

**MINUTES OF THE EATON BRAY PARISH COUNCIL MEETING HELD ON  
MONDAY, 5th April 2004 at 7.30 p.m.**

**PRESENT:** Cllr D Marriage (In the chair)  
R Bagni  
R Windmill  
L Tribbick  
K Janes  
D Hayes  
M Beal  
D Pearson

**IN ATTENDANCE:** T Littley (Clerk)  
**ALSO PRESENT:** County Cllr Piggott, Peter Rollings, Norman Lee, K Videtta,  
3 members of the public.

**APOLOGIES:** Cllr Heyland (illness), Cllr Janes (leaving early)

**SPECIFIC DECLARATIONS OF INTEREST:**

<b>Page Number</b>	<b>Member declaring Interest</b>	<b>Present or Absent during discussion</b>
957	Cllr Beal	Present
956	Cllr Bagni	Present
957	Cllr Marriage	Present

**ACTION**

Nature of Interest

Cllr Beal – Youth Club Treasurer  
Cllr Bagni – Member of Village Hall Committee, member of EB Tennis club.  
Cllr Marriage – Secretary of Sports & Social Club.

The Clerk reported that following advice received from SBDC a separate register of signatures of declarations of interest does not need to be completed.

**CHAIRMANS COMMENTS:**

Letter received from Philip Stanbridge, rural housing enabler, Beds R.C.C. enquiring again about suitable locations for affordable housing. Clerk to request more information.

Clerk

E-mail from a resident of the High Street complaining about the bill board advertising tobacco products outside Unwins. The resident reported that this is an offence. Clerk to contact the enforcement officer at SBDC.

Clerk

Letter received from a resident of Lords Mead enquiring about clear street markings, as Lords Mead and Lords Terrace are often confused. Clerk has replied and advised the resident that they should direct their comments to SBDC. Clerk has contacted SBDC and they are sending an inspector out to survey the current street signs.

P3 Group - Volunteers to set map board cabinets in place, 8/9 or 15/16 May.

Letter from a resident requesting permission to install a bench within The Rye rec. in memory of family members. The PC agreed that this would be a good idea, G.P. Committee to discuss exact location.

G.P. Comm.

Raynesway – Confirmation of timetable for rural grass cutting.

Letter to the Chairlady from the Clerk detailing new contact hours and information that the Clerk will be working at SBDC for 2 days a week on a casual basis. The Chair felt that the Clerk working at SBDC would be a conflict of interest and the new contact times were not suitable. Letter was placed in the circulation file for Cllrs to view and comment at the next meeting.

Items placed in the circulation file:

- Beds Bugle.
- Local Council Review.
- SBDC – Notice of Meeting, Planning Committee, 10/3.
- SBDC – Notice of Meeting, Licensing sub-committee, 9/3.
- Planning Committee minutes, 18/2.
- SBDC – Information reports – March 04.
- Clerks & Councils Direct.
- Beds Police – Annual Police report questionnaire results.
- SBDC – Notice of Meeting, Rural Management Comm., 17/3.
- SBDC – Minutes of Executive Comm., 2/3.
- SBDC – Notice of Meeting, Standards Comm., 23/3.
- SBDC – Minutes of Council meeting, 2/3, 26/2.
- SBDC – Notice of Meeting, Standards Comm., 23/3.
- Beds C.C. – Salting Routes leaflet.
- SBDC – Grounds maintenance grass cutting programme for 2004/2005.
- Beds R.C.C. – Network news.
- SBDC – Minutes of Licensing Sub Committee, 9/3.
- SBDC – Institutional Arrangements for delivery growth in South Beds.
- SBDC – Licensing Sub Committee, 9/3.
- SBDC- Notice of Meeting, Executive Committee, 30/3.
- SBDC – Notice of Meeting, Planning Committee, 31/3.
- SBDC – Rural Management Committee, minutes, 17/3.
- Voluntary and Community Action – Newsletter.

#### **MINUTES OF THE LAST MEETING:**

1/3/04 – P.C. meeting – Page 949 delete ‘suggestion’ and add ‘reminder’, page 949 delete ‘May’ and add ‘April’. These were then signed as a true record of that meeting.

26/3/04 – Extraordinary P.C. meeting – These were signed as a true record of that meeting.

17/3/04 – G.P. Committee meeting – These were signed as a true record of that meeting.

#### **CLERK’S REPORT:**

The Clerk reported an article included in this months edition of The Bugle which details apologies for absence.

The NALC have issued a Model 2 of Financial Regulations. G.P. Committee to review and comment to the P.C.

G.P. Comm.

Appointment of Internal Auditor was not resolved as Cllr Hayes stated that he had complained last year that the I.A. had not checked invoices. The Clerk reported that this is

not required of the I.A. according to the Audit Commission and their 'Lighter Touch' accounting. Clerk to issue Cllrs with details of the requirements of an I.A. Defer appointment of I.A. until next meeting.

Clerk

With the election of Chairman and Vice-Chairman due in May 2004, the Clerk requested that Cllrs consider taking on these roles and those nominations are prepared. Cllrs Bagni, Marriage and Heyland have served as Chair, unless they wish to take on these roles again, it would be considerate for others to fulfil these positions.

#### **DISTRICT & COUNTY AND OTHER REPRESENTATIVES:**

Cllr Janes reported that a meeting of the Rural Issues Committee took place, but they are unable to grant any further monies as there is no budget allocated for this Committee.

The PC asked whether it would be helpful to write to the Chairman of SBDC requesting that the Rural Issues Committee have an allocated equal budget to that of the Town Councils. Clerk to write.

Clerk

No items to report from County.

#### **MATTERS ARISING:**

Harling Road Sign: Reported to Highways.

The Coffee Tavern: Car-park quotation not yet received. Clerk to obtain alternative quote should D. Granger not wish to undertake work and provide a quote. Boiler – being serviced 7/4/04.

Clerk

Apples & Orchards Project: No further news received. Clerk to chase.

Clerk

Youths and Police: Response from Sgt Bull, PCSO's have been patrolling the village on a regular basis and will be adapting patrol times to early evenings. Sgt Bull will ask the new beat officer to attend the May meeting, and will ask the PCSO to attend the April meeting. Clerk has written to the two off-licences, regarding ensuring that alcohol is not sold to minors or to anyone purchasing for minors, to date no response.

The Rye Rec.: Litter picking has now been included in John Hopwood's village tasks.

1 Dunstable Road: It was reported from SBDC that following a visit to the location, the occupier has still not cleared the area. Further action will be taken by SBDC and the Clerk will be kept informed.

Bus Shelter Seating: Item not appeared in Focus yet, although highlights from the minutes detail information and a resident has requested that this be put on the agenda for the Annual Parish Meeting.

Churchyard Gate: The gate has been ordered. Norman Lee reported that new block paving to the pathway is to be installed. It was suggested by Cllr Hayes that the contractor ensures that the paving is laid with the swing of the gate in mind.

St Mary's Trees: Quotation of £435.00 + VAT received from David Granger, Clerk obtained authorisation from Cllrs Heyland, Marriage and Beal to proceed with this work, as with the onset of Spring this work needs to be completed as soon as. SBDC confirmed no objections to work. Clerk to ensure that the contractor has also excavated the roots. John Hopwood has attended to the sprouting branches at the bases of the larger trees.

Clerk

War Memorial and Headstone: Cllrs Hayes has inspected the work and this now has been signed off.

Salvation Army: Cllr Hayes reported that there has not been enough information to supply to the P.C. Next meeting of the S.A. that Cllr Hayes can attend will be around July.

The Cottage Garage: Cllr Bagni has been in touch with John Bailey regarding the garage. John does use the garage but has said that the PC could store items in there as necessary, but would not like the Youth Club to use it. It has been reported that Mr Bailey had paid for a skip in order to clear the garage. Cllr Bagni proposed that with the proviso that he would accept that the P.C. repays John for the skip, seconded by Cllr Janes, unanimous. Clerk to arrange a new lock for the garage door.

Clerk

The Agenda was changed to allow members of the public to speak

Two residents of the High Street reported to the P.C. disturbances made by the youths congregating around The Meads bus shelter. The P.C. remarked that they were aware of the problem and stressed that the residents need to report to the Police every time and keep a log of these reports. Copies of these reports to be given to the Clerk in order that the P.C. can endorse these concerns and write to the Police. Cllr Janes to obtain information from SBDC regarding extending 'No Alcohol Zone' areas.

Cllr Janes

A local children's football team manager asked the P.C whether it would be possible to use Holman's field for a match at the end of April. All agreed.

#### **REPORT FROM THE G.P COMMITTEE – 17/3/04:**

Specifications for Tender –The Committee did not have the relevant details to discuss this item, deferred until the April Committee meeting.

G.P. Comm.

#### **THE VILLAGE HALL :**

Cllr Bagni reported that the Joint Working Party has met with 2 out of 4 builders who have supplied costings and the information is now with K.Todd. A meeting of the J.W.P. will convene on Wednesday 7 April.

Cllr Janes reported that following a meeting with the planning officer, the officer has stipulated that planning permission is needed for the alterations to the rear windows. Cllr Janes and K.Todd disagree with these findings as the windows do not overlook any thoroughfare or right of way. Awaiting SBDC reply.

Cllr Bagni reported that the VAT element of the grant needs to be clarified, whether the P.C. is granting £85,000 plus VAT or a total of £85,000. General consensus was that the grant is £85,000 plus VAT. Resolution of this to be made at the next meeting, following Cllr Tribbick clarifying with Louise Ashmore spend on allocated budgets.

Cllr Tribbick

With regards to the lease the Trustees confirmed that the hall is owned by them and that the original lease detailed the land with the provision of a building on that land. The Trustees have rejected the draft lease. A new draft will be on the same basis with clauses included that there is to be no liability to the P.C., the P.C. is given 1<sup>st</sup> option of the lease and that the loan by the P.C. is recognised and paid out by the insurers.

Norman Lee to provide the P.C. with a copy of the original trust and lease documents.

## TENDERS RECEIVED FOR THE RYE CAR PARK:

Three tenders were received which were opened at the meeting these were

Phase 1 £25,500 , Phase 2 £250 both plus VAT – G.C.G. Contractors

Phase 1 £23,000, Phase 2 £800 No Vat – J.E. Groundwork

Phase 1 £11,760, Phase 2 £350 both plus VAT – Radford Plant

The P.C. asked that the Clerk obtain from Radford a breakdown of the work and a list of previous similar works completed for recommendation purposes. Information to be passed to the G.P. Committee for review.

Clerk  
G.P. Comm.

## HIGHWAYS AND TRAFFIC CALMING:

Raynesway have now completed the works to the carriageway relating to the traffic sensors. The P.C. now to instruct T.S.S. to reinstate the sensors. Cllr Bagni proposed that the Clerk obtain written confirmation of costs, being £1750, then to place order, seconded by Cllr Beal, 6 in favour, 1 against.

Clerk

Clerk to contact Raynesway to arrange a visit to the village to discuss further repairs to other carriageways. Once the Clerk has obtained details of these repairs from the Cllrs. Patching and potholes have also now been completed in The Orchards.

Clerk

Details of 30mph repeater signs within the village have been received from County Hall traffic management. Unfortunately, Eaton Bray does not qualify for these as the lengths of roads do not have lamp columns more than 183 metres apart. Beds C.C. will look at stretches of road on the periphery of the village as these do not have the requisite level of street lighting. Clerk to confirm by email that checks on the periphery would be welcomed.

Clerk

## CEMETERY:

Further to a report from Bates & Son Funeral Directors, it would appear that the map of the cemetery does not correspond to the most recent actual graves. Clerk to review.

Clerk

## REPORTS:

Eaton Bray Lower School: No items to report.

Youth Club: Cllr Beal reported that there is a regular membership of around 25 youths. Some youths have been banned from the club because of unacceptable behaviour. A recent outing to Aqua splash was enjoyed by all, and a further outing is to be planned along with themed evenings. Grants from St. Mary's Church, the P.C. and Beds C.C. have been awarded to the Club. Fran Barnes is arranging jobs around the village which will include some gardening.

P.A.I.N. London Luton Airport: Cllr Beal reported that little information has been received from P.A.I.N. but information obtained off the internet regarding The Commuter Plan, prepared by L.L. Airport has been placed in the circulation file.

Sports & Social Club: No items to report from the Club, except that rubbish has increased on the field. John Hopwood is now dealing with this.

Map Board Project: Information posters have been drafted for the cabinets but have not

been finalised. Possible sites for the cabinets are 1 on the green by the Whitehorse, 1 along the footpath of The Meads and 1 will be spare.

**AGENDA ITEMS:**

No items to report.

**PLANNING:**

No objections

SB-TP-04-0243 Installation of door and window to side elevations (variation to approved development under permission SB-TP-02-1109), 36b Totternhoe Road.

**District Council**

Notice of Grant of Planning Permission

SB-TP-03-1773 Erection of replacement bungalow, Lynwell, Springfield Road.

SB-TP-03-1739 Removal of condition 4 of planning permission SB-TP-93-0407 (personal permission) and amendment to area of nursery, Hollybrook Nurseries, The Rye.

SB-TP-03-1802 Proposed alterations and extensions to include front, side and rear dormers (resubmission – 03-1294), 45 Church Lane.

Notice of Refusal of Listed Building Consent

SB-LB-03-1715 Erection of conservatory to rear, 72 High Street.

Notice of Refusal of Planning Permission

SB-TP-03-1714 Erection of conservatory to rear, 72 High Street.

Application Withdrawn

SB-TP-03-1445 Demolition of dwelling and erection of replacement dwelling, 1 Dunstable Road.

Cllr Beal proposed that the accounts for March were paid, seconded by Cllr Windmill, unanimous.

**ACCOUNTS:**

<b>PAYEE</b>		<b>AMOUNT</b>	<b>V.A.T.</b>
Mr Hodge	Windows (C.Tav)	8.00	
Mrs Hignell	Caretaker (C.Tav)	83.33	
	Materials	3.44	
John Hopwood	Maintenance	109.20	
Inland Revenue	PAYE	30.80	
David Granger	Ground Maintenance + additional work	834.25	124.25
T Littley	Clerk	458.58	
Geere & Co	Headstone work	65.21	19.42
Geere & Co	War Memorial work	271.32	271.32
SBDC	C/Tax – Cemetery	9.74	
British Gas	Electric – C/Tav.	11.09	.53
Three Valleys Water	Burial Ground	50.00	
Youth Club	2nd Term Cheque	1334.00	
Lappset	Seat for rocking animal	45.83	6.83
	<b>TOTAL</b>	<b>£3314.79</b>	<b>£422.35</b>

**INCOME**

Mr Bailey	Cottage Rent	235.00
Lettings	Coffee Tavern	152.50
EBS&SC	Loan	*
Lloyds TSB	Interest	*
Bank of Ireland	Interest	*
Beds C.C.	Mapboard Project	300.00
	<b>TOTAL</b>	<b>£</b>

**BALANCES** at close of business April 2004

Lloyds TSB £\*  
Bank of Ireland £\*

Dated this                      day of                      2004