

**MINUTES OF THE EATON BRAY PARISH COUNCIL MEETING HELD ON MONDAY,
2nd June 2003 at 7.30 p.m.**

PRESENT: Cllr M Heyland (In the chair)
D Marriage
R Bagni
R Windmill
K Janes
D Hayes
M Beal
D Pearson

IN ATTENDANCE: T Littley (Clerk)

ALSO PRESENT: County Cllr Piggott, Colin Siddons, Norman Lee, Peter Rollings – Tree Warden, Shaun Haydon, and 7 members of the public.

APOLOGIES: None

SPECIFIC DECLARATIONS OF INTEREST:

Page Number	Member declaring Interest	Present or Absent during discussion
892	Cllr Heyland	Present
892/893	Cllr Marriage	Present
891/892	Cllr Bagni	Present
892	Cllr Windmill	Present
894	Cllr Janes	Absent
892	Cllr Hayes	Present
892	Cllr Beal	Present

ACTION

Nature of Interest

Cllr Heyland – Trustee of Coffee Tavern
Cllr Marriage – Trustee of Coffee Tavern and Secretary of Sports & Social Club.
Cllr Bagni – Member of Village Hall Committee
Cllr Hayes – Trustee of Coffee Tavern
Cllr Windmill – Trustee of Coffee Tavern
Cllr Janes – Neighbour to two planning applicants
Cllr Beal – Youth Club Treasurer

CHAIRMANS COMMENTS & CORRESPONDANCE:

SBDC – Fly-tipping in Rural Areas – Request for feedback, input and suggestions for counteracting this activity. (see in reports)

New ‘Accounts & Audit Regulations – 2003’ – Cllr Bagni proposed that the publication was purchased for £11.99, seconded by Cllr Janes, unanimous decision. Cllr Hayes provided the Council with details on a ‘Cashbook Clerk’ package, costing £115 + VAT. Clerk to read through and inform the Council whether to advise purchase or not.

Clerk

Beds R.C.C. – New Cllr training – 1/7/03, 2 places available. Clerk to obtain details of this training course, including topics covered.

Clerk

Beds R.C.C. – ‘Good Councillor Guide’, placed in the circulation file. Cllrs with internet access took the website address to obtain own copies.

Objection letter from Bower Lane Action Group regarding the application for licence for 63 Bower Lane – ‘Café Masala’. It was reported that the previous licence held was also a supper licence. Approval of licence is not sought from the P.C. Clerk to respond.

Clerk

Letter from Raynesway, gully emptying to be carried out in June 03 on behalf of Beds County Council.

Letter from Aragon Housing Association, re: affordable housing for local people. A potential site has been identified along Bower Lane. The landowner has been contacted and is willing to discuss a possible sale. The council’s views have been asked for. Place in the circulation file for comments.

Items placed in the circulation file:

- SBDC – Notice of meeting, Executive Committee, 20/5/03.
- SBDC – Notice of meeting, Planning Committee, 21/5/03.
- The Chilterns – Historic Environment Conference – 28/6/03.
- SBDC – A.G.M. – 15/5/03.
- Beds County Council – Periodic Electoral Review – Beds C.C.- County Electoral Divisions.
- SBDC – Local Governance Overview and Scrutiny Committee – End of Year Performance 2002/03.
- SBDC – Local Governance Overview & Scrutiny Committee- Notice of meeting, 29/5.
- SBDC – Notice of Meeting – Environment, Econ. Overview & Scrutiny Meeting, 4/6.
- SBDC - End of Year Performances 02/03.
- SBDC – Notice of Meeting – Social & Community Overview & Scrutiny Comm., 5/6.
- Beds C.C. – Beds Flood Fair – 22/6.
- Bedfordshire – Newspaper.

MINUTES OF THE LAST MEETING:

6/5/03 – Annual Parish Meeting -These were signed as a true record of that meeting.

6/5/03 – Annual Parish Council Meeting – Page 884 delete ‘Leader’ add ‘Treasurer’. Page 886 add ‘three Cllrs were appointed to the working party, Cllrs Janes, Windmill and Bagni’. These were then signed as a true record of that meeting.

27/5/03 - G.P. Committee Meeting – These were signed as a true record of that meeting.

CLERK’S REPORT:

The list of Councillors names, addresses, phone numbers was updated to include any changes and to add E-mail addresses.

Following the training course the Clerk attended last year and the subsequent certificates achieved. Beds R.C.C. have informed the Clerk that due to an error on their part, the portfolio has to be reworked and submitted to attain a qualification for Quality Parish Clerk. Beds R.C.C. will foot the fee of £55, but have asked for a gesture of commitment, in that the P.C. pay the sum in the first instance, which will be reimbursed once the portfolio has been sent off. Proposed by Cllr Janes, seconded by Cllr Marriage, unanimous decision.

MATTERS ARISING:

Beds Police: Following the report that 0 people were dealt with for exceeding the speed limit between 01/01/03 – 31/03/03, it was agreed that the Clerk write to the Police with feedback and comments regarding the inappropriate times of Police attendance.

Clerk

Dangerous motorcycling – bridleways: Cllr Heyland has spoken with the farmer and it appears that the farmer told the youths not to speed up and down the bridle-track. Agreed: Clerk to write to Mr Pell asking that for the benefit of his neighbours, pedestrians and horse riders using the track, he discourages the youths from reckless riding.

Clerk

Mill End Close – Dumped Rubbish: Clerk has asked the tree warden to supply the appropriate addresses to inform residents that garden waste is not to be dumped in the vegetation alongside the stream. Addresses now received.

Clerk

Mill End Close & Parish Council Land: Information now received from SBDC – Solicitors, confirm that the strip of land to the side of a property along Mill End Close, is owned by the residents. Although the land has open space status and any change of use must have permission sought by the local planning authority.

Litterbin: The litterbin has now been received and will shortly be installed.

Kissing Gates: Cllr Marriage and the Handyman have visited the site. A diagram has been drawn up ready for quotation by the contractor who will commence works on the footpath.

Monsoon Restaurant: Cllr Piggott reported that the owner may move the road sign and reposition in front of the fencing.

Roundels: No work has been done to repair the roundels. Clerk to chase.

Clerk

Beds Police & Sensors: E-mail received from Richard Bratton, Beds Police confirming that although the equipment is becoming old, they are still operational and efficient. Beds Police have no plans to sway from their service level agreement, to service each site on a monthly basis.

High Street Streetlight: Cllr Pearson to check whether the streetlight has been attended to.

Cllr Pearson

REPORT FROM THE G.P. COMMITTEE MEETING – 27/5/03:

Cllr Marriage read through the minutes of the G.P. Committee meeting. Items from that already on the Agenda.

The agenda was then changed to allow Shaun Haydon to attend the meeting in the District & County and Other Rep. slot.

THE VILLAGE HALL – A REPORT FROM THE VILLAGE HALL WORKING PARTY:

Cllr Bagni reported that a constructive working party meeting was held and the minutes from that meeting were read out. Confirmation was sought from the P.C. that the split in funding is approx. 60% P.C. and 40% Trustees, and that the P.C. could grant monies (out of the allocated funds) to buy specific items, eliminating the VAT element, proposed by Cllr Bagni, seconded by Cllr Windmill, unanimous decision. This decision includes the authority to proceed with 'panto cables' and to complete existing car park to spec. (Quotes first being obtained).

Cllr Beal proposed that Cllr Hayes joins the working party, seconded by Cllr Marriage, unanimous decision. Cllr Hayes accepted the position.

It was agreed that Cllr Bagni would be co-ordinator for Cllrs attending working party meetings.

Cllr Bagni also read from the minutes that confirmation was needed from the P.C. of 'terms of reference' for Cllrs on the working group, what delegated powers? It was proposed by

Cllr Marriage that the overall working project management be in the hands of the Cllrs appointed to the working party and any major changes in planning, finances or programme must be referred to the P.C. for approval, seconded by Cllr Janes, 7 in favour, 1 abstention.

Cllr Beal proposed that number 6 of appendix A should include the wording 'Phase 1', seconded by Cllr Marriage, unanimous decision.

Agreed: Clerk to formally write to the V.H. Trustees confirming the P.C.'s intention of the terms proposed.

Clerk

Agreed: Clerk to issue a press release stating the P.C.'s position and support being given to the V.H. trustees and working party.

Clerk

Letter received from MP Andrew Selous asking to know what support the P.C. are giving in the bid to raise funds. Letter of reply detailing the same as above.

Clerk

DISTRICT AND COUNTY AND OTHER REPRESENTATIVES – P3 GROUP:

Nothing to report from District.

Nothing to report from County.

Shaun Haydon from the P3 group attended the meeting to give an update on the map board project. Cllrs Marriage and Beal will liaise with Shaun to complete the application grant forms and for any signatures, which need obtaining. Shaun hopes to be able to have a progress report including conclusion of grants for the September P.C. meeting.

Cllr Marriage reported to Shaun that the cemetery hedge adjacent to the pub has gaps and is also encroaching onto the graves. It was asked whether the P3 group could attend to these problems. Shaun has said that he and Peter Rollings would do a site visit and report back to the P.C.

P3 Group

Clerk was asked to write to the residents of 'Old Sandons House' regarding their overgrown hedge.

Clerk

THE COFFEE TAVERN – DISCUSSION:

Cllr Janes proposed that for now and the foreseeable future the P.C. do not sell the Coffee Tavern, seconded by Cllr Beal,

Amendment: Authorise the Solicitors to now send the letter (draft already seen) to the Charity Commission confirming whether or not the Coffee Tavern can actually be sold, seconded in its entirety Cllr Beal, unanimous decision.

Clerk

Cllr Windmill requested that clarification be sought as to this particular charity's terminology of 'Trustee'. Also to confirm that Cllrs do not need to sign any paperwork with regards to being a 'Trustee' of the Coffee Tavern.

Clerk

The G.P. Committee will look into how the 'Disability Act 2004' will affect the Coffee Tavern and to report back to the P.C.

G.P. Comm.

The Clerk reported that Beds Fire Protection Service had visited and checked the fire extinguishers on site. The two extinguishers are in need of servicing, and a recommendation that a sign 'push bar to open' was fixed to the fire exit door, Cllr Janes proposed that the servicing was completed at a cost of £43 + VAT and the notice was purchased, seconded by Cllr Bagni, unanimous decision.

Clerk

DISCUSSION ON THE RESIGNATION LETTER FROM CLLR SIDDONS:

Cllr Janes proposed that the resignation letter received from Cllr Siddons be accepted, seconded by Cllr Bagni, unanimous decision. Agreed: Clerk to write and thank Cllr Siddons for her work and efforts. Clerk has informed SBDC of a vacancy and notices will be posted.

Clerk

REPORTS:

Dumped rubbish – Northall Road: Cllr Heyland reported that rubbish which had been dumped along Northall Road, included a new wheelchair. SBDC have said that budgets do not allow for them to sort through collected rubbish to then recycle, and is also seen as a health & safety issue. Cllr Janes reported that SBDC are inundated with fly-tipping clearance issues. Agreed: Clerk to write to SBDC suggesting that they circulate their c.c.t.v cameras more frequently to sites that have c.c.t.v. signs, and also to enquire into the possibility of longer opening hours at refuse sites.

Clerk

The Chairman then allowed a member of the public to enquire into the outcome of the suggestion made at the Annual Parish Meeting that advertising of allotment plots was made. Agreed: Clerk to place adverts in Focus, notice boards, and local shop window. Shaun Haydon said that with the new Parish Map board, there would be space for a couple of notices.

Clerk

School Lane Pathway: Letter received from G & J Groundwork, (the contractors awarded the tender), pulling out of the footpath works. The Clerk has obtained information on the correct procedure, which is to contact the contractor who submitted the next best quotation. G.P Committee to discuss and authorise the Clerk to proceed, Cllr Bagni proposed that the G.P. Committee are allowed to spend a maximum of £5k obtaining a new contractor, seconded by Cllr Windmill, unanimous decision.

G.P. Comm.
Clerk

Youth Club: Cllr Beal reported that the Youth Club visited Milton Keynes ice-rink, which was enjoyed by all. Cllr Beal will be able to confirm at the next P.C. meeting whether a new Youth Club Leader has been appointed.

Sports & Social Club: Cllr Marriage reported that the club is now opened, but issues with the insurance company are still outstanding. It was reported that there is a dead tree within The Rye rec. The Clerk has obtained a quote from Dave Granger to remove this, the cost being no more than £150, also there is a chestnut tree which needs attending to, Cllr Marriage proposed that Dave Granger be authorised to do these works, seconded by Cllr Beal, unanimous. Clerk also to ascertain when the hedge will be cut. The Clerk reported that no loan repayment was made in May, Cllr Marriage to make enquiries.

Clerk
Cllr
Marriage

P.A.I.N. London Luton: Cllr Beal presented the P.C. with Pavan's response to Seras, consultee questions. One of these responses being that Pavan are well versed on the issues of Luton Airport and can conclude that it is unsuitable for growth over 10mmpa and subject to controlled airspace and flight paths.

Eaton Bray Lower School: Cllr Heyland reported that she has been asked by the school to open the Summer Fayre on Saturday 7th June.

NEXT AGENDA:

1. Traffic Flow through the Village.
2. Gateways - Alternative uses of monies received from the Griffin Award.
3. Chairman's Question Time & Council Correspondence.
4. Best Practice – According to ' The Good Councillors Guide'.

PLANNING:

An objection was raised on the following application, being inappropriate use of greenbelt land and would set a precedent.

SB-TP-03-0463 Change of use of land from kennels to garden, Trevere Cottage, Springfield Road.

No objections were raised on the following applications;

SB-TP-03-0468 Erection of security gates, Stable Yard, Dyers Road.

SB-TP-03-0470 Erection of detached games room/storage area, Springfield, Springfield Road.

SB-TP-03-0512 Erection of single storey side extension, 43 Church Lane.

District Council

The following application has been granted permission by SBDC.

SB-TP-03-0221 Change of use from one dwelling to two, 33 Northall Road.

The following applications have been refused to grant permission by SBDC.

SB- TP-03-0283 Loft Conversion with rear facing dormer and velux windows to front and side, 9 Medley Close.

SB-TP-03-0189 Installation of a 25m lattice telecommunication tower and associated development within a compound 14m x 10m, Land off, The Rye.

ACCOUNTS:

Cllr Windmill proposed that the photocopying account held at Janes Stores be cleared and closed, seconded by Cllr Marriage, unanimous.

Cllr Janes proposed that the accounts for month of May be paid, seconded by Cllr Marriage, unanimous.

PAYEE		AMOUNT	V.A.T.
Mr Hodge	Window Cleaning	8.00	
Mrs Hignell	Caretaker	83.33	
D Granger	Ground Maintenance	775.50	115.50
Clerk	Clerk	474.51	
John Hopwood	Handyman	107.20	
	Materials	11.46	
Inland Revenue	PAYE	32.80	
Broxap	Litterbin	325.35	48.46
Beds R.C.C.	Meeting Notices	6.56	
Austins Penny Thor.	Solicitors	293.75	43.75
Janes	Photocopying	10.32	
	TOTAL	£	

INCOME

Mr Bailey	Rent	184.00
Coffee Tavern	Lettings	
Lloyds TSB	Interest	
Bank of Ireland	Interest	
EBS&SC	Loan	
	TOTAL	£

BALANCES

Lloyds TSB
Bank of Ireland

£*
£*

Close of Business **June 2003**

Dated this day of 2003