.

Rural Issues Committee Budget: Response from SBDC, Town Councils budgets are set at £50k. The budgets are considered and finalised by various Council committees. Should the PC wish to make suggestions in respect of items to be included for funding, they should do so through District Cllrs. Write again in December regarding improved budgets for P.C.'s.

The Coffee Tavern Car Park: Clerk to contact D. Granger to request that shrubs are replaced as per the original spec. and maintenance contract.

Clerk

The Cottage: Cllr Bagni to speak to John Bailey.

Cllr Bagni

St Mary's Trees: It was reported that the stump within the graveyard has not been poisoned, Clerk to check original instructions. Cllr Janes proposed that the stump be left at the same height and poisoned, seconded by Cllr Marriage, 7 fore, 1 against. G.P. Committee to discuss procedures to ensure Cllrs are supplied with copies of instructions to contractors.

Clerk
G.P. Comm.

'No Alcohol Zone': G.P. Committee to discuss and map areas for inclusion for no alcohol zones. Re-adoption of areas will take place in September.

G.P. Comm.

Tenders Procedure: Advice from Louise Ashmore states that the minutes are a record of decisions taken and only to record details of the tender accepted. Tenders can be discussed at a G.P. meeting and a recommendation for the most suitable contractor can be brought back to the P.C.

Bower Lane 30mph road sign: Sign has been reported. Clerk has written to the resident regarding the hedge.

The Rye/Totternhoe Road Junction: Confirmation from the Highways Partnership Scheme states that Eaton Bray has no funding left for this year and that only essential repair work will be considered.

The Focus Magazine: Response from Sally Siddons states that some complaints had been received saying that the minutes were long-winded. Sally had edited them due to this and that they were taking a lot of space. Agreed: that the Clerk requests that a statement at the bottom of the edited minutes include, 'a copy of the full minutes can be viewed on the Eaton Bray website or obtained from the Clerk'.

Clerk

St Mary's Wall: Remaining works will be started 8/6 and anticipated to finish 12/6. The side gate has been installed. Cllr Marriage proposed that anti vandal screws be used, seconded by Cllr Hayes, 5 in favour, 2 against.

Cllr Pearson

Financial Regulations Model 2: Cllr Janes proposed that the amended financial regs. 2 be adopted, seconded by Cllr Beal, unanimous. Clerk to update and issue all Cllrs.

Clerk

REPORT FROM THE G.P. COMMITTEE MEETING – 17/5/04:

Seating at Moor End bus shelter: Cllr Pearson to liaise with John Hopwood to re-instate brick work and wooden seat. Cllr Beal proposed that a maximum cost of £100 be spent on these works, seconded by Cllr Marriage, unanimous.

Cllr Pearson

Litter-bin – Meads bus shelter: Recommend bin strapped to a metal post. G.P. to advise the PC of costs.

G.P. Comm.

Bench Seat – School Lane Rec: Recommend adjacent to children’s play area. Cllr Pearson to contact the donator and discuss requirements.

Cllr Pearson

The Rye car-park: Site visit with Radford contractors scheduled for 11/6.

G.P. Comm.

REPORT FROM THE FINANCE COMMITTEE MEETING - 4/6/04:

The Finance Committee will be looking at reviewing all employees’ contracts to include statutory holiday pay.

Other areas the Committee will be looking at are, periodic reviews of actual financial accounts, preparation of 3 year forecast and lease renewals.

Annual Return – Cllr Tribbick proposed that the annual return be completed and signed off, seconded by Cllr Beal, 7 in favour, 1 against.

SCHOOL LANE REC. SECURITY:

Closed session: Following a discussion, Cllr Bagni proposed that £1,000 was reallocated from the gateways scheme to the security project at School Lane rec. Clerk to contact AAA Security.

Clerk

HIGHWAYS AND TRAFFIC CALMING:

Closed session: Traffic Sensors: The original quote was for replacing 1 sensor; the new quotation is for 3 sensors which need replacing. Further to discussion it was agreed that appropriate action will be taken.

Raynesway Meeting: Cllr Bagni and the Clerk met with Peter O’Reilly to discuss repairs. Due to there being no budget only essential repairs were marked for repair, these being mainly along busy carriageways. It was suggested that the Clerk write to John Donovan to request that The Rye is considered for the Structural Maintenance Programme. Response on The Rye: Extensive edge recycling along both sides and in varying lengths along its entirety will take place late August.

Cllr Marriage

30mph Repeater Signs: Cllr Marriage to report back at the next meeting.

THE VILLAGE HALL :

Following a discussion regarding the projected income and expenditure account over 3 years and the option 3 recommended by Rumball Sedgwick, Cllr Janes proposed that the PC accepts the terms of the lease in principal subject to the final lease being supplied to the PC Solicitors, seconded by Cllr Marriage, unanimous.

English Heritage has objected to the planning permission for PVC windows. Cllr Janes will

attend the Planning meeting at SBDC to assist in their final decision.

Cllr Janes

REPORTS:

Eaton Bray Lower School: No items to report.

Youth Club: The youths enjoyed a trip out ten pin bowling. P.C. Nev. Johnson will attend the next session to chat with the youths.

Sports & Social Club: Cllr Marriage reported that regular meetings are now being held, and finance procedures will include establishing audit trails. A.G.M. 4th September. Sports pitch maintenance spec. is currently being drawn up. Details of remaining monies of loan to be reviewed and the club informed.

Clerk

NEXT AGENDA: No new items.

PLANNING:

Agreement of Allotment Access: Anglian Water has supplied the PC with details of the access necessary and an agreement form. Copies have been sent to the PC solicitor for approval.

No objections were raised on the following applications;

SB-TP-04-0655 Erection of one no. detached dwelling, Plot 5, Poplar Farm, High Street.

Clerk to contact Planning regarding the weeping willow that was removed with condition that this was replaced following completion of building.

Clerk

SB-TP-04-0517 Amended Plans – French windows & balustrade substituted for balcony for balcony to bedroom 3, 3 Jubilee Cottages, Wellhead.

SB-TP-04-0699 Erection of single storey rear extension and detached garage, 64 The Rye.

SB-TP-04-0680 Internal alterations and refurbishment including replacement windows, Eaton Bray Village Hall.

SB-TP-04-0675 Erection of side and rear extensions, 5 Bower Close.

District Council

Notice of Grant of Planning Permission;

SB-TP-04-0243 Installation of door and window to side elevations (variation to approved development under permission SB-TP-02-1109) 36b Totternhoe Rd.

SB-TP-04-0358 Erection of two storey side extension to provide annexe accommodation, loft conversion and front porch, 14 Park Lane.

SB-TP-04-0107 Conversion and extension of existing garage to form annexe and erection of single storey side and rear extensions, 34 Wallace Drive.

Withdrawn;

SB-TP-04-0142 Continued use of premises for a mixed use of nursery, and the retail sale

Of imported plants and horticultural sundries. (Amended site area and Non-compliance with cond. 2 of planning permission SB-TP-95-0035 (Personal Permission), and condition 3 of planning permission SB-TP-98-0432 (Personal Permission). Land at Rye Nursery, The Rye.

ACCOUNTS:

Cllr Beal proposed that the accounts for May were paid, seconded by Cllr Bagni, unanimous.

PAYEE		AMOUNT	V.A.T.
Mr Hodge	Windows (C.Tav)	8.00	
Mrs Hignell	Caretaker (C.Tav)	83.33	
	Materials	6.40	
John Hopwood	Maintenance	98.28	
	Materials	25.50	
Inland Revenue	PAYE	27.72	
David Granger	Ground Maintenance	No Invoice	
T Littley	Clerk	472.42	
Bucks & River Ouzel	Drainage	3.14	
Metrosigns 2000	Mapboard cabinets	1378.28	205.28
British Gas	Gas & Electric (C/Tav.)	296.47	
Ray Foster	Internal Auditor	85.00	
	TOTAL	£2,484.54	£205.28

INCOME

Mr Bailey	Cottage Rent	188.00
Lettings	Coffee Tavern	186.00
EBS&SC	Loan	*
Lloyds TSB	Interest	*
Bank of Ireland	Interest	*
	TOTAL	£

BALANCES At close of business June 2004

Lloyds TSB £
Bank of Ireland £

Dated this day of 2004