

**MINUTES OF THE EATON BRAY PARISH COUNCIL MEETING HELD ON  
MONDAY, 2nd February 2004 at 7.30 p.m.**

**PRESENT:** Cllr M Heyland (In the chair)  
D Marriage  
R Bagni  
R Windmill  
L Tribbick  
D Hayes  
M Beal  
D Pearson

**IN ATTENDANCE:** T Littley (Clerk)

**ALSO PRESENT:** Peter Rollings, Norman Lee & Roy Simmons

**APOLOGIES:** Cllr Bagni (late)

**SPECIFIC DECLARATIONS OF INTEREST:**

<b>Page Number</b>	<b>Member declaring Interest</b>	<b>Present or Absent during discussion</b>
943	Cllr Heyland	Present
943	Cllr Beal	Present
943	Cllr Bagni	Present
943	Cllr Marriage	Present

Nature of Interest:

Cllr Heyland – School Governor

Cllr Beal – Youth Club Treasurer

Cllr Bagni – Member of Village Hall Committee, member of EB Tennis club.

Cllr Marriage – Secretary of Sports & Social Club.

**CHAIRMANS COMMENTS:**

Beds County Council – County Civic Service- Sunday 7 March.

Report from a resident that one of the ‘Alcohol Free Zone’ notices has been ripped down in School Lane Rec. Clerk has asked the maintenance man to retrieve it from the river and re-erect. If not found, Clerk to contact SBDC for another sign.

Complaint from a resident regarding the land at 1 Dunstable road and the vehicles and rubbish dumped on the site. Clerk to write to the enforcement officer at SBDC.

SBDC – S.Beds Sports facilities directory questionnaire. G.P. Committee to complete.

Councillor’s allowances – Clerk to enquire whether there is a remuneration panel at SBDC.

Beds Police – 4 people were dealt with for speeding between 1/10/03 and 31/12/03.

Andrew Selous – request for an article to be published in Focus regarding the Government’s plans to build 43,000 houses within South Beds. Clerk has forwarded Focus email address to Mr Selous.

Request from a resident enquiring into purchasing some land from the P.C. at Mill End. The P.C. is unable to sell land. Clerk to contact resident.

**ACTION**

Clerk

Clerk

G.P. Comm.

Clerk

Clerk

The current beat officer for the village is PC 36 Lichfield. This is until the vacancy has been filled permanently.

A letter received from the Salvation Army explaining their plans to purchase the private road by Booth Place and any donations would be greatly received. The letter is in the circulation file and will be an agenda item for March meeting.

Thank you card from Mrs Bagni, thanking the P.C. for the flowers.

It was reported that gritting lorries had not covered many roads, including main carriageway, Tring Road. Clerk to write to Beds C.C.

Items placed in the circulation file:

- Beds Bugle – Newspaper.
- SBDC – Council meeting, 27/1.
- SBDC – Notice of Meeting – Executive Committee, 27/1.
- SBDC – Notice of Meeting – Planning Committee, 28/1.
- SBDC – Notice of Meeting – Tree Panel, 30/1.
- SBDC – Notice of Meeting – Rural Management Comm., 21/1.
- Dunstable Town Council – Milton Keynes and South Mid. Sub Reg. Strategy – update.
- SBDC – Notice of Meeting – Executive Committee, 3/2.
- SBDC – Council meeting agenda, 3/2.
- B.P.F.A. – newsletter.
- The Countryside Agency – Vital Villages Update.
- SBDC – Council Plan.
- Beds C.C. – Your Landscape – Your Say, workshop 3/3.
- Salvation Army letter.

#### **MINUTES OF THE LAST MEETING:**

12/01/04 – P.C. meeting – These were signed as a true record of that meeting.

14/01/04 – G.P. meeting – These were signed as a true record of that meeting.

#### **CLERK'S REPORT:**

Steve Halton from the Apples & Orchards project will be attending the March meeting to give a short talk on the subject.

Further to a report that the seat within the bus stop at Moor End has been removed and the mounts vandalised. The Clerk has spoken to John Hopwood who informed her that the seat had been vandalised some 2 months ago, the seat was removed completely as it was dangerous in the condition found. John felt that it was worth waiting to see whether the Parishioners needed a seat or whether it was solely used by youths congregating in the shelter. Clerk to forward an item for the Focus magazine asking for parishioners to respond to whether a seat is needed.

Kissing Gate - John Hopwood advised the Clerk that it may be worth waiting for early spring for the installation of the kissing gate at Holman's Field. He felt that the activities at the field had reduced with the winter months. Volunteers are needed to help install the gate. Agreed: Commence works around March time.

Clerk

Clerk

**MATTERS ARISING:**

Knights Court & High Street Lighting: Itemised lamp numbers have been reported to County Council. Cllr Hayes reported that a streetlight along Northall Road has been out for some while and an elderly resident has now fallen because of the lack of light. Clerk to contact County Council.

Clerk

Churchyard Wall: Clerk has instructed the Contractor.

Churchyard Gate: A quotation has been received for the sum of £988 to build and install an oak gate. The P.C. felt that this figure was too high. Cllr Pearson will look into alternative woods and designs.

Cllr Pearson

Fly tipping Notices: Clerk has forwarded notices to Focus magazine. Clerk to laminate the posters on the notice boards.

Clerk

St Mary's Tree's: A letter received from the contractor – Billy Varty explaining that all works specified have been completed. Members of the P.C. did not feel this was the case. Cllrs Marriage and Pearson to complete a site visit to inspect works and report back to the next meeting.

Cllrs  
Marriage &  
Pearson

The Coffee Tavern: Cllr Marriage to provide Cllr Pearson with details of the stockist for polycarb panes. Lloyd Barnard has been instructed to install sensor light to overlook the car park.

Winter Ground Maintenance: Clerk has instructed the amended works to commence.

**REPORT FROM THE G.P. COMMITTEE MEETING OF 14/1/04:**

The G.P. Committee reported the amendments to be made to the 'Standing Orders and Chairmanship' and 'Financial Regulations', (as detailed in the Committee minutes). One of the amendments to the financial regulations was that the Clerk may incur expenditure on behalf of the P.C. which is necessary to the limit of £350, proposed by Cllr Marriage, seconded by Cllr Beal, unanimous. All Cllrs to update their copies.

All Cllrs

G.P. completed amendments to the specification for The Rye car park. (Agenda Item).

**WAR MEMORIAL – QUOTATION RECEIVED FOR REPAIR - £542.61:**

Cllr Hayes proposed that the revised quotation for repairs be accepted, seconded by Cllr Marriage, unanimous. Clerk to instruct works.

Clerk

**DISTRICT & COUNTY AND OTHER REPRESENTATIVES:**

No District or County Cllrs present.

**THE RYE CAR PARK – RESOLVE SPECIFICATION FOR TENDER:**

Details to specification were clarified, being bollards and kissing gate designs. Copies of the specification were given to the Clerk for tendering.

Clerk

**SPECIFICATIONS FOR TENDER – RESOLVE TO IMPLEMENT SYSTEM:**

Cllrs Windmill and Hayes felt that a tendering system should have a mechanism whereby if the P.C. has not provided sufficient details for the standard of works required, the contractor

will then come back to the P.C. as a matter of course to rectify or improve requirements. Cllr Windmill suggested that a clause be written up which would form part of the standard conditions of contract issued to each contractor. Cllr Windmill will consult with legal contacts and report back to the next meeting. This could then be approved by the Parish Council Advisor.

Cllr  
Windmill

#### **THE VILLAGE HALL – REPORT FROM THE JOINT WORKING PARTY – 1/04:**

There was no joint working party held in January, as it was felt better to wait until the building quotations had been received and then discussed. 1 quote has been received and the others are being chased. Hedge planting will take place on 28/2/04; these plants will be provided and paid for by Beds County Council. Volunteers will assist in the actual planting.

The application for the loan has now been completed by Cllrs Bagni, Tribbick and Beal. Cllr Bagni proposed that this now be sent off, seconded by Cllr Tribbick, unanimous.

Clerk

The lease documents and correspondence from the Solicitor have been placed in the read file. Outcome to be discussed at the next meeting.

An invoice from KJM Todd Associates has been received for payment of 80% of Stage 1, Cllr Windmill proposed that this be paid, seconded by Cllr Marriage, unanimous.

Cllr Windmill suggested that articles from last months read file concerning grants be copied and given to Norman Lee and for Norman to liaise with Cllr Janes as to whether there are any more available monies for the village hall project.

#### **TRAFFIC CALMING – TO INCLUDE SCHOOL LANE:**

A meeting arranged to meet with Highways concerning carriageway along Bower Lane and speed sensors was postponed due to weather.

#### **REPORT OF REVIEW HELD WITH JOHN HOPWOOD – MAINTENANCE MAN:**

Meeting postponed due to weather.

#### **REPORTS:**

Eaton Bray Lower School: Cllr Heyland reported that funding for the School has been cut back due to lowering pupil numbers.

Sports & Social Club: Cllr Marriage reported that the football training lights have been repaired and lower wattage bulbs have been inserted with more focused light. The football club have also been asked to ensure that the field is cleared of any rubbish post matches. Clerk informed the P.C. that a loan repayment was made in January.

Eaton Bray Youth Club: Cllr Beal reported that an application he made to County Council for extra funding has been granted for a sum of £500. The P.C. congratulated Cllr Beal for his hard work. The Club has a full programme for this term which will mean that there will be no closure at half term. Fran Barnes has arranged for some gardening work to be done by the youths. Peter Rollings will arrange for some volunteers from the club to help with the hedge planting at the village hall car park.

P.A.I.N. London Luton Airport: Nothing to report.

**NEXT AGENDA:**

Next agenda will include:

Letter received from the Salvation Army.

Highways – Cllrs to provide Clerk with list of carriageways needing repair.

Discussion on Lease.

**PLANNING:**

No Planning applications for month of January.

Clr Beal proposed that the accounts for January be paid, seconded by Clr Bagni, unanimous.

**ACCOUNTS:**

<b>PAYEE</b>		<b>AMOUNT</b>	<b>V.A.T.</b>
Mr Hodge	Windows (C.Tav)	8.00	
Mrs Hignell	Caretaker (C.Tav)	83.33	
John Hopwood	Maintenance	87.36	
Inland Revenue	PAYE	24.64	
David Granger	Ground Maintenance	746.13	111.13
T Littley	Clerk	458.58	
D Pearson	Glass Panes (CTav)	15.00	
Austins Solicitors	Village hall lease	176.25	26.25
British Gas	Electric (C/T)	12.44	.59
M Heyland	Flowers – Mrs Bagni	25.00	
Geere & Co	War Memorial		
	repair (deposit)	271.30	40.40
K Todd Associates	80% Stage 1- VH	4624.80	688.80
<b>TOTAL</b>		<b>£6532.83</b>	<b>£867.17</b>

**INCOME**

Mr Bailey	Cottage Rent	141.00
Lettings	Coffee Tavern	91.00
EBS&SC	Loan	*
Lloyds TSB	Interest	*
Bank of Ireland	Interest	*
Bates & Son	Burial Fee	
E.B.Cricket Club	Annual rent	50.00
<b>TOTAL</b>		<b>£</b>

<b>BALANCES</b>	Close of Business	February 2004	* Info not yet rec'd.
Lloyds TSB	£*		
Bank of Ireland	£*		

Dated this                      day of                      2004